

City of Hawk Point, Missouri
Minutes of Regular Meeting
Tuesday, September 1, 2020

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Tuesday, September 1, 2020, pursuant to the agenda posted Thursday, August 27, 2020.

The Following Notice was given on the posted agenda:

“FACE MASKS/COVERINGS WILL BE REQUIRED UPON ENTRY OF THE CIVIC CENTER. IF YOU DO NOT HAVE ACCESS TO A FACE MASK/COVERING, DISPOSABLE MASKS WILL BE AVAILABLE FOR YOU.

DUE TO THE CURRENT PANDEMIC CONDITIONS, THIS MEETING WILL ALSO BE HELD BY VIDEOCONFERENCE. TO VIEW THE MEETING OR BE SEEN, YOU MUST HAVE A CAMERA-CAPABLE DEVICE, SUCH AS AN IPHONE, IPAD, OR A DESKTOP OR COMPUTER WITH A WEBCAM. HOWEVER, YOU MAY JOIN FOR AUDIO ONLY PURPOSES. TO JOIN, GO TO <https://us02web.zoom.us/j/87951234426>

THE MEETING WILL BEGIN AT 6:00 P.M. ON TUESDAY, SEPTEMBER 1, 2020.

THERE IS NO NEED TO JOIN EARLY. THE MEETING WILL BE RECORDED AND MINUTES WILL BE AVAILABLE TO THE PUBLIC PURSUANT TO MISSOURI SUNSHINE LAW.”

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler (via Zoom), Aldermen Brenda Bryant, Tom Boling, Kayla Huber (via Zoom), and Steven Fair. Mayor Mark Seigler determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, Public Works Robert Henebry (via Zoom) Police Chief Robert Bone, Assistant Police Chief Wayne Mueller, and City Attorney Cindy Davenport (arrived later in the meeting).

Guests in Attendance: Shawn Ellis, Linda Colbert, and Dennis Stith (McClure Engineering – via Zoom)

APPROVAL OF AGENDA

Motion to Approve the Agenda was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

PUBLIC HEARING

Item 3.A. Public Hearing for the setting of the 2020 Proposed Tax Rate

City Clerk Samantha Shelton read aloud the Notice of Public Hearing for Setting the 2020 Proposed Tax Rates. Proposed tax rate to be set at \$0.3470 with General Revenues Budgeted for 2020 at \$19,639.36. No one from the public had anything to state at this time.

Item 3.B. Approval of the 2020 Proposed Tax Rate

Motion to approve the 2020 Tax Rate to be set at \$0.3470 per \$100 valuation was made by Alderman Bryant and Seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to Approve the Minutes from the Previous Regular Meeting was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 5.A. Linda Colbert – Questions about bringing in a mobile home

Ms. Colbert asked questions to the Board about the different requirements of bringing in a mobile home to property within city limits. The ordinances regarding placement and requirements of mobile homes within city limits were read aloud by City Clerk Samantha Shelton.

Item 5.B. Shawn Ellis – Request to Amend Ordinance No. 91.00.01 No Farm Animals (Regarding Chickens)

Mr. Ellis requested that Ordinance No. 91.00.01 be amended to allow chickens within city limits. Discussion was had at this time.

Motion to have City Attorney Cindy Davenport look into amending Ordinance No. 91.00.01 to allow up to six (6) chickens per property, to be property kept in pins, and not allowed to run at large, was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant NAY Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 3 NAYS 1 ABSENT 0

MOTION PASSED 3 TO 1.

City Attorney Cindy Davenport requested that the Board of Alderman research what ordinances/regulations other municipalities have regarding chickens and nuisances.

NEW BUSINESS

Item 6.A. City Clerk’s Announcement

City Clerk Samantha Shelton awarded former Mayor Robert Henebry with a plaque from the City for his years of service to the community.

Item 6.B. Civic Center Internet

Alderman Bryant suggested paying Robert Henebry or the access and usage of his Internet at the Civic Center during Board Meetings by reducing the cost of his monthly rent for the use of the Civic Center Building. Discussion was had.

Motion to deduct \$25.00 a month for using Robert Henebry’s internet during Board Meetings, from Robert Henebry’s rent for the rental of the Civic Center Building was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

UNFINISHED BUSINESS

**Item 6.A. Gateway Fiber
Lease Agreement**

City Attorney Cindy Davenport stated that she has not received a lease agreement, nor has she heard from Gateway Fiber. City Clerk instructed to remove the item from the agenda until Gateway Fiber contacts the city regarding the Lease Agreement.

Item 6.B. Wastewater Project

Dennis Stith was present for the meeting via Zoom and gave an update on the Wastewater Project. Due to Cannon's failure to comply with the contracted date on substantial completion, Dennis Stith is to draft a letter to Cannon regarding the outcome of failing to comply with the contract. City Attorney Cindy Davenport is to review the letter. Once approved by Ms. Davenport, City Clerk Samantha Shelton is to send the letter to Cannon.

Item 6.C. 278 Chestnut – Tree Removal Bids

City Clerk Samantha Shelton read aloud the three (3) bids that were received for the removal of trees at the property of 278 Chestnut (alley).

Motion to approval the lowest and best bid to Harrell Tree Service in the amount of \$450.00 was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant SUSTAINED Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 3 NAYS 0 ABSENT 0

MOTION PASSED 3 TO 0.

Item 6.D. West Lincoln – Tree Removal Bids

City Clerk Samantha Shelton read aloud the three (3) bids that were received for the removal of trees on West Lincoln.

Motion to approval the lowest and best bid to Harrell Tree Service in the amount of \$300.00 was made by Alderman Fair and seconded by Alderman Bryant.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

**Item 6.E. City Park Improvements
Plan(s) Update**

Public Works Robert Henebry gave updates on the Park Improvements Project. He also advised what items were left for the project's completion.

COVID-19 PANDEMIC

Item 8.A. City Hall Lobby

The Board agreed for the Lobby of City Hall to remain Open at this time.

Item 8.B. Fees for Debit/Credit Cards

Discussion was had at this time.

Motion to cease waiving the Debit and Credit Card \$2.00 service fee and to begin charging the \$2.00 service fee on Tuesday of the following week was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Public Work Robert Henebry discussed switching the Debit/Credit Card system to a different program. Mr. Henebry is to find the cost to Square including information regarding online payments.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 9.A. Public Works Report

MRWA Sewer Lines Smoke Testing

Public Works Terry Stuck explained the MRWA Sewer Lines Smoke Testing. The Board asked for the Public Work Department to post flyers door to door to the residents to educate them on what to expect during the testing.

Item 9.B. City Clerks Report

Approval of the Monthly Financial Reports (July 2020)

Motion to Approve the July 2020 Financial Reports was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (August 2020)

Motion to Approve the Utility Billing Transfers for the month of August 2020 from the Water Account to the Sewer Account in the amount of \$11,946.19 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of August 2020 from the Water Account to the Trash Account in the amount of \$2,500.18 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

BRPC Speed Study – Highway D Update

City Clerk Samantha Shelton reported that the speed study had been completed on Highway D. City Attorney Cindy Davenport is to contact MODOT and report back to the council at the next Board Meeting.

Moving funds from Debt Service Reserve Account to a Water Debt Service Reserve CD

City Clerk Samantha Shelton explained the benefits of moving the funds from Debt Service Reserve Account to a Water Debt Service Reserve CD. Discussion was had at this time.

Motion to approve to move the funds from Debt Service Reserve Account to a Water Debt Service Reserve CD for an annual (year-to-year) renewal was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 9.C Police Report

Police Department Roof Repairs - Update

Chief Bone reported that the roof repairs were complete. Chief Bone asked when the second half of the roof and interior of the department would be repaired. To be looked at in the Budget Planning for FY2021.

Requested Speed Limit Sign added to Washington Street

Chief Bone advised the board that he discussed the matter with the resident that was concerned. Discussion was had at this time.

Chief Bone discussed what he would like to see included in the Budget for FY2021. Chief Bone reported that the Car Show held at Cliff N’ Ella’s went well and that they complied with what the Board requested.

Item 6.D. City Attorneys Report

City Attorney Cindy Davenport discussed the New Municipal Court. She advised that September 9, 2020, would be Hawk Point’s first court date at Moscow Mills Court.

Ms. Davenport is to report to the Board at the next Board Meeting the following items:

- Keith Witt Easements
- John Coleman Easements/Dedication
- Meeting/Work Session with Chief Bone and Assistant Chief Mueller on the Police Department Policy Book.

Item 9.E. Mayor and Aldermen’s Report

Alderman Boling discussed taxes at this time. Alderman Huber discussed the policy on attending meetings via Zoom. It was agreed that for COVID related matters, meeting via Zoon would not count against the councils number of times to be able to attend a meeting via Zoom.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

ADJOURN

Motion to Adjourn was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, October 5, 2020, at 6:00 p.m.

Respectfully Submitted: City Clerk Samantha Shelton

APPROVED: _____ ATTESTED: _____ DATE: _____