

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, June 6, 2022

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Monday, June 6, 2022, pursuant to the agenda posted Thursday, June 2, 2022.

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler, Aldermen Brenda Bryant, Kayla Huber, Tom Boling, and Steven Fair.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, and Officer Paul Rink. City Attorney Cindy Davenport arrived later in the meeting.

Guests in Attendance: Shawn Singleton (Lincoln County Journal) and John Emmerson.

APPROVAL OF AGENDA

Motion to approve the Agenda was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to approve the Minutes from the May 2, 2022, regular meeting was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to approve the Minutes from the May 16, 2022, special meeting was made by Alderman Huber and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to approve the Minutes from the May 23, 2022, special meeting was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Nothing was discussed at this time.

Reports of Officers, Boards and Committees

Item 5.A. Public Works Report

Public Works Terry Stuck reported of new homes going up in and out of city limits.

Item 5.B. City Clerks Report

Approval of the Monthly Financial Reports (April 2022)

Motion to Approve the April 2022 Financial Reports was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (May 2022)

Motion to Approve the Utility Billing Transfers for the month of May 2022 from the Water Account to the Sewer Account in the amount of \$14,555.96 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of May 2022 from the Water Account to the Trash Account in the amount of \$3,408.47 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

2021 Audit

City Clerk Samantha Shelton provided the 2021 Audit Report from KPM, CPA's to the Board for review.

Ordinance Codification

City Clerk Samantha Shelton provided the ordinance supplement to the Board for replacement.

QuickBooks Reports

City Clerk Samantha Shelton discussed adding logins for the Board to be able to view reports on QuickBooks.

Item 5.C Police Report

Police Chiefs Association

Officer Paul Rink informed the Board of the benefits of the Police Department being a member of the Police Chiefs Association. Discussion was had at this time.

Item TABLED to the July 2022 Board Meeting for further review.

Item 5.D. Mayor and Aldermen's Report

Nothing was discussed at this time.

ORDINANCES & RESOLUTIONS

Item 6.A. Chapter 92 City Cemetery

Alderman Bryant began the discussion of amending Chapter 92 City Cemetery as well as reported on the donations received Memorial Day Weekend. She then expressed her gratitude to those that volunteered to receive donations for the Cemetery. Discussion was had at this time pertaining to the Cemetery Board and their duties.

Motion to amend Chapter 92 City Cemetery to disband the Cemetery Board was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

City Attorney Cindy Davenport stated that she would re-write the chapter and provide the amended ordinance(s) for the July 2022 Board Meeting for approval.

Item 6.B. Ordinance No. 110-001 Definition of Business

City Clerk Samantha Shelton advised the Board of her recommendation to amend Ordinance No. 110-001 Definition of Business.

Motion to amend Section (A) in Ordinance No. 110-001 Definition of Business, to state “and landlords owning one or more unit of rental property within City limits” was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

City Attorney Cindy Davenport stated that she would re-write the ordinance and provide the amended ordinance(s) for the July 2022 Board Meeting for approval.

UNFINISHED BUSINESS

Item 7.A. ARPA Funding

I&I Improvements Project

Public Works Terry Stuck provided the Board with three (3) quotes for the I&I Improvements Project. Discussion was had at this time. Due to the outdated quotes, Mayor Seigler requested that Terry gather updated quotes to be provided to the Board at the July 2022 Board Meeting.

Item TABLED to the July 2022 Board Meeting.

AMI Meter Improvements Project

Mayor Mark Seigler and City Clerk Samantha Shelton explained the current and outdated meter reading system that the city has to read meters. Discussion of concerns and the difficulty that would arise should the current handheld go out, was had at this time. Schulte Supply is working with the provided data to be able to provide the Board with a quote on the upgrades.

Item TABLED to the July 2022 Board Meeting.

Item 7.B. Use Tax

Discussion was had at this time regarding Use Tax and its placement on the August 2022 Primary Election Ballot. City Clerk Samantha Shelton was instructed to send out informational brochures with the July 2022 Utility Bills.

NEW BUSINESS

Item 8.A. Hens & Pullets (Chickens) Application

City Clerk Samantha Shelton provided the Hens & Pullets (Chickens) Application draft to the Board for review.

Motion to approve the provided Hens & Pullets (Chickens) Application was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 8.B. July 2022 Board Meeting

City Attorney Cindy Davenport requested that the scheduled July 5, 2022, Board Meeting be moved to Tuesday, July 12, 2022. Discussion was had at this time.

Motion to approve to move the July Board Meeting to Tuesday, July 12, 2022, at 6:00PM, was made by Alderman Fair and seconded by Alderman Bryant.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Motion to Close Open and Open Closed session was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

CLOSED SESSION

Item 9.A. Nuisance Violations – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Officer Paul Rink left the meeting at this time.

Item 9.B. City Attorney's Report – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Item 9.C. Real Estate – Closed Session

Notice is given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception 610.021.2. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

Alderman Fair left the meeting at this time.

Item 9.D. Personnel Matter- Closed Session

Notice is given that the meeting or portion thereof will be closed pursuant to section 610.021 under the following specific exception 610.021.3. Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Motion to Close Closed and Open Open session was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>ABSENT</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

MOTION PASSED 3 TO 0.

Motion to make the bid award to Brian Eveland in the amount of \$35,000.00 for the sale of the Civic Center public was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>ABSENT</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

MOTION PASSED 3 TO 0.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Huber and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>ABSENT</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

MOTION PASSED 3 TO 0.

ADJOURN

Motion to adjourn was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>ABSENT</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

MOTION PASSED 3 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Tuesday, July 12, 2022, at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: _____ ATTESTED: _____ DATE: _____