

City of Hawk Point, Missouri
Minutes of Regular Meeting
Tuesday, January 4, 2022

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Tuesday, January 4, 2022, pursuant to the agenda posted Thursday, December 30, 2021.

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler, Aldermen Brenda Bryant, Kayla Huber (via Zoom), Tom Boling, and Alderman Steven Fair. Mayor Mark Seigler determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Deputy Clerk Amanda Stout, Public Works Terry Stuck, and Police Chief Joseph Kenney

Guests in Attendance: None

APPROVAL OF AGENDA

Motion to approve the amended Agenda adding item 5.A.1. New Tires for Public Works Truck – Quotes and item 8.C. Approval of August 1, 2021, through July 31, 2022, Municipal Court Services Agreement with Moscow Mills was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to approve the Minutes from the previous regular meeting was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Nothing was discussed at this time.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 5.A. Public Works Report

Public Works Terry Stuck explained his request for new tires for the Public Works Truck and provided three quotes. Discussion was had.

Warrenton Tire & Muffler Center Inc.
\$850.56

Discount Tire
\$1038.00

Weinand Younger Tire Inc.
\$908.00

Motion to approve to purchase four tires from Warrenton Tire and Muffler Center Inc. was made by Alderman Fair and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item 5.B. City Clerks Report

City Clerk Samantha Shelton discussed cyber security insurance plans.

Approval of the Monthly Financial Reports (November 2021)

Motion to Approve the November 2021 Financial Reports was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (December 2021)

Motion to Approve the Utility Billing Transfers for the month of December 2021 from the Water Account to the Sewer Account in the amount of \$14,438.82 was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of December 2021 from the Water Account to the Trash Account in the amount of \$3,161.66 was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Approval to Increase Credit Card Limit

City Clerk Samantha Shelton explained her request to increase the City Clerk credit card.

Motion to Approve the Credit Card Limit Increase for City Clerk Samantha Shelton to \$3000.00 was made by Alderman Boling and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 5.C Police Report

Nothing was discussed at this time.

Item 5.D. Mayor and Aldermen’s Report

Mayor Mark Seigler explained his request to update City’s Legal Holidays. Discussion was had.

Motion to Approve the request to update the City’s Legal Holidays to include eight hours the day after Thanksgiving, eight hours Christmas Eve, and eight hours New Year’s Eve was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

ORDINANCES & RESOLUTIONS

Item 6.A. Ordinance Regarding Water and Sewer Services

Discussion was had at this time.

Motion to Approve Ordinance No. 150-05, Bill No. 202201 An Ordinance of the City of Hawk Point Missouri Regarding Dangerous Occupancy was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 6.B. Resolution No. 2022-01: A Resolution of the City of Hawk Point Adopting the Lincoln County Multi-Jurisdictional Hazard Mitigation Plan

Discussion was had at this time.

Item tabled to the following Board of Aldermen Meeting.

UNFINISHED BUSINESS

Item 7.A. ARPA Funding

Discussion was had at this time. Mayor Seigler requested to rebid for projects.

Item tabled to the following Board of Aldermen Meeting.

Item 7.B. Use Tax Flyer/Brochure

City Clerk Samantha Shelton presented the Use Tax Brochure.

Motion to approve the presented brochure was made by Alderman Boling and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

New Business

Item 8.A. Approval of 2022 City Clerk Appointment

Motion to appoint Samantha Shelton as City Clerk for the year of 2022 was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item 8.B. Approval of 2022 City Attorney Contract

Discussion was had at this time.

Item tabled to the following Board of Aldermen Meeting.

Motion to Close Open and Open Closed session was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

CLOSED SESSION

Item 9.A. Nuisance Violations – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Item 9.B. City Attorney’s Report – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Item 9.C. Real Estate – Closed Session

Notice is given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception 610.021.2. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

Motion to Close Closed and Open Opened session was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

ADJOURN

Motion to adjourn was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, February 7, 2022, at 6:00 p.m.

Respectfully Submitted: City Clerk Samantha Shelton

APPROVED: _____ ATTESTED: _____ DATE: _____