

**City of Hawk Point, Missouri**  
**Minutes of Regular Meeting**  
**Tuesday, July 12, 2022**

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Tuesday, July 12, 2022, pursuant to the agenda posted Monday, July 11, 2022.

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler, Aldermen Brenda Bryant, Kayla Huber, Tom Boling, and Steven Fair.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, Police Chief Joseph Kenney, and City Attorney Cindy Davenport

Guests in Attendance: Tyler Hellmich

**APPROVAL OF AGENDA**

City Clerk Samantha Shelton advised the Board of the addition of Item 5.A.1. Well #3 Repairs.

*Motion to approve the Amended Agenda with the addition of Item 5.A.1. was made by Alderman Bryant and seconded by Alderman Fair.*

*Roll Call Vote:*

*Alderman Bryant            AYE                            Alderman Boling            AYE*

*Alderman Huber            AYE                            Alderman Fair            AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

**PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC**

**Item 4.A. Tyler Hellmich – New Business License: JJKane Auctioneers**

Tyler Hellmich was present and gave a detailed explanation of JJKane Auctioneers and answered questions from the Board.

*Motion to approve the New Business License for JJKane Auctioneers was made by Alderman Bryant and seconded by Alderman Fair.*

*Roll Call Vote:*

*Alderman Bryant            AYE                            Alderman Boling            AYE*

*Alderman Huber            AYE                            Alderman Fair            AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

**APPROVAL OF THE MINUTES**

*Motion to approve the Minutes from the previous regular meeting was made by Alderman Bryant and seconded by Alderman Fair.*

*Roll Call Vote:*

*Alderman Bryant            AYE                            Alderman Boling            AYE*

*Alderman Huber            AYE                            Alderman Fair            AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

**PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC**

**Item 4.B. Adam Weber – New Business License(s)**

Adam Weber was unable to attend the meeting, Mayor Mark Seigler discussed Mr. Weber’s unavailability and advised the Board of his request of an additional business license for Weber Outfitters, LLC.

*Motion to approve the New Business License for Weber Outfitters, LLC was made by Alderman Bryant and seconded by Alderman Fair.*

Roll Call Vote:

Alderman Bryant	AYE	Alderman Boling	AYE
Alderman Huber	AYE	Alderman Fair	AYE
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

**Reports of Officers, Boards and Committees**

**Item 5.A. Public Works Report**

Public Works Terry Stuck had nothing to report at this time.

**Well #3 Repairs**

Mayor Mark Seigler explained the needed inspection for repairs for the inoperable well. City Clerk Samantha Shelton discussed funding options. Discussion was had at this time.

*Motion to approve Flynn Drilling Company’s quote in the amount of \$3,950.00, to remove and inspect the Pumping Equipment at Well #3, and to pay out of the Water & Sewer Connection Fund, was made by Alderman Bryant and seconded by Alderman Boling.*

Roll Call Vote:

Alderman Bryant	AYE	Alderman Boling	AYE
Alderman Huber	AYE	Alderman Fair	AYE
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

Mayor Seigler temporarily left the meeting at this time.

Alderman Bryant, lead the meeting at this time as President of the Board until Mayor Siegler’s return.

**Item 5.B. City Clerks Report**

**Approval of the Monthly Financial Reports (May 2022)**

*Motion to Approve the May 2022 Financial Reports was made by Alderman Fair and seconded by Alderman Boling.*

Roll Call Vote:

Alderman Bryant	AYE	Alderman Boling	AYE
Alderman Huber	AYE	Alderman Fair	AYE
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

**Approval of the Monthly Utility Billing Transfers (June 2022)**

*Motion to Approve the Utility Billing Transfers for the month of June 2022 from the Water Account to the Sewer Account in the amount of \$15,724.26 was made by Alderman Bryant and seconded by Alderman Huber.*

Roll Call Vote:

Alderman Bryant	AYE	Alderman Boling	AYE
Alderman Huber	AYE	Alderman Fair	AYE
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

*Motion to Approve the Utility Billing Transfers for the month of June 2022 from the Water Account to the Trash Account in the amount of \$3,604.53 was made by Alderman Bryant and seconded by Alderman Huber.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

### **Item 5.C Police Report**

#### **Police Chiefs Association**

Police Chief Joseph Kenney discussed the benefits of the Police Department being a member of the Police Chiefs Association. Financing for the membership was discussed at this time.

Item TABLED until the 2023 Budget Discussion and Planning.

### **Item 5.D. Mayor and Aldermen’s Report**

Nothing was discussed at this time.

## **ORDINANCES & RESOLUTIONS**

### **Item 6.A. Chapter 92 City Cemetery**

Discussion was had at this time. City Clerk Samantha Shelton read Bill No. 2022006, Ordinance No. 92-00.01 An Ordinance Dissolving the Cemetery Board and Amending Chapter 92 of the Code of the City of Hawk Point, twice aloud.

*Motion to approve Bill No. 2022006, Ordinance No. 92-00.01 An Ordinance Dissolving the Cemetery Board and Amending Chapter 92 of the Code of the City of Hawk Point with the change of the word “and” to “an” in paragraph two (2), line three (3), was made by Alderman Huber and seconded by Alderman Boling.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

City Clerk Samantha Shelton stated that she would re-write the ordinance with the appropriate change and have signed.

### **Item 6.B. Ordinance No. 110-001 Definition of Business**

Discussion was had at this time. City Clerk Samantha Shelton read Bill No. 2022007, Ordinance No. 110-001(A).01 An Ordinance Amending Section 110-001(A) of the Code of the City of Hawk Point Regarding Definition of Business, twice aloud.

*Motion to approve Bill No. 2022007, Ordinance No. 110-001(A).01 An Ordinance Amending Section 110-001(A) of the Code of the City of Hawk Point Regarding Definition of Business was made by Alderman Fair and seconded by Alderman Boling.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

Mayor Seigler returned to the meeting at this time.

## **UNFINISHED BUSINESS**

### **Item 7.A. ARPA Funding**

#### **I&I Improvements Project**

Public Works Terry Stuck was unable to provide the Board with three (3) quotes for the I&I Improvements Project at this time.

Item TABLED to the August 2022 Board Meeting.

### **AMI Meter Improvements Project**

City Clerk Samantha Shelton explained the provided quote from Schulte Supply for upgrading the Meter Reading System to AMR. Ms. Shelton stated that she is still awaiting the report and cost estimate for the AMI upgrade.

*Motion to approve the quote from Schulte Supply, Inc., in the amount of \$16,424.17, for the upgrade to Neptune's AMR Meter System, and to be paid for from the ARPA Grant Funding, was made by Alderman Fair and seconded by Alderman Bryant.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

### **Item 7.B. Use Tax**

City Clerk Samantha Shelton provided a draft informational brochure pertaining to Use Tax to be sent out with the July 2022 Utility Bills, for the Boards review.

### **NEW BUSINESS**

#### **Item 8.A. 2022-2023 Hawk Point Municipal Court Agreement**

City Attorney Cindy Davenport explained the agreement and recommended to approve. Mayor Seigler recommended the board review the expenses of the Court prior to approving. Discussion was had at this time. Ms. Davenport requested expense reports for the prior years from City Clerk Samantha Shelton for review. City Attorney Cindy Davenport stated that she would be in contact with the City of Moscow Mills to discuss rate changes as well as gather information regarding the possibility of returning to the Lincoln County Courts.

#### **Item 8.B. 2022-2023 180 West Lincoln Lease Agreement**

Discussion and review of the Lease Agreement was had at this time.

*Motion to approve the 180 West Lincoln Lease Agreement was made by Alderman Bryant and seconded by Alderman Boling.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

#### **Item 8.C. Water & Sewer Tap Fee's**

Discussion of inflation and cost of meters and operations was had at this time. The Board agreed to look at re-writing the current ordinance to adjust Tap Fee rates. City Clerk Samantha Shelton is to provide surrounding area tap fee rates to compare.

Item TABLED to the August 2022 Board Meeting.

#### **Item 8.D. City Hall/Police Department Internet**

Mayor Seigler discussed the frequent internet outages at City Hall and the Police Department with provider Wisper Wireless and the affect it has on day-to-day operation. Internet options were discussed at this time.

Item TABLED to the August 2022 Board Meeting.

*Motion to Close Open and Open Closed session was made by Alderman Huber and seconded by Alderman Boling.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

**CLOSED SESSION**

**Item 9.A. Nuisance Violations – Closed Session**

*Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

Police Chief Joseph Kenney left the meeting at this time.

**Item 9.B. City Attorney’s Report – Closed Session**

*Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

**Item 9.C. Real Estate – Closed Session**

*Notice is given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception 610.021.2. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.*

**Item 9.D. Personnel Matter- Closed Session**

*Notice is given that the meeting or portion thereof will be closed pursuant to section 610.021 under the following specific exception 610.021.3. Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.*

*Motion to Close Closed and Open Open session was made by Alderman Huber and seconded by Alderman Fair.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

***MOTION PASSED 4 TO 0.***

**MOTION TO PAY BILLS**

*Motion to pay bills was made by Alderman Fair and seconded by Alderman Boling.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

***MOTION PASSED 4 TO 0.***

Discussion of City Clerk Samantha Shelton’s added obligations was had at this time. City Clerk Samantha Shelton is to take on the tasks previously assigned in the meeting to Ms. Davenport. Ms. Shelton asked that the Board be patient with her when completing the additional tasks added to her workload.

Discussion of city property removal from the civic center building and storage of city property and records was had at this time.

**ADJOURN**

*Motion to adjourn was made by Alderman Fair and seconded by Alderman Huber.*

*Roll Call Vote:*

*Alderman Bryant            AYE                    Alderman Boling            AYE*

*Alderman Huber            AYE                    Alderman Fair            AYE*

**AYES 4            NAYS 0            ABSENT 1**

***MOTION PASSED 4 TO 0.***

Meeting Adjourned.

Next regular meeting scheduled for Monday, August 1, 2022, at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: \_\_\_\_\_ ATTESTED: \_\_\_\_\_ DATE: \_\_\_\_\_