

Chelan County Fire Protection District No. 6

P.O. Box 296
Monitor, WA 98836-0296

(509) 663-1678

REGULAR MEETING

Wednesday September 9, 2026

1. Call to Order 7:00PM
2. Consent Agenda Items - Meeting Minutes, Payroll and Financial Review
3. Voucher Review and Approval
4. Action Items
 - a. Resolution 2026-06 to authorize Fire Chief Andy Lee, Deputy Fire Chief Steven Spies and Administrative Assistant Dwight Remick as the Authorized Signatures on the checking, savings, and credit card accounts at Cashmere Valley Bank.
 - b. Resolution 2026-07 to increase authorized balance of General Revolving Checking Account at Cashmere Valley Bank to \$10,000.00
 - c. Resolution 2026-08 to increase combined credit card limits with Cashmere Valley bank to \$30,000.00.
 - d. Resolution 2026-09 to authorize Fire Chief Andy Lee or Administrative Assistant Dwight Remick to approve warrants before the approval by the Board of Commissioners.
5. Fire Stations: Needs / Planning / Repair Discussions
6. Correspondence
7. Old Business – Update on possible office / shop rental agreement
8. New Business – Discussion regarding renewal of Contract with City of Cashmere
9. Chief's Report
10. Next Meeting - Regular October 14th Meeting - Monitor Fire Station
11. Adjournment

Note: Agenda may be revised at the Chairman's discretion

Commissioner meeting will be held at the Fire Station in Monitor (3164 Main Street) at 7:00 pm. The public is welcome to attend.



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RESOLUTION 2026-04 A RESOLUTION AUTHORIZING SIGNATURES WITH CHELAN COUNTY

WHEREAS, Chelan County Fire Protection District No. 6 needs to update the individuals authorized to certify the payroll and accounts payable vouchers with Chelan County Auditors office.

NOW, THEREFORE, be it resolved that Fire Chief Andy Lee and Administrative Assistant Dwight Remick be authorized to process warrants with the County.

Adopted this 12th day of August 2026.

Phil Guthrie, Commissioner

Tim Larson, Commissioner

Ray Schmitten, Commissioner

Correction of #
Only

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RESOLUTION 2026-05

A RESOLUTION DECLARING A LOCAL EMERGENCY DUE TO WILDFIRE / FOREST FIRE CONDITIONS

WHEREAS Chelan County Fire Protection District No. 6 is experiencing active, fast-moving forest fires/wildfires within or threatening its boundaries; and

WHEREAS these fire conditions pose an immediate threat to human life, public safety, health, private property, and critical infrastructure; and

WHEREAS the fire suppression resources, personnel, and emergency capabilities of Chelan County Fire District No. 6 are, or are in danger of being, exceeded; and

WHEREAS extraordinary measures are required to protect life and property, mitigate damage, and secure emergency services; and

WHEREAS RCW 38.52.070 authorizes the governing body to declare a local emergency;

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Chelan County Fire District No. 6 Declaration: A local state of emergency is hereby declared within Chelan County Fire District No. 6

1. Emergency Powers Authorized: The Fire Chief is authorized to exercise emergency powers, including but not limited to:
 - o Waiving normal bidding and procurement requirements for essential supplies, equipment, and contracted services.
 - o Directing local resources, emergency management personnel, and municipal employees for disaster response.
 - o Authorizing temporary road closures, mandatory or voluntary evacuation orders, and curfews as necessary for public safety.
2. State & Federal Assistance: The jurisdiction formally requests state and federal disaster assistance, mutual aid, and emergency funding under the State Comprehensive Emergency Management Plan.
3. Duration: This resolution shall take effect immediately and remain in effect for 60 days or until officially terminated by resolution or executive action of the Board of Commissioners.

Adopted this 12th day of August, 2026.

Phil Guthrie, Commissioner

Tim Larson, Commissioner

Ray Schmitten, Commissioner

Correction of #
only

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RESOLUTION 2026-06

A RESOLUTION AUTHORIZING SIGNATURES WITH CASHMERE VALLEY BANK

WHEREAS, Chelan County Fire Protection District No. 6 needs to update the individuals authorized to sign checks and make withdrawals in connection with checking, savings and credit card (VISA) accounts with Cashmere Valley Bank.

NOW, THEREFORE, be it resolved that Fire Chief Andy Lee, Deputy Fire Chief Steven Spies and Administrative Assistant Dwight Remick be authorized as signiors with Cashmere Valley Bank..

Adopted this 9th day of September 2026.

Phil Guthrie, Commissioner

Tim Larson, Commissioner

Ray Schmitten, Commissioner

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RESOLUTION 2026-07

A RESOLUTION ESTABLISHING THE AUTHORIZED AMOUNT OF THE GENERAL REVOLVING CHECKING ACCOUNT WITH CASHMERE VALLEY BANK

WHEREAS the Board of Commissioners of Chelan County Fire Protection District No. 6 recognizes the need for the District to be able to expedite payments to local vendors, employees, and establish automatic payments for normal monthly services;

WHEREAS the Board of Commissioners of Chelan County Fire Protection District No. 6 has already established a checking account with Cashmere Valley Bank so such purposes;

WHEREAS the increased funding and expenditure that the District is experiencing from the passage of the local levy increase there is a need to increase the available balance within the revolving account;

NOW, THEREFORE BE IT RESOLVED, the Board of Commissioners of Chelan County Fire Protection District No. 6 authorizes the District Administrative Assistant to increase the balance to \$10,000.00.

Adopted this 9th day of September 2026.

Phil Guthrie, Commissioner

Tim Larson, Commissioner

Ray Schmitten, Commissioner

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RESOLUTION 2026-08

A RESOLUTION ESTABLISHING THE AUTHORIZED AMOUNT OF THE CREDIT LIMIT FOR THE VISA ACCOUNTS WITH CASHMERE VALLEY BANK

WHEREAS the Board of Commissioners of Chelan County Fire Protection District No. 6 recognizes the need for the District to be able to use credit cards for online ordering, emergency supplies, travel expenses and related payments to local vendors, employees, and establish automatic payments for normal monthly services;

WHEREAS the Board of Commissioners of Chelan County Fire Protection District No. 6 has already established a line of credit with Cashmere Valley Bank so such purposes;

WHEREAS the increased funding and expenditure that the District is experiencing from the passage of the local levy increase, there is a need to increase the available balance within the combined credit card (VISA) accounts;

NOW, THEREFORE BE IT RESOLVED, the Board of Commissioners of Chelan County Fire Protection District No. 6 authorizes the District Administrative Assistant to increase the combined credit line to \$30,000.00.

Adopted this 9th day of September 2026.

Phil Guthrie, Commissioner

Tim Larson, Commissioner

Ray Schmitten, Commissioner

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RESOLUTION 2026-09

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHELAN COUNTY FIRE PROTECTION DISTRICT NO. 6 AUTHORIZING THE DISTRICT ADMINISTRATIVE ASSISTANT TO APPROVE WARRANTS BEFORE REVIEW BY THE BOARD OF COMMISSIONERS AT THE NEXT SCHEDULED MEETING.

WHEREAS, the Board of Commissioners of Chelan County Fire Protection District No. 6 recognizes the need for the District to be able to occasionally expedite the issuance of warrants before a scheduled meeting;

And WHEREAS, RCW 42.24.180 allows the legislative body of a "Local Government" to authorize the issuance of warrants prior to approval by the legislative body;

And WHEREAS, the Board of Commissioners of Chelan County Fire Protection District No. 6 will comply with the conditions of RCW 42.24.180.

NOW, THEREFORE BE IT RESOLVED, the Board of Commissioners of Chelan County Fire Protection District No. 6 authorizes the District Administrative Assistant to approve the District's warrants before the Board has reviewed them, under the condition there is documentation supporting the claim.

ADOPTED; at the regular meeting of the Board of Commissioners of Chelan County Fire Protection District No. 6 on this 9th day of September, 2026.

Adopted this 9th day of September, 2026.

Phil Guthrie, Commissioner

Tim Larson, Commissioner

Ray Schmitten, Commissioner