

## HOME MAINTENANCE CHECKLIST

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### FALL

#### Exterior

- Check/clear exhaust duct and dryer vents
- Repair broken or cracked window and door glass
- Clean all gutters and downspouts
- Drain hoses and outdoor faucets
- Clean window wells and ensure they drain properly
- Caulk gaps around window frames and trim
- Inspect foundation for movement and cracks
- Trim trees and shrubs away from exterior

#### Basement/Crawl Space

- Look for puddles, wet surfaces, or other signs of water damage
- Ensure sump pump and check valve operate correctly
- Look for signs of pests or animals

#### HVAC, Electrical, & Safety

- Test smoke alarms and carbon monoxide detectors and replace batteries
- Search for damaged electrical cords
- Replace HVAC filters<sup>1</sup>
- Clean and Tune furnaces and water heaters
- Inspect fire extinguishers
- Ensure garage door opener's safety shutoff operates correctly

#### Plumbing & Appliances

- Clean and Tune ranges, stoves, and ovens
- Clean refrigerator coils
- Clean kitchen garbage disposal<sup>2</sup>
- Inspect drains and water supply lines for leaks
- Inspect water heater for leaks
- Inspect water meter, water main, and/or well pump for leaks/sweating
- Test bathroom/kitchen fans

#### Chimney & Flues

- Inspect and clean chimneys and flues

# SPRING

## Exterior

- Inspect shingles on roof
- Check/clear exhaust duct and dryer vents
- Clean all gutters and downspouts
- Look for indications of peeling paint
- Ensure that gutters and downspouts channel water away from home's foundation
- Inspect pool fence
- Clean window wells and make sure they drain properly
- Clean dryer vents and screens
- Search for trip, fall, or sharp edge hazards
- Clean walkways, decks, and porches

## Basement/Crawlspace & Attic

- Look in attic for indications of roof leaks
- Look for signs of pests or animals
- Ensure sump pump and check valve operate correctly
- Ensure that basement floor drain operate correctly
- Check for moisture issues

## HVAC, Electrical, & Safety

- Test smoke alarms and carbon monoxide detectors and replace batteries
- Test ground fault interrupters (GFCI outlets)
- Search for damaged electrical cords
- Inspect fire extinguishers
- Replace HVAC filter<sup>1</sup>
- Clean and Tune air conditioning equipment
- Schedule septic inspection

## Plumbing & Appliances

- Inspect drains and water supply lines for leaks
- Clean kitchen garbage disposal<sup>2</sup>
- Clean exhaust fan filters, screens, and outlets
- Look for indications of water damage in all doors, walls, windows, and ceilings
- Inspect dishwasher hoses for leaks
- Inspect refrigerator icemaker connections and drip pan for indications of leaks
- Clean refrigerator coils
- Inspect drains and traps under tubs, showers, and sinks for indications of leaks
- Look for water damage in shower/tub surrounds
- Check washer hose connections

1. HVAC filters should be checked every month. Replace and clean filters as needed.

2. Garbage disposals should be cleaned monthly.