

# Chelan County Fire Protection District No. 6

P.O. Box 296  
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## MINUTES FROM

November 12, 2025 Regular Meeting

Commissioners Phil Guthrie and Ray Schmitten met at the Monitor Fire Station. Also in attendance were Fire Chief Andy Lee, Deputy Fire Chief Steven Spies, Kip Higdon, Michelle Mazzola, and Dwight Remick. The meeting was called to order at 7:01 PM by Commissioner Guthrie.

### CONSENT AGENDA

A motion to approve the November Consent Agenda items was made by Commissioner Schmitten and seconded by Commissioner Guthrie. Motion passed

October 8, 2025 meeting minutes

Financials \$609,079.48 before interest earnings

Payroll \$16,265.33

VIP Payroll \$27,750.00

### VOUCHERS

A motion to approve the November Vouchers was made by Commissioner Schmitten and seconded by Commissioner Guthrie. Motion passed.

Vouchers \$11,399.20

Voucher No.	Vendor	Amount
4597	LocalTel	444.83
4598	Waste Management	126.92
4599	RiverCom	737.26
4600	PUD	747.24
4601	Kelley Create – November	148.67
4602	Jerrad Collins – Boot Reimbursement	300.00
4603	LN Curtis and Sons	958.29
4604	Visa	912.24

4605	Les Schwab Tire Center	1,165.33
4606	Chris Higdon – Reimbursement	82.93
4607	Ray Schmitten – Reimbursement	392.06
4608	Coleman Oil	876.74
4609	Wenatchee Petroleum	448.36
4610	Napa Auto Parts	158.45
4611	MES Service Company	2,730.60
4612	Wenatchee Petroleum – VOID	0
4613	Monitor Fire Department	340.82
4614	GO USA	140.08
4615	J & E Appraisal Service - VOID	0
4616	Employment Security – WPFML 3 <sup>rd</sup> Qtr	365.87
4617	Employment Security – CARES 3 <sup>rd</sup> Qtr	322.51
	<b>Total</b>	<b>\$11,399.20</b>

## FINANCIAL REPORTS

Dwight presented the detailed financial reports for the month of October. The reports did not include the interest earnings for the month as that information was not yet available from the County Treasurer. The overall position of the District continues to be steady. New reports and budgets are being developed to provide additional information in preparation for the increase in levy funding as well as the FEMA grant that was received.

## CORRESPONDENCE

Data was received from the County Auditor's office regarding the voter information pamphlets and final vote totals.

RiverCom provided projected billing for 2026 which includes an increase based on increase in call volume in 2025 for the district.

## OLD BUSINESS

A renewal proposal from Michelle Mazzola including an updated scope of work was reviewed and discussed. Motion by Commissioner Schmitten and seconded by Commissioner Guthrie to approve the contract was approved.

Michelle presented information about forming a Community Facility Review Committee similar to one recently used by the Quincy Fire District in their building process. Additional information will be provided at future meetings.

Commissioner Guthrie described the visitation that he and several firefighters made to the new fire station Belgrade, MT.

## **NEW BUSINESS**

Kip and Steven provided information about what the Auditor had been working on; they seem to be focused on overall purchasing thresholds in connection with state grants.

Steven described the "Officer Development Academy" that he and other members of the department are participating in. This training is being done in conjunction with Fire District 3 and 9 and will include eight separate four hour training sessions over the next several months.

## **CHIEF'S REPORT**

Chief Lee said the Forest Service contract for use of the Dryden field as a staging area during the recent fires had been closed out and the district should be receiving a payment of approximately \$4,600

The fall newsletter was sent to the printer today.

The field has been fertilized and is turning green quickly.

The Chief has been contacted by the PUD regarding an issue concerning the impact of the roof drains at the fire hall on the Dryden treatment system. Apparently in some situations there is an overload and the PUD is seeking assistance in finding a solution.

The District received a grant from Confluence Health to purchase 10 AED units.

## **GOOD OF THE ORDER**

None

## **ADJOURNMENT**

The meeting was adjourned by Commissioner Guthrie at 8:15 PM

Respectfully Submitted by Dwight P. Remick, Investment Officer  
For Chelan County Fire Protection District No. 6