

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, March 1, 2021

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Monday, March 1, 2021, pursuant to the agenda posted Friday, February 26, 2021.

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler, Aldermen Brenda Bryant, Tom Boling, Steven Fair, and Kayla Huber. Mayor Mark Seigler determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, Police Chief Robert Bone, Assistant Police Chief Wayne Mueller, and City Attorney Cindy Davenport.

Guests in Attendance: Dennis Stith (McClure Engineering), Paul Adamas, Angela Allen, Michael McKinney, and James Brink.

APPROVAL OF AGENDA

Motion to approve the Agenda was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to approve the Minutes from January 4, 2021, was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to approve the Minutes from February 1, 2021, was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 4.A. Angela Allen – 319 Cedar – Payment Arrangement Request

Ms. Allen was present and requested a payment arrangement on her balance and help with the bill. She stated that she had higher than normal consumption and an expected leak. Ms. Allen provided pictures of water in her driveway and yard. She stated that no leak was found.

Motion to forgive \$240.58 from the sewer portion of Ms. Allen’s bill was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

ORDINANCES & RESOLUTIONS

Item 5.A. Solicitors Ordinance

City Attorney Cindy Davenport discussed the provided examples.
TABLED TO NEXT BOARD OF ALDERMEN MEETING

UNFINISHED BUSINESS

Item 6.A. Wastewater Project

Amendment to Owner-Engineer Agreement No. 5

Dennis Stith (McClure Engineering) explained the Amendment Owner-Engineer Agreement No. 5.

Motion to Approve the Amendment to Owner-Engineer Agreement No. 5 was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

Remaining Grant Funds

City Clerk Samantha Shelton explained the remaining grant funds balance and items to requested for funds from USDA. Dennis Stith (McClure Engineering) recommended using the remaining of the grant funds to plant grass on the city’s land so that the city could land apply more when needed. Public Works Terry Stuck recommended purchasing a backup pump. The Board requested to get bids on both recommendations.

Item 6.B. Sale of Backhoe – Silent Auction – Opening of Closed Bids

City Clerk Samantha Shelton stated that four (4) bids were received, one (1) in which was received after the deadline. Discussion was had.

Motion to include the fourth bid that was received after the deadline in the bid opening was made by Alderman Fair and seconded by Alderman Bryant.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

Mayor Seigler opened all four (4) bids that were received.

Robert Bone
\$17,100.00

Robert E. Bremmer
\$9,250.00

Kent Jacobsmeyer
\$12,550.00

DLH Contract Operations, LLC (Donald Hopkins)
\$11,326.00

Motion to award the bid for the Sale of the 2006 John Deere Backhoe to Robert Bone in the amount of \$17,100.00 was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 6.C. Sale of Old Lagoon Property

City Attorney Cindy Davenport provided a few document examples for the Boards review and discussed dates with the Board. It was stated that the ad for the Silent Auction/Sealed Bid Sale of the Old Lagoon was to be put together by the City Attorney and was to state that the City had the “right to refuse”. Ads for the sealed bids/silent auction for the sale of the old lagoon property are to be placed in the Lincoln County Journal and Warren County Record as well as around town.

Item 6.D. Revenues

City Attorney Cindy Davenport discussed the Park Tax that she was asked to get information on. She stated that regarding a park tax, the city could either add it to the sales tax or real-estate tax and that it must go to the voters for approval. Ms. Davenport then discussed sales tax and use tax which would also need to go out for the vote of the public. Discussion was had at this time.

TABLE TO NEXT BOARD OF ALDERMEN MEETING

Motion to move closed session up on the agenda was made by Aldermen Bryant and seconded by Aldermen Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to close open session and open closed session was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

CLOSED SESSION

Motion to close closed session and open open session was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

NEW BUSINESS

Item 7.A. Civic Center Future Repairs

Discussion of internet options for the Civic Center was had. The Board agreed to reach out to Rose Acres to see in sharing their internet in exchange for a decrease in rent would be an option. A second option to reach out to Gateway Fiber was discussed.

Discussion of Civic Center Repairs or moving the Meeting room to City Hall, requiring a remodel, was had. The Board agreed to get quotes on the cost for moving the meeting room to City Hall. Discussion of funding was had.

TABLED TO NEXT BOARD MEETING

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 8.A. Public Works Report

Public Works Terry Stuck had nothing to report at this time.

Alderman Bryant brought up the issue of I&I and Mr. Stuck stated that he would like to see something done so that the City could better regulate proper draining in homes connected to the City's sewer system.

Item 8.B. City Clerks Report

Approval of the Monthly Financial Reports (January 2021)

Motion to Approve the January 2021 Financial Reports was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (February 2021)

Motion to Approve the Utility Billing Transfers for the month of February 2021 from the Water Account to the Trash Account in the amount of \$2,993.08 was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of February 2021 from the Water Account to the Sewer Account in the amount of \$14,621.99 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Online & Phone Bill Pay Update

City Clerk Samantha Shelton gave an update on the New Online & Phone Bill Pay System.

Item 8.C Police Report

Chief Bone gave his monthly report at this time and discussed speeding issues on Prairie Road and the City’s authority.

Item 8.D. City Attorneys Report

Update on Prairie Road Easement

City Attorney Cindy Davenport gave a brief update at this time.

Update on Witt Easements

City Attorney Cindy Davenport gave an update on the letter sent to Mr. Witt on February 16, 2021.

Item 8.E. Mayor and Aldermen’s Report

The Mayor and Aldermen had nothing to report at this time.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

ADJOURN

Motion to adjourn was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, April 5, 2021, at 6:00 p.m.

Respectfully Submitted: City Clerk Samantha Shelton

APPROVED: _____ ATTESTED: _____ DATE: _____