

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, August 3, 2020

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Monday, August 3, 2020, pursuant to the agenda posted Thursday, July 30, 2020.

Mayor Pro Tem Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Pro Tem Mark Seigler, Aldermen Brenda Bryant, Tom Boling, and Kayla Huber. Mayor Pro Tem Mark Seigler determined a quorum was present.

Staff present: Public Works Terry Stuck, Police Chief Robert Bone, Assistant Police Chief Wayne Mueller, and City Attorney Cindy Davenport (arrived later in the meeting). City Clerk Samantha Shelton was excused.

Guests in Attendance: Steven M. Fair, Sandy Coin, Jim Colbert, and Greg Westermann (arrived later in the meeting)

APPROVAL OF AGENDA

Motion to Approve the Agenda with the amendment of moving Items 3.A., 3.B., 3.C., 3.D., and 3.E., further down on the agenda until City Attorney Cindy Davenport Arrives was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>		
AYES 3	NAYS 0	ABSENT 0	

MOTION PASSED 3 TO 0.

APPROVAL OF THE MINUTES

Motion to Approve the Minutes from the Previous Regular Meeting with corrections was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>		
AYES 3	NAYS 0	ABSENT 0	

MOTION PASSED 3 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 5.B. Brenda Bryant – 278 Chestnut – Tree Removal Request

Ms. Bryant discussed the four (4) trees that she was concerned about in the back of her property on the City’s Easement. The Board agreed to get bids on having the tree’s removed.

TABLED to the next Board of Alderman Meeting.

City Attorney Cindy Davenport arrived at this time.

ALDERMAN VACANT SEAT

Item 3.A. Swearing in of Mark Seigler as Mayor

Motion for Mark Seigler to finish the Mayor's Term through April 2021 was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE

AYES 3 NAYS 0 ABSENT 0

MOTION PASSED 3 TO 0.

Mark Seigler was sworn in as Mayor by City Attorney Cindy Davenport (a notary public).

Item 3.B. Nomination(s) and Appointment of one (1) Alderman to fulfill vacant Alderman seat until April 2021

Motion to appoint Steven Fair to fulfill the vacant Alderman seat until April 2021 was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE

AYES 3 NAYS 0 ABSENT 0

MOTION PASSED 3 TO 0.

Item 3.C. Swearing in of Newly Appointed Alderman

Steven Fair was sworn in as Alderman by City Attorney Cindy Davenport (a notary public).

Item 3.D. Nomination(s) and Appointment of the President of the Board

Motion to appoint Alderman Brenda Bryant as President of the Board was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant ABSTAINED Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 3 NAYS 0 ABSENT 0

MOTION PASSED 3 TO 0.

Item 3.E. Approval of the President of the Board to be added to all City Accounts as an additional signer

Motion to give permission for the President of the Board, Alderman Brenda Bryant, to be added to all City Accounts as an additional signer was made by Alderman Huber and seconded by Alderman Boling

Roll Call Vote:

Alderman Bryant ABSTAINED Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 3 NAYS 0 ABSENT 0

MOTION PASSED 3 TO 0

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 5.A. Lisa Westermann – Cliff N Ella’s – Request to Close Main Street for Car Show August 15, 2020.

Lisa Westermann was not present at this time. Discussion was brought up by Alderman Boling on behalf of Cliff N Ella’s. Officer Mueller addressed his concerns of burn outs that have happened in past years during and after the event. The Board agreed to ask that Lisa Westermann to state “No Burn Outs Allowed” on the applications for the car show. The Board agreed that if the burn outs continue it will influence whether the Board will approve the Car Show for years to follow. The Board agreed to have additional officers on duty the day of the event.

Motion to approve the Car Show and to close Main Street for the event on August 15, 2020, with the above stated stipulations, was made by Alderman Boling and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

UNFINISHED BUSINESS

Item 6.A. Gateway Fiber

Lease Agreement – Postponed to August Meeting

City Attorney Cindy Davenport stated that she has not received a lease agreement, nor has she heard from Gateway Fiber.

TABLED to the next Board of Alderman Meeting.

Item 6.B. Wastewater Project

Public Works Terry Stuck gave updates on the Wastewater Project and the old lagoon.

Item 6.C. City Park Improvements

Plan(s) Update

Nothing was discussed at this time.

Requested Sign with Park Hours

Discussion was had regarding adding a sign to the park with the parks hours and city’s website leading to the Park Ordinance and Rules.

Motion to purchase a stand-alone sign to place near the pavilion was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 6.D. Hawk Point Courts – Update

City Attorney Cindy Davenport said that everything has been completed and that the City is now a Stand-Alone Court. September 9, 2020, at 5:00 PM, will be the first Court Date held in Moscow Mills, Missouri.

Item 6.E. Employee Handbook

City Attorney stated that she made the suggested changes to the Handbook from the last Board of Alderman Meeting.

Motion to approve the Employee Handbook was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

Nothing was discussed at this time.

COVID-19 PANDEMIC

Item 8.A. City Hall Lobby

The Board Agreed for the Lobby of City Hall to remain Open at this time.

Item 8.B. Fees for Debit/Credit Cards

The Board Agreed to continue to waive the Debit and Credit Card \$2.00 service fee until the next Board Meeting.

NEW BUSINESS

Item 9.A. Purchase of iPad for Mayor

City Clerk Samantha Shelton prepared different options and pricing for the Boards review and an explanation on why the City needed to purchase an iPad for the Mayor’s use.

Motion to purchase an iPad and Case from Staples (online) for the Mayor was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 10.A. Public Works Report

Motion to move Item 10.A.1. Part Time Public Works Employee – Closed Session to further down on the agenda to follow other Closed Session Items was made by Alderman Huber and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 10.B. City Clerks Report

Approval of the Monthly Financial Reports (June 2020)

Motion to Approve the June 2020 Financial Reports was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (July 2020)

Motion to Approve the Utility Billing Transfers for the month of July 2020 from the Water Account to the Sewer Account in the amount of \$19,329.66 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of July 2020 from the Water Account to the Trash Account in the amount of \$4,048.47 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Action on Licenses not Renewed

City Clerk Samantha Shelton provided the Board with an explanation on Licenses that have not yet been renewed and were due on June 30, 2020. Ms. Shelton request the Boards direction on what steps need to be taken next. Officer Bone stated that he would talk to those not compliant with City ordinances regarding Licenses and will have those business not compliant shut down until they become compliant.

BRPC Available Speed Study – Highway D

City Clerk Samantha Shelton provided the Board with information from Boonslick Regional Planning Commission regarding an Available Speed Study that BRPC can provide for the City and the maximum cost the study would be for the City.

Motion to approve to have a Speed Study done on Highway D through BRPC was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item 10.C Police Report

Chief Bone reported that Moscow Mills is on the City’s repeater. City Attorney Cindy Davenport advised to call Chief Terry Foster to clear the matter up.

Police Department Roof Repairs - Update

Chief Bone reported that the temporary tarp that was placed on the roof is not working and that the roof should be repaired next week.

Ordinance Regarding Residing without Utilities

Discussion moved to Closed Session pursuant to section 610.021.1 Legal actions, causes of action of litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Requested Speed Limit Sign added to Washington Street

TABLED to the next Board of Alderman Meeting.

Speed Limit Sign on St. Michelle Street

Chief Bone discussed the speed limit sign that was place on Bill Strobel’s property that was not authorized by the City. City Attorney Cindy Davenport advised that the sign is not an official speed limit sign and to leave the sign until further instructed on how to handle the matter.

Motion to Close Open Session and Open Closed Session was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

CLOSED SESSION

Motion to Close Closed Session and Open Open Session was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 10.E. Mayor and Aldermen's Report

The Board had nothing further to discuss at this time.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Huber and seconded by Alderman Fair.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

ADJOURN

Motion to Adjourn was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Tuesday, September 1, 2020, at 6:00 p.m.

Respectfully Submitted: Alderman Brenda Bryant; Typed by City Clerk Samantha Shelton

APPROVED: _____ ATTESTED: _____ DATE: _____