

City of Hawk Point, Missouri
Minutes of Regular Meeting
Wednesday, April 8, 2020
(postponed from April 6, 2020)

The City of Hawk Point, Missouri held a regular meeting by Video Conference on Wednesday, April 8, 2020, at the Hawk Point Civic Center, pursuant to the agenda posted Tuesday, April 7, 2020.

The Following Notice was given on the posted agenda:

“DUE TO THE CURRENT PANDEMIC CONDITIONS, THIS MEETING WILL BE HELD BY VIDEOCONFERENCE ONLY. TO VIEW THE MEETING OR BE SEEN, YOU MUST HAVE A CAMERA-CAPABLE DEVICE, SUCH AS AN IPHONE, IPAD, OR A DESKTOP OR COMPUTER WITH A WEBCAM. HOWEVER, YOU MAY JOIN FOR AUDIO ONLY PURPOSES.

TO JOIN, GO TO <https://zoom.us/j/827806714>. THE MEETING WILL BEGIN AT 6:00 P.M. ON MONDAY, APRIL 6, 2020. THERE IS NO NEED TO JOIN EARLY. THE MEETING WILL BE RECORDED AND MINUTES WILL BE AVAILABLE TO THE PUBLIC PURSUANT TO MISSOURI SUNSHINE LAW.”

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Aldermen Brenda Bryant, Tom Boling, Kayla Huber, and Mark Seigler. Mayor Henebry determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, Police Chief Robert Bone, and City Attorney Cindy Davenport.

Guests in Attendance: Guest in attendance did not state their names.

APPROVAL OF AGENDA

Motion to Approve the Agenda was made by Alderman Seigler and seconded by Alderman Bryant.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to Approve the Minutes from the Previous Regular Meeting was made by Alderman Boling and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

No one present stated that they had anything they wished to discuss.

ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

Item 5.A. An Ordinance Authorizing the Mayor of the City to Declare a Public Emergency and Allowing Emergency Powers Regarding Same

Mayor Henebry read the ordinance twice aloud.

Motion to approve Ordinance No. 31.009, Bill No. 2020-01, An Ordinance Authorizing the Mayor of the City to Declare a Public Emergency and Allowing Emergency Powers Regarding Same was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 5.B. Proclamation of Public Health Emergency COVID-19 2020-01

Mayor Henebry Proclaimed the Proclamation of Public Health Emergency COVID-19 2020-01.

Item 5.C. Emergency Proclamation due to the Public Health Emergency 2020-02 (Return to Work After Sick Leave)

Mayor Henebry Proclaimed the Emergency Proclamation due to the Public Health Emergency 2020-02 (Return to Work After Sick Leave).

Item 5.D. Emergency Proclamation due to the Public Health Emergency 2020-03 (Facilities and Staff)

Discussion was had at this time. It was stated that all city staff is to designate the hours of 8:00 am to 8:30 am (or the first half hour of their shift) to sanitize their workstations. Mayor Henebry Proclaimed the Emergency Proclamation due to the Public Health Emergency 2020-02 (Facilities and Staff).

Item 5.E. Emergency Proclamation due to the Public Health Emergency 2020-04 (City Water Service)

Discussion was had at this time. The Board of Aldermen unanimously agreed for the City Attorney Cindy Davenport to make the following revisions to the Proclamation:

Continue to waive the \$2.00 convenience fee for using debit/credit cards through May 4th, 2020.

Wave the 10% after due date penalty, scheduled for April 6, 2020.

Wave disconnections due to delinquency (water shut offs), scheduled for April 16, 2020.

Mayor Henebry is to sign and proclaim the Emergency Proclamation dues to the Public Health Emergency 2020-04 (City Water Service) once the revisions have been made and presented by the City Attorney.

Future after due date penalties, disconnection due to delinquency, and payment arrangements for utility customers is to be revisited at the next Board of Aldermen Meeting scheduled for Monday, May 4, 2020.

UNFINIAHSED BUSINESS

Item 6.A. Wastewater Project

Request for Funds

City Clerk Samantha Shelton read aloud and explained the Request for Funds.

Motion to approve the Request for Funds in the amount of \$25,172.95 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 6.B. City park Improvements

Mayor Henebry discussed and explained City Park Plans (Phase 1 and Phase 2), the City Park Estimated Budget amount, where funding for the project would come from, and that Rules & Regulations would need to be drawn for the park. Discussion was had at this time.

With the advice of the City Attorney, motion to designate \$43,000.00 of the Trash Funds to City Park Improvements was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

City Attorney Cindy Davenport suggested that a Board Member volunteer to draw a draft of the Rules & Regulations they wish to see at the park. Alderman Bryant volunteered to work on the Rules & Regulations. Ms. Davenport is to provide other municipal park Rules & Regulations for example.

Later in the meeting, under the City Attorney’s Report, Ms. Davenport stated that with Written or Email approval of the Board, the Mayor could purchase new playground equipment utilizing the designated City Park Improvement funds.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 7.A. Public Works Report

Public Works Terry stuck had nothing to state at this time. Mayor Robert Henebry reported that Street Repairs of Newton and Main Street had been completed and that a great job was done by the contractor. Additional street repairs are being looked at for streets that were significantly damaged by the Wastewater Project.

Motion to approve for Mayor Henebry to spend up to \$1,000.00 on street repairs for those streets damaged by the Wastewater Project was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

Item 7.B. City Clerks Report

Approval of the Monthly Financial Reports (February 2020)

Motion to Approve the February 2020 Financial Reports was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (March 2020)

Motion to Approve the Utility Billing Transfers for the month of March 2020 from the Water Account to the Trash Account in the amount of \$3,418.33 was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of March 2020 from the Water Account to the Sewer Account in the amount of \$13,924.38 was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

The Board DID NOT go into closed session at this time.

Item 7.C Police Report

Chief Bob Bone reported that the Police Department has made the addition of two (2) new Police Officers.

Item 7.D. City Attorney’s Report

City Attorney Cindy Davenport did not have anything to report at this time other than last suggestions on the City Park Improvements (stated above).

Item 7.E. Mayor and Aldermen’s Report

The Council had nothing to report at this time.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

ADJOURN

Motion to Adjourn was made by Alderman Seigler and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, May 4, 2020, at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: _____ ATTESTED: _____ DATE: _____