

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, May 4, 2020

The City of Hawk Point, Missouri held a regular meeting by Video Conference on Monday, May 4, 2020, pursuant to the agenda posted Thursday, April 30, 2020.

The Following Notice was given on the posted agenda:

“DUE TO THE CURRENT PANDEMIC CONDITIONS, THIS MEETING WILL BE HELD BY VIDEOCONFERENCE ONLY. TO VIEW THE MEETING OR BE SEEN, YOU MUST HAVE A CAMERA-CAPABLE DEVICE, SUCH AS AN IPHONE, IPAD, OR A DESKTOP OR COMPUTER WITH A WEBCAM. HOWEVER, YOU MAY JOIN FOR AUDIO ONLY PURPOSES.

TO JOIN, GO TO <https://us02web.zoom.us/j/81629079081>. THE MEETING WILL BEGIN AT 6:00 P.M. ON MONDAY, MAY 4, 2020. THERE IS NO NEED TO JOIN EARLY. THE MEETING WILL BE RECORDED AND MINUTES WILL BE AVAILABLE TO THE PUBLIC PURSUANT TO MISSOURI SUNSHINE LAW.”

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Aldermen Brenda Bryant, Tom Boling, Kayla Huber, and Mark Seigler. Mayor Henebry determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, Police Chief Robert Bone, and City Attorney Cindy Davenport.

Guests in Attendance: Zoom did not identify that there were any quest in attendance at this time.

APPROVAL OF AGENDA

Motion to Approve the Agenda was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to Approve the Minutes from the Previous Regular Meeting was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

No one present stated that they had anything they wished to discuss.

COVID-19 PANDEMIC

Item 5.A. City Hall Lobby

Discussion of when to open the lobby of City Hall was had at this time. Mayor Henebry recommended to keep the lobby closed until June 1, 2020. All members of council agreed.

Item 5.B. Fees for Debit/Credit Cards

Discussion of waiving the fees for the use of Debit/Credit Cards was had at this time. All members of council agreed to waive the fees for the use of Debit/Credit Cards until June 1, 2020, during the time the lobby is closed.

Item 5.C. Penalty Scheduled for May 6, 2020

Discussion of waiving the penalty scheduled for May 6, 2020, was had at this time. All members of council agreed to waive the penalty scheduled for May 6, 2020. City Clerk Samantha Shelton is to print a non-update report from the utility program that shows what penalties would have been applied to keep on record.

Item 5.D. Disconnections Scheduled for May 19, 2020

Discussion of waiving the disconnections scheduled for May 19, 2020, was had at this time. All members of council agreed to waive the disconnections scheduled for May 19, 2020. City Clerk Samantha Shelton is to print a non-update report from the utility program that shows what accounts would have been subject to disconnection to keep on record.

Item 5.E. NSF Disconnections

Discussion of returned checks due to insufficient funds (NSF) was had at this time. All members of council agreed that accounts that have checks returned due to NSF should be charged the regular \$25.00 NSF fee but that services should remain on, following the disconnection schedule due to delinquency at this time.

Item 5.F. Payment Arrangements

Discussion of payment arrangements had at this time. All members of council agreed that account holders may set up payment arrangements for up to a maximum of six months out. It was not determined when payments arrangements would begin being made or when they would end. To be further discussed at the June 1, 2020, Board of Aldermen Meeting.

Motion to approve all matters discussed under the Covid-19 Pandemic Plan (Items 5.A. through 5.F.) was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO

ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

Item 6.A. Possible Extension of Proclamation of Public Health Emergency COVID-19 2020-05

Item 6.B. Possible Extension of Emergency Proclamation due to the Public Health Emergency 2020-06 (Return to Work After Sick Leave)

Item 6.C. Possible Extension of Emergency Proclamation due to the Public Health Emergency 2020-07 (Facilities and Staff)

Item 6.D. Possible Extension of Emergency Proclamation due to the Public Health Emergency 2020-08 (City Water Service)

Mayor Henebry stated that he would extend all proclamations (Items 6.A. through 6.D.) until June 30, 2020.

Motion to approve Roberts decision in extending the above proclamations was made by Alderman Seigler and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

UNFINIAHSED BUSINESS

Item 7.A. Wastewater Project

Request for Funds

City Clerk Samantha Shelton read aloud and explained the Request for Funds.

Motion to approve the Request for Funds in the amount of \$2,252.40 was made by Alderman Bryant and seconded by Alderman Seigler.

*Alderman Boling lost connection to the meeting and was not present at this time. He was not able to re-connect until later in the meeting.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>n/a</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

MOTION PASSED 3 TO 0.

Item 7.B. City park Improvements

Plans, Budget, and Funding

Mayor Henebry discussed the Plans, Budget, and Funding for the City Park Improvements Project. He then discussed the playground delivery and what was need for installing the playground and possibly seeking help from the public. Discussion of what needed to take place in order to install cameras was had. Chief Bone requested that the City get permission from the Booster Club to police the surrounding parking lot of the park. Alderman Bryant is to contact the Booster Club about the matter.

Rules & Regulations

Discussion was had over the Park Rules, Park Rental, and Park Ordinance. To be further discussed and up for approval at the next Board of Alderman Meeting scheduled for June 1, 2020.

NEW BUSINESS

Item 8.A. City Wide Clean Up

* Alderman Boling re-connected to the meeting at this time (video and audio).

City Clerk Samantha Shelton explained that last years City Wide Clean Up was scheduled the first weekend in June.

Motion to approve to bring in a 40 Yard Roll of Dumpster for the City Wide Clean Up and to schedule it for June 6, 2020 was made by Alderman Seigler and seconded by Alderman Bryant
No vote was had at this time.

* Alderman Boling lost connection to the meeting and was not present at this time.

* Alderman Boling re-connected to the meeting at this time (video and audio).

Motion to approve to bring in a 40 Yard Roll of Dumpster for the City Wide Clean Up and to schedule it for June 6, 2020 was made by Alderman Boling and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item 8.B. City Newsletter

City Clerk Samantha Shelton explained the draft City Newsletter she was preparing to send out with May's Utility Bills. Additions and subtractions from the Newsletter were advised at this time.

Item 8.C. Main Street Sidewalk Repairs

Mayor Henebry explained the repairs that needed to take place on the Main Street Sidewalk. Three (3) Bids were presented to the Board for the repairs. Discussion was had at this time.

Asset Builder, LLC
\$3,595.00

Lil' Man Concrete
\$3,040.00

Lindemann & Sons II Concrete
\$2,700.00

Motion to accept the bid from Lil' Man Concrete in the amount of \$3,040.00 was made by Alderman Seigler and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 9.A. Public Works Report

Public Works Terry Stuck discussed sludge removal at the old lagoon site. Mayor Henebry discussed the Irrigation System and the Mule that was delivered earlier in the week. Discussion of remaining grant funds was had.

Item 9.B. City Clerks Report

Approval of the Monthly Financial Reports (March 2020)

Motion to Approve the March 2020 Financial Reports was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (April 2020)

Motion to Approve the Utility Billing Transfers for the month of April 2020 from the Water Account to the Trash Account in the amount of \$2,495.81 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of April 2020 from the Water Account to the Sewer Account in the amount of \$12,196.32 was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

Rebate check – MRWA/MPUC 2018 Construction Loan Program

City Clerk Samantha Shelton explained the Rebate Check from MRQA/MPUC for the 2018 Construction Loan Program. Ms. Shelton was advised by MRWA that the check was from a program the City entered in to with the Wastewater Project Loan and that there were no restrictions on what the funds could be used for. Discussion was had at this time.

Motion to earmark the Rebate Check from MRWA/MPUC 2018 Construction Loan Program, in the amount of \$4,179.76, to be used for City Park Improvements was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

*Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0*

MOTION PASSED 4 TO 0.

Item 9.C Police Report

Police Department Roof Repairs

Chief Bob Bone reported that the roof of the Police Department was leaking into the building through the lights. Public Works Terry Stuck is to investigate the leak and to get bids on the roof repairs at the department.

Request update on Highway D Speed Limit from Attorney

Chief Bone asked for an update on the Speed Limit change on Highway D. It was advised from City Attorney and Alderman Bryant that MoDOT stated that they had done a study on the road and determined that there was no need for a change in speed limit and the request was denied. City Attorney Cindy Davenport stated that the next step would be to see the study that was done and to change the proposal. Chief Bone stated that he receives a lot of complaints from residents along Highway D for the speed.

Nuisance Violations

The Board did not go into closed session. Nuisance Violations and complaints were discussed at this time.

Personnel Matter

The Board did not go into closed session. Chief Bob Bone requested for a Full Time Police Position to be added to the Department for thirty (30) hours a week at a rate of pay set at \$16.00 an hour. City Clerk Samantha Shelton is to find out what the increase would be for Workers compensation when adding the position to the policy. To be further discussed at the next Board of Aldermen Meeting.

Request update on Courts from Attorney

The Board did not go into closed session. City Attorney Cindy Davenport stated that OSCA has extended the closing of courts until at least June 1st.

Item 9.D. City Attorney’s Report

The Board did not go into closed session. Nothing was discussed at this time.

Item 9.E. Mayor and Aldermen’s Report

Alderman Boling reported a specific vehicle that has been speeding around town. Mayor Henebry stated that this would probably be his last meeting with the City. Alderman Bryant commended Mayor Henebry on his work for the City through the past several years.

President of the Board Nomination

Mayor Henebry nominated Alderman Mark Seigler as President of the Board. *Motion to approve Alderman Mark Seigler be named and take the position of President of the Board was made by Alderman Bryant and seconded by Alderman Huber.*

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler ABSTAINED Alderman Huber AYE
AYES 3 NAYS 0 ABSENT 0

MOTION PASSED 3 TO 0.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

ADJOURN

Motion to Adjourn was made by Alderman Seigler and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, June 1, 2020, at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: _____ ATTESTED: _____ DATE: _____