



## Class C Third Party Driver License Testing

### Terms and Conditions

**DMV is not involved in scheduling, canceling, or re-scheduling the drive test.** If you have questions, please contact Oregon Driver Education Center directly – (503)581-3783

### Drive Test

A third-party drive test examiner certified by DMV will conduct the actual demonstration of an applicant's ability to drive a motor vehicle (the drive test) required under ORS 807.070(3). The test(s) must be conducted in a vehicle provided by Oregon Driver Education Center.

The conditions of the drive test are as follows:

- A. Only you and the examiner are allowed in the vehicle during a driving test. Interpreters, children or pets cannot be in the vehicle during a test.
- B. You must pay the testing fee at the time you schedule an appointment. Your testing fee does not include the licensing fee at the DMV.
- C. Have a valid form of photo identification, driver's permit or valid license from another state with you during the test.

### Scheduled Appointments

- A. You **MUST SHOW UP AT LEAST 10 Minutes early to your appointment.** If you show up late to your appointment, you will forfeit your scheduled appointment, and no refund will be issued.
  - i. No cancellations or reschedules permitted in the **48 hours before a scheduled appointment.**
  - ii. You will not receive a refund if you fail to show up for a scheduled appointment or fail to show up with lawfully required instruction permit, identification, or a valid license from another state.
  - iii. If your permit/driver license shows restriction B for corrective lenses, you cannot test without wearing corrective lenses. If you should up to your appointment without the required corrective lenses, you will be considered a no show and will not receive a refund.
- B. If you have successfully passed the drive test, your results will be reported to the DMV electronically within 24 hours of your appointment. You will obtain your license at a DMV field office.

## Drive Test Eligibility

In order to be eligible to take a drive test:

- A. Any and all DMV Fees/Fines need to be paid in full, prior to your scheduled drive test appointment.
- B. You must show an eligible status to take a third-party drive test with the DMV. If you already have a drive test scheduled with the DMV, your status will not show as eligible.
- C. You must bring your Oregon instruction permit or valid form of photo identification to the drive test.
- D. If you have previously failed a drive test, you must have observed the wait time between tests (see below\*\*).
- E. If you have previously had a driving lesson with an examiner, that examiner cannot test you.
- F. You must provide your Oregon ID number at the time of registration (this can be found on your Oregon ID, Oregon Learner's Permit, previous Oregon ODL, on your receipt received when you passed the Oregon knowledge and vision tests).
- G. If you need any vehicle modifications, you cannot test with ODEC and must test at the DMV.

Oregon Driver Education Center does not provide testing for individuals in the At-Risk Driver Program or individuals who require the addition or removal of an adaptive equipment.

### **\*\*Test Failure Wait Time Requirements\*\*:**

If you fail a drive test, you cannot test again until the next calendar day. Changing the location of your drive test does not waive this requirement.

### **Upon passing the DMV Drive Test an individual must:**

After passing the drive test, ODEC will report your results to the DMV electronically. The test results reported to the DMV DO NOT DO AWAY with the other requirements for licensure. In order to obtain your license, an Individual needs:

- A. Go to a DMV field office within 2 years of the date of the test.
- B. Provide all DMV required documents for licensure:
- C. Submit a completed Driver License Application (Form 735-173) to the DMV.
- D. Pay all fees required for licensure.

If you are **under 18 years:**

- A. You must be at least 16 years of age.
- B. You must have held an Oregon instruction permit for a minimum of six months (this meets the knowledge test and vision screening requirement.)
  - i. Minimum driving experience, for those who are under 18 years, required is:
    - a. 50 hours and an ODOT-approved traffic safety education course. You must present the original Driver Education Certificate of Completion card issued by the State of Oregon, Transportation Safety Division, when you apply; **OR**
    - b. 100 hours
- C. If you have an **out of state instruction permit**: you must take the knowledge test and vision screening at an Oregon DMV, and you **MUST** bring your out of state instruction permit to your appointment in order to verify that it was held for a minimum of six months.
- D. You must **NOT** have suspended or revoked driving privileges in Oregon.

If you are **18 years or older**:

- A. You must have a valid Oregon ID/Instruction Permit/Passport
- B. You must have passed the knowledge test and vision screening at an Oregon DMV, unless you have a valid Permit. The permit meets these requirements.
- C. You must **NOT** have suspended or revoked driving privileges in Oregon.
- D. If you have an **expired license** for over 1 year you must: Take the knowledge test and vision screening at an Oregon DMV prior to your scheduled drive test.

### **Monitoring**

ODEC employs the use of internal video monitoring equipment in its vehicles as part of a multifaceted approach to protecting the safety and security of applicants, examiners, property, and promoting the highest professional standards. ODEC recognizes that it must balance the rights of privacy of applicants and staff with its duty to provide a safe testing environment. Video monitoring shall be used only to promote the safety, and professional objectives of applicants, staff, and property. Staff and applicants are prohibited from unauthorized use, tampering with, or otherwise interfering with video camera equipment and will be subject to appropriate disciplinary action.

### **Grievances**

In the case of a grievance, you can contact the DMV 3<sup>rd</sup> Party Program at 503-945-6049.

If your grievance is in regard to abuse and/or misconduct, please call the ODEC office at 503-581-3783 to speak to the office to be escalated to management.

### **Refund/Cancellation Policy**

To obtain a full refund (minus a \$5.00 processing charge) you must contact our office, to cancel your appointment, **48 hours or more** prior to your scheduled drive test. No refund will be issued if we have not received your cancellation request prior to **48 hours** of your scheduled appointment. If the appointment is scheduled within **47 hours**, the fee is nonrefundable. There will be no refund in the event of Test Failure. Additionally, if a drive test is scheduled within 48 hours of the test, the applicant is still held to the same cancellation policy and will not receive a refund for cancelling in less than **48-hours'** notice.

If the Individual is a "No Show" for their scheduled Drive Test, there will be **no refund**. A "No Show" includes not showing up to the appointment, arriving late to the appointment, cancelling the appointment with less than 48 hour's notice, showing up to the appointment intoxicated or under the influence of any substance, not wearing corrective lenses if required on your permit/driver license, or you are not eligible to take a third party drive test in the DMV2U system. Schedule a test outside of the wait time requirement will also be considered a no show. If an applicant wishes to reschedule their missed appointment, they must pay the full amount for the test. Any and all charges must be paid in full before scheduling an appointment.

Occasionally, an examiner must cancel drive tests due to illness or extreme circumstances. If your test is cancelled, you will receive a phone call and an email informing you of the cancellation. You will be offered to reschedule your drive test for the next available appointment or receive a full refund.

*ODEC is in the Business of providing a service, namely the service of providing training and knowledge. A test of this knowledge is a non-material commodity that cannot be returned or exchanged; therefore, we cannot refund money and services.*