

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, May 3, 2021

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Monday, May 3, 2021, pursuant to the agenda posted Thursday, April 29, 2021.

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler, Aldermen Tom Boling, Steven Fair, and Kayla Huber. Alderman Brenda Bryant was excused at this time. Mayor Mark Seigler determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, Police Chief Robert Bone, Assistant Police Chief Wayne Mueller, and City Attorney Cindy Davenport.

Guests in Attendance: Liz Dowell (Lincoln County Journal)

APPROVAL OF AGENDA

Motion to approve the Agenda was made by Alderman Fair and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>ABSENT</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

MOTION PASSED 3 TO 0.

OATH OF OFFICE

City Clerk Samantha Shelton swore in Mayor Mark Seigler.
City Clerk Samantha Shelton swore in Alderman Kayla Huber
City Clerk Samantha Shelton swore in Alderman Steve Fair

APPROVAL OF THE MINUTES

Motion to approve the Minutes from the previous regular meeting was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>ABSENT</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

MOTION PASSED 3 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

The public had nothing to discuss at this time.

UNFINISHED BUSINESS

Item 6.A. 108 Saint Michelle Meter(s) Placement

Public Works Terry Stuck continues to work on gathering information on the meter placement at the location of 108 Saint Michelle.

Item 6.B. Sale of Old Lagoon Property – Bid Opening

City Clerk Samantha Shelton present Mayor Seigler with the received bid for the Sale of the Old Lagoon Property. One (1) bid was received. Mayor Seigler opened and presented the sealed big.

Brian Eveland
\$20,000.00

Discussion was had at this time.

Motion to approve to accept the bid for the Sale of the Old Lagoon Property from Brian Eveland in the amount of \$20,000.00 was made by Alderman Boling and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant ABSENT Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 3 NAYS 0 ABSENT 1

MOTION PASSED 3 TO 0.

Attorney Cindy Davenport will proceed with the completion of the Sale of the Old Lagoon Property.

Item 6.C. Use Tax

City Attorney Cindy Davenport provided a draft ordinance pertaining to Use Tax. Discussion was had at this time. Item tabled to the next Board of Aldermen Meeting.

Item 6.D. Wastewater Project

City Clerk Samantha Shelton gave updates on the closing of the Wastewater Project.

Item 6.E. Cemetery Grass and Maintenance

Mayor Seigler stated that the cutting of the grass that was approved to be grown and harvested at the City Cemetery would be cut by an outside party.

Item 6.D. City Hall/Board Room Remodel

Mayor Seigler present the bid that was received for the addition of a 30x30 Building.

Durabarn
\$29,210.00

Mayor Seigler presented the bid that was received for the remodel of city hall.

Luck’s Construction & General Contracting, LLC
\$26,704.00

Mayor Seigler stated that he had requested multiple bids per each of the above listed items but did not receive any other bids back. Discussion was had at this time. Concerns of property line and alley way issues were discussed.

Motion to table the discussion to the next Board Meeting to gain more information about the property was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant ABSENT Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 3 NAYS 0 ABSENT 1

MOTION PASSED 3 TO 0.

NEW BUSINESS

Item 7.A. City Wide Clean-up/ Roll off Dumpster

City Clerk Samantha Shelton went over past years City Wide Clean-up and the purchase of a 40 Yard Roll off Dumpster for resident use. Discussion was had.

Motion to provide a 40 Yard Roll off Dumpster for City Residents use on Saturday, June 5, 2021, from 9:00 AM to 12:00 PM (or until filled, whichever comes first), was made by Alderman Boling and second by Alderman Fair.

Roll Call Vote:

Alderman Bryant ABSENT Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 3 NAYS 0 ABSENT 1

MOTION PASSED 3 TO 0.

ORDINANCES & RESOLUTIONS

Item 8.A. Ordinance amending Chapter 110 General Business License

City Clerk Samantha Shelton explained the ordinances contents. Ms. Shelton then read the ordinance twice aloud.

Motion to approve Bill No. 2021001, Ordinance No. 110-003.01, An Ordinance Amending Section 110-003 of the City Code Regarding Payment for Business Licenses, was made by Alderman Fair and Seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant ABSENT Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 3 NAYS 0 ABSENT 1

MOTION PASSED 3 TO 0.

Item 8.B. Ordinance amending Chapter 92 City Cemetery

City Clerk Samantha Shelton explained the ordinance contents. Clarification of terms were discussed. Ms. Shelton read the ordinance twice aloud.

Motion to approve Bill No. 2021002, Ordinance No. 92-07.01, An Ordinance Amending Section 92.07 of the City Code Regarding Purchase of Graves in the Cemetery, with the correction of the term “lot” to be changed to “grave”, was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant ABSENT Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 3 NAYS 0 ABSENT 1

MOTION PASSED 3 TO 0.

Item 8.C. Ordinance Establishing the Municipal Court of Hawk Point/Agreement between the City of Hawk Point and the City of Moscow Mills.

City Clerk Samantha Shelton requested information regarding the renewal agreement date. City Attorney Cindy Davenport advised that the agreement would be renewed in the middle of the year.

Discussion of Court Operations was had at this time.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 9.A. Public Works Report

Public Works Terry Stuck reported that the Lift Station Pump of Highway D went out on Monday, May 3, 2021. He will be in communication with the company about replacement. Mr. Stuck stated that he will provide further information and pricing at the next Board Meeting.

Item 9.B. City Clerks Report

Approval of the Monthly Financial Reports (March 2021)

Motion to Approve the March 2021 Financial Reports was made by Alderman Fair and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>ABSENT</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 3	NAYS 0	ABSENT 1	

MOTION PASSED 3 TO 0.

Approval of the Monthly Utility Billing Transfers (April 2021)

Motion to Approve the Utility Billing Transfers for the month of April 2021 from the Water Account to the Sewer Account in the amount of \$13,640.16 was made by Alderman Fair and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>ABSENT</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 3	NAYS 0	ABSENT 1	

MOTION PASSED 3 TO 0.

Motion to Approve the Utility Billing Transfers for the month of April 2021 from the Water Account to the Trash Account in the amount of \$2,871.61 was made by Alderman Boling and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>ABSENT</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 3	NAYS 0	ABSENT 1	

MOTION PASSED 3 TO 0.

Item 9.C Police Report

Chief Bone gave his monthly report at this time. City Attorney Cindy Davenport discussed the police policy updates and expenses related to the policies. Discussion of grants was had. Discussion of the police budget was had. Chief Bone and City Clerk Samantha Shelton discussed a request from a resident for child safety signs for Highway D with the Board. Media and Social Media contacts were discussed. City Attorney Cindy Davenport stated that all media inquiries should be directed to her or the Mayor. Assistant Chief Wayne Mueller discussed the burned trailer clean up. Chief Bone discussed the use of ATV/UTV's.

Item 9.D. City Attorneys Report

City Attorney Cindy Davenport discussed the matters pertaining to Municipal Court.

Item 9.E. Mayor and Aldermen's Report

Alderman Huber discussed emergency contacts for the city. City Attorney Cindy Davenport is to contact Lincoln County in regard to the matter. It was stated that in an event of emergency after office hours, pertaining to city water and sewer, residents should contact Lincoln County Dispatch who should then contact and employee of the city for response.

Alderman Huber also discussed potholes on St. Michelle. Mayor Seigler instructed Public Work Terry Stuck to fill in and grade the problem areas on St. Michelle.

City Attorney Cindy Davenport requested that City Clerk Samantha Shelton contact K.Flynn and/or MOPERM to receive the insurance claim documentation regarding the water break that occurred at 108 Saint Michelle.

CLOSED SESSION

Item 10.A. Nuisance Violations – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

The Board did not go into closed session. Nothing was discussed at this time.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Huber and seconded by Alderman Fair.

Roll Call Vote:

Alderman Bryant ABSENT Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 3 NAYS 0 ABSENT 1

MOTION PASSED 3 TO 0.

ADJOURN

Motion to adjourn was made by Alderman Boling and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant ABSENT Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 3 NAYS 0 ABSENT 1

MOTION PASSED 3 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, June 7, 2021, at 6:00 p.m.

Respectfully Submitted: City Clerk Samantha Shelton

APPROVED: _____ ATTESTED: _____ DATE: _____