

Chelan County Fire Protection District No. 6

P.O. Box 296
Monitor, WA 98836-0296

(509) 663-1678

MINUTES FROM

August 12, 2026 Regular Meeting

Commissioners Phil Guthrie, Ray Schmitten and Tim Larson met at the Monitor Fire Station. Also in attendance were Fire Chief Andy Lee, Deputy Fire Chief Steven Spies, Firefighter Kip Higdon, and Dwight Remick. The meeting was called to order at 7:02 PM by Commissioner Guthrie.

CONSENT AGENDA

A motion to approve the August Consent Agenda items including the financial review was made by Commissioner Schmitten and seconded by Commissioner Larson. Motion passed

July 8, 2026 meeting minutes included a minor correction in the Chief's report (a new fire pumper was corrected to say a new fire pump.)

Payroll \$33,843.67

VOUCHERS

A motion to approve the August vouchers was made by Commissioner Schmitten and seconded by Commissioner Larson. Motion passed.

Vouchers \$190,718.98

Voucher #	Vendor	Amount
4797	Dan Byrnes	\$ 49.64
4798	Blair Mazur	\$ 94.41
4799	Steven Spies	\$ 135.54
4800	Cascade Mechanical	\$ 548.04
4801	Chelan PUD	\$ 785.32
4802	Coleman Oil	\$ 5,570.85
4803	LN Curtis and Sons	\$ 21,796.38
4804	Door-Tech	\$ 314.65
4805	Employment Security	\$ 1,260.52
4806	Enduris Washington	\$ 46,792.00
4807	FirstDue	\$ 6,207.20
4808	Kelly Create	\$ 122.95
4809	Les Schwab Tires	\$ 4,563.30
4810	LocalTel	\$ 445.54
4811	Marson & Marson	\$ 322.46
4812	MTECK Inc (Payment via Revolving)	\$ 8,709.75

4813	NAPA Auto Parts	\$	1,610.97
4814	Resource Solutions LLC	\$	5,500.00
4815	RiverCom	\$	827.17
4816	SILKE Communications	\$	11,568.07
4817	SIRENNET	\$	6,883.21
4818	Snure Law Office	\$	72.00
4819	Spokane Power Sports	\$	51,689.06
4820	Trailer Station	\$	5,416.17
4821	US Fire Equipment	\$	2,441.28
4822	WA DOT	\$	93.53
4823	Waste Management	\$	188.55
4824	Wenatchee Petroleum Company	\$	1,637.64
4825	Yard Works	\$	1,300.80
4826	Cashmere Valley Bank - Field Card #1	\$	1,831.11
4827	Cashmere Valley Bank - Field Card #2	\$	1,806.30
4828	Cashmere Valley Bank - Field Card #3	\$	134.57
Total		\$	190,718.98

ACTION ITEMS

- a. Resolution 2026-04 to designate Fire Chief Andy Lee and Administrative Assistant Dwight Remick as the Authorized Voucher / Payroll Signatures with Chelan County. Motion by Commissioner Larson second by Commissioner Schmitten to approve. Motion carried.
- b. Approval of Purchase of FEMA Grant Structural PPE equipment and related gear. PO #2026 FEMA 7-24-2026 for \$141,318.73 Motion by Commissioner Larson second by Commissioner Schmitten to approve. Motion carried.
- c. Approval of Purchase of DNR Grant Polaris side by side and related eqp PO #2026 DNR 7-30-2026 for \$51,689.06 Motion by Commissioner Schmitten second by Commissioner Larson to approve. Motion carried.
- d. Approval of Purchase of DNR Grant trailer and equipment PO #20226 DNR Grant 8-3-2026 for \$5,416.16. Motion by Commissioner Larson second by Commissioner Schmitten to approve. Motion carried.

FIRE STATIONS: NEEDS / PLANNING / REPAIR DISCUSSIONS

Chief Lee shared that Michelle and Dwight are working on arranging for soil testing of the Dryden site.

Chief Lee is still working with local contractors and vendors for the potential door replacement for the Dryden station. Details regarding the location of the roof drains are being confirmed with the plumber to make sure the structural changes won't have a negative impact.

Commissioner Guthrie indicated that he has shared the information on the decontamination facility provided at the July meeting with Michelle.

CORRESPONDENCE

Chief Lee submitted the request for retirement from Dan Mayfield to Commission Chair Guthrie for his signature.

OLD BUSINESS

Commissioner Schmitten indicated that a draft rental agreement for the possible office space from McDougall and Sons was being developed by their administration.

Chief Lee presented Resolution 2026-03 Allowing Commissioners to also serve as Volunteer Firefighters. Motion to approve was made by Commissioner Larson and seconded by Commissioner Schmitten. Motion carried.

Chief Lee shared a copy of a letter he sent to Sheriff Morrison for a 'Request for Joint Dispatch Protocol during County burn bans.

Chief Lee provided draft copies of 'Standard Operation Procedures' covering the "Public Safety Notice to Property Owners & Orchardists.

NEW BUSINESS

Chief Lee shared information regarding possible increases in stipends paid to volunteers for responding to calls. Input from the Commissioners was provided regarding the amount, structure and timing of the payments to the Chief. The Chief will continue to develop the policies and procedures needed, and present final documentation at a future meeting.

Chief Lee also presented revisions to the annexation policy and procedures. It is now referred to as a 'Petition for Annexation'.

FIRE CHIEF'S REPORT

Chief Lee received approval from DNR to use funds provided in the 2026 grant to purchase a side-by-side UTV.

The purchase of a used snowmobile trailer for movement of equipment is being explored.

Deputy Chief Spies is working on training in the new modules of FirstDue.

A grant application to Central Washington Hospital was submitted requesting EMT type equipment and E-Bikes.

A grant application was submitted to FEMA for 35,000 feet of fire hose for wildland fires.

Commissioner Schmitten mentioned there is an AG West grant for \$5,000 that is available each month. Chief Lee indicated he would follow up to find out details.

The Chief shared some of the challenges involved with a rescue from a motorcycle accident that occurred up Mission Creek. This was an example of when having E-bikes available would mean a much quicker response time.

NEXT MEETING

September 9, 2026 at the Monitor Fire Station.

ADJOURNMENT

Motion by Commissioner Schmitten and seconded by Commissioner Larson. The meeting was adjourned by Commissioner Guthrie at 8:00 PM.

Respectfully Submitted by Dwight P. Remick, Administrative Assistant
Chelan County Fire Protection District No. 6

Chairman

Date