



Venetian Golf & River Club Property Owners Association

July 9, 2024 - Approved by the POA Board of Directors

ACC Application Review Process

In accordance with the Master Documents of the Venetian Golf & River Club Property Owners Association, any changes made to the exterior of your property requires ACC approval BEFORE the work can be performed. It is the responsibility of the homeowner to verify with Sarasota County, City of Venice, or any other state or federal authorities regarding proper permitting.

Please follow the steps below:

1. Please read the Rules & Regulations and ACC Standards of the community, as detailed in the Venetian **Community Wide Standards**, in the Resident portal on the website www.GrandManors.com.
 - a. Does your project require ACC approval? If yes, please move to step 2.
2. Please obtain a copy of the ACC application
3. Please make sure ALL information is provided and submit with your ACC application. If information is incomplete or missing, your application may be tabled until the next meeting. Required information includes:
 - a. Complete the ACC application
 - b. Submit BEFORE photos of the project & application, BTR (not needed per FL State Statute Section 720.3075 as of 7/1/2024) & COI must be PDF!
 - c. Provide a plan that professionally details what the end result will be
 - d. Also, must include the current, middle, and end of the project
 - Example: Landscaping Changes, must provide a list of what is currently there, what is being removed, and what will be installed as the end product
 - e. Who / which company is performing the work? (Contractor, Landscaper, Nursery, Pool Company, Storm Screen Company, etc.)
 - REQUIRED: Certificate of Insurance

PLEASE SEND ALL REQUIRED ACC INFORMATION TO VENETIAN GOLF & RIVER CLUB POA OFFICE BEFORE THE FIRST MONDAY OF THE MONTH BY 12PM.

The ACC Committee meets monthly, every second Monday of the month, at 2pm. Homeowners and / or contractors / landscapers are welcome and encouraged to attend.

Following the meeting, the Property Management team will inform the homeowners (via email) of the ACC Committee's decision on each application within 72 hours from the close of the meeting.

**If an irrigation variance is required, it must be approved by
the Field Manager for the VCDD.**

As mentioned before, in accordance with the Master Documents of the Venetian Golf & River Club Property Owners Association (**POA**), any changes made to the exterior of your property requires ACC approval BEFORE the work can be performed. It is the responsibility of the homeowner to verify with Sarasota County, City of Venice, or any other state or federal authorities regarding proper permitting.

**ALL ACC APPLICATIONS MUST BE SIGNED BY THE HOMEOWNER PRIOR TO BEING SUBMITTED AND REVIEWED
BY THE ACC COMMITTEE.**

***Homeowners signature on the ACC application signifies their understanding and compliance
of the current Community Wide Standards of the
Venetian Golf & River Club Property Owners Association**

All ACC Approvals are valid for six (6) months from the date of approval.

**If the project is NOT completed within this approval period, the homeowner will be required to re-submit
their ACC application and proposed changes to ensure compliance within the current Community Wide
Standards of the Venetian Golf & River Club Property Owners Association.**

CONTRACTOR OR LANDSCAPER INFORMATION

**As a protection to the homeowner, the ACC and the POA Board of Directors REQUIRED working with
insured contractors. The homeowner MAY NOT elect to work with a Contractor or Landscaper who is
not insured & licensed.**

**IF WORK IS DONE TO THE EXTERIOR OF THE HOME AND YOU DO NOT HAVE APPROVAL FROM THE ACC,
YOU ARE SUBJECT TO A FINE UNDER THE COMPLIANCE ENFORCEMENT PROCESS.**

**Please note: Any ACC Application from Castle Property Management will immediately be denied and
not submitted. You must complete this application to be reviewed and submitted for approval.**

Architectural Control Committee (ACC) Application Guidelines

NOTE: Exterior modifications CANNOT begin unless there is ACC Approval!

Please review the ACC Standards and Rules Regulations detailed in the **Community Wide Standards** of the Venetian Golf & River Club (POA).

When in doubt, fill out an application.

If you live in a neighborhood association (HOA or Condo) you will need a signature from your Sub-Communities neighborhood association or HOA President or Manager to assure compliance with your sub-association's design guidelines and/or landscape maintenance requirements. If this is NOT done the application will not be reviewed by the ACC and deemed incomplete.

Are you making changes to the exterior of your home? HANG ON, you may need to submit an application!

YES– submit applications for the following projects:

- Installing pavers or pouring cement on your property
- Remove and replacing your entire roof (Hurricane related or in general) must also put dumpster permit on application
- Repainting the exterior of your home or the lanai screen cage frame the same color, with a different color scheme, or changing one of the colors in the color scheme
- Installing Hurricane Shutters in the front of your house and/or around your home and/or generator
- Installing Glass Insert into the Front Door
- Installing Retractable / "Phantom" Screen Door
- Installing Swinging Screen Door (ONLY allowed on side entry homes!)
- Installing a Pool, Spa, or Deck
- Extending or modifying your driveway, walkway, lanai or deck area
- Installing an antennae, satellite dishes, solar panels, generators or a lightning protection system or rod
- Installing new carriage light fixtures around/on your garage
- Landscaping Changes
 - Removal of Trees or Palms (e.g. Sabal or Cabbage Palm)
 - Installing new Trees
 - ANY modifications to planting bed area sizes, shape or contour or bed cover materials (other than approved mulch and lava-stone)
- Installing an outdoor kitchen IF it requires a new gas and/or water line or a vent that leads to the outside wall or roof (Permit required).
- Installing a water softener, water filtration system or tankless water heater **outside the home**
- Installing a rain barrel or rain-water collection system
- Installing new solar landscape or exterior lighting
- POD or dumpster in driveway requires a permit from Property Management Company

NO— application for the following projects:

- Repairing pavers on your property (few)
- Pressure washing / cleaning your home including: Roof, Driveway/Walkway, Sidewalks, Lanai
- Touching up the paint on the exterior of your home
- Repairing a lanai screen or screen(s); roof tiles (a few not complete)
- Installing Decorative Lighting inside the Lanai cage
 - Adding to previously installed solar landscape/exterior lighting, as long as it matches the existing lighting
- Trimming trees, palms or grass
- Installing and replacement of annuals in your yard
- Installing new plants in your planters (not planting beds) / pots
- Installing fresh mulch or lava rock (if already there)
- Removal of a dead shrub(s) or plant(s) and replacing with the same or like shrub(s) or plant(s) from the approved list
- Removal of prohibited trees - ALL PROHIBITED TREES SHOULD BE REMOVED IMMEDIATELY

Please contact POA office for any questions

Venetian@Ciramail.com

Venetian Golf & River Club – Property Owners Association

502 Veneto Blvd, North Venice FL 34275

Phone: 941-488-9200

ACC APPLICATION - REQUEST FOR APPROVAL

VENETIAN GOLF AND RIVER CLUB POA
502 Veneto Blvd, N. VENICE, FL 34275 TEL: 941-488-9200

EMAIL: Venetian@ciramail.com

DATE:	ESTIMATED COMPLETION DATE: *Must be within 6 months of approval
OWNER NAME:	ADDRESS:
APPLICATION REQUEST (PLEASE CIRCLE):	EXTERIOR MODIFICATION TO HOME PARKING PERMIT STORAGE CONTAINER OR DUMPSTER PLACEMENT
CONTACT PHONE:	E-MAIL(S):
E-MAIL(S):	*HOMEOWNER SIGNATURE:

CONTRACTOR OR LANDSCAPERS INFORMATION

COMPANY NAME:	COMPANY EMAIL ADDRESS:
BUSINESS PHONE:	CONTACT PERSON:
Always REQUIRED DOCS: <input type="checkbox"/> CERTIFICATE OF INSURANCE NAMING HOMEOWNER/POA AS THE INSURED	

DETAILED DESCRIPTION OF WORK BEING PERFORMED AT YOUR PROPERTY.

<input type="checkbox"/> ADDITION(S) OR MODIFICATIONS TO AN EXISTING HOME or ROOF (Need pictures of tile examples, and current roof) (I.E. EXTENDING LANAI, POOL, OUTDOOR KITCHEN, ETC.)	MUST INCLUDE CURRENT PHOTOS, PLANS, AND ELEVATIONS: (FRONT/REAR/SIDE ELEVATIONS AND ROOF PLAN). IF LANDSCAPING IS BEING REMOVED OR INSTALLED MUST INDICATE THAT ON THE SITE PLAN AND INDICATE CHANGES TO EXISTING LANDSCAPE ON THIS FORM WITH A LOT SURVEY.
<input type="checkbox"/> CHANGES TO EXISTING LANDSCAPE - If removing a tree a lot survey is required showing where new tree is going	MUST INCLUDE BEFORE & CURRENT PHOTOS, PLANTING PLANS-INDICATING EXISTING PLANTS AND PROPOSED CHANGES, WITH TREE & PLANT LIST, TYPES, QUANTITIES, SIZES, COMMON AND BOTANICAL NAMES. DETAILED LANDSCAPING PLAN REQUIRED!
<input type="checkbox"/> CHANGES TO EXTERIOR COLORS WHICH INCLUDES REPAINTING, OR PAINTING A NEW APPROVED COLOR SCHEME	MUST INCLUDE PHOTOS, PHOTOS OF NEIGHBORING HOMES SHOWING THE CURRENT PAINT COLOR, COLOR SAMPLES AND PAINT CODES WITH REQUEST. PRESSURE WASHING IS REQUIRED FOR PAINT APPROVALS. (L) (R) AND (ACROSS THE STREET)
<input type="checkbox"/> OTHER MODIFICATIONS OR ADDITIONS	PLEASE CONTACT PROPERTY MANAGER REGARDING ADDITIONAL INFORMATION REQUIRED.
<input type="checkbox"/> INSTALL STORM SHUTTERS	MUST INCLUDE CURRENT PHOTOS, SITE PLANS (LOCATION AND SIZE OF STORM SHUTTERS TO BE INSTALLED), COLOR OF SCREEN AND FRAME, what shutter(s) looks like and dimensions.
<input type="checkbox"/> PARKING OR PLACEMENT PERMIT	MUST INCLUDE DATES NEEDED, DESCRIPTION OF PERMIT NEEDED AND PLACEMENT LOCATION AS APPLICABLE.

MANAGEMENT USE ONLY IN SPACE BELOW

HOA/COA SIGNATURE: <u>REQUIRED</u>	DATE:	APPROVED/ TABLED / DENIED
ACC/POA SIGNATURE:	DATE:	APPROVED/ TABLED / DENIED