

**City of Hawk Point, Missouri**  
**Minutes of Regular Meeting**  
**Tuesday, September 3, 2019**

The City of Hawk Point, Missouri held a regular meeting on Tuesday, September 3, 2019, at the Hawk Point Civic Center, pursuant to the agenda posted Friday, August 31, 2019.

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Aldermen Brenda Bryant, Tom Boling, Mark Seigler, and Kayla Huber. Mayor Henebry determined a quorum was present.

Staff present: Public Works Terry Stuck, Public Works Shawn Ellis, Police Chief Robert Bone, and Assistant Police Chief Wayne Mueller.

Guests in Attendance: Tracie Altman, Greg Westermann, Jeff Wielms, April Wielms, Bobbie Comthess\*, Dennis Stith and Cale Cannon

\*Undecipherable name

**APPROVAL OF AGENDA**

*Motion to Approve the Agenda was made by Alderman Bryant and Seconded by Alderman Seigler.*

*Roll Call Vote:*

*Alderman Bryant            AYE    Alderman Boling            AYE*

*Alderman Seigler           AYE    Alderman Huber            AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

**APPROVAL OF THE MINUTES**

*Motion to Approve the Minutes from the Previous Regular Meeting was made by Alderman Bryant and Seconded by Alderman Seigler.*

*Roll Call Vote:*

*Alderman Bryant            AYE    Alderman Boling            AYE*

*Alderman Seigler           AYE    Alderman Huber            AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

*Motion to Approve the Minutes from the Previous Special Meeting/Public Hearing was made by Alderman Boling and Seconded by Alderman Huber*

*Roll Call Vote:*

*Alderman Bryant            AYE    Alderman Boling            AYE*

*Alderman Seigler           AYE    Alderman Huber            AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

**PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC**

**Item 4.A. Tracie Altman – Building Permit – 150 East Lincoln**

Ms. Altman explained the building of her home on the property of 150 East Lincoln. The Board reviewed the provided documents and building permit.

*Motion to approve Ms. Altman’s Building Permit for the property of 150 East Lincoln was made by Alderman Bryant and seconded by Alderman Seigler.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

**Item 4.B. Gina Pralle/Jeffery Weilms – Variance Request: Existing Easement Encroachment – 323 Chestnut**

Mr. & Mrs. Wielms explained their Variance Request. The Board discussed the request and reviewed the provided survey documents.

*Motion to approve the Variance Request for the property of 323 Chestnut adding that any new construction or replacement of current structures must follow the City’s Setbacks was made by Alderman Seigler and seconded by Alderman Boling.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

**Item 4.C. Justin Simpson – Building Permit – 125 Derek**

**Item 4.D. Mark Seigler – Fence Permit – 233 Chestnut**

*Motion to move Items 4.C. and 4.D. before Item 7.A. was made by Alderman Seigler and Seconded by Alderman Boling*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0.***

**UNFINIAHSED BUSINESS**

**Item 5.A. Wastewater Project  
Pay Request for Funds**

Dennis Stith (McClure Engineering) presented the RFF to be submitted to CDBG for payment

*Motion to Approve the Request for Funds 09-01-2019 in the amount of \$11,255.00 was made by Alderman Bryant and seconded by Alderman Seigler.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

***MOTION PASSED 4 TO 0***

**Amendment to Engineer Agreement No. 5**

Dennis Stith explained the Amendment. Mayor Henebry suggested for the City to pay the additional cost for steaking out of the Sewer Account.

*Motion to pay McClure Engineering \$1,200.00 out of the Sewer Account, after invoiced for the additional steaking of the easement of the power line at the New Lagoon Site, was made by Alderman Bryant and seconded by Alderman Seigler.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

**MOTION PASSED 4 TO 0.**

Cale Cannon was asked to present an update on the Wastewater Project. The following items where discussed: Lagoon construction, rock on roads, seed and straw, fence around lagoon, street repairs (Prairie & Washington), force main testing, and the Estimated Substantial Completion date.

**Item 5.B. Mike Engelmeyer – Water & Sewer Taps – 778 Washington**

Mr. Engelmeyer was not present. Mayor Robert Henebry explained Mr. Engelmeyer’s request to hook the second line and meter at the property of 778 Washington to the existing water line on the property that joins to the main. Discussion was had at this time.

*Motion to allow Mr. Engelmeyer to connect the second line and meter to the existing line on the property, adding that no others are to be connected to that same line, was made by Alderman Bryant and seconded by Alderman Seigler.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

**MOTION PASSED 4 TO 0.**

**ORDINANCES AND RESOLUTIONS**

**Item 6.A. Ordinance No. 150.15.01, Bill No. 201902: Amending Section 150.15 Regarding Building Permits**

City Clerk Samantha Shelton read Ordinance No. 150.15.01 twice aloud. Discussion was had at this time.

*Motion to approve Ordinance No. 150.15.01, Bill No. 201902 was made by Alderman Seigler and seconded by Alderman Huber.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>NAY</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<b>AYES 3</b>	<b>NAYS 1</b>	<b>ABSENT 0</b>	

**MOTION PASSED 3 TO 1.**

**Item 6.B. Ordinance No. 150.16.01, Bill No. 201903: Amending Section 150.16 Regarding Building Permits required to Build Fences**

City Clerk Samantha Shelton read Ordinance No. 150.16.01 twice aloud. Discussion was had at this time.

*Motion to approve Ordinance No. 150.16.01, Bill No. 201903 was made by Alderman Seigler and seconded by Alderman Boling.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>NAY</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<b>AYES 3</b>	<b>NAYS 1</b>	<b>ABSENT 0</b>	

**MOTION PASSED 3 TO 1.**

**Item 6.C. Ordinance No. 50.19.01, Bill No. 201904: Amending Section 50.19 Regarding Water System Cross Connection Control (Backflow)**

City Clerk Samantha Shelton read Ordinance No. 50.19.01 twice aloud. Discussion was had at this time.

*Motion to approve Ordinance no. 50.19.01, Bill No. 201904 subtracting “at the meter or” from line I.4. was made by Alderman Seigler.*

There was no second at this time.

TABLED TO OCTOBER BOARD MEETING

**Item 6.D. Ordinance No. 50.06(C), Bill No. 201905: Adding Item (C) Regarding Public Hydrant Use and Permit Policy to Section 50.06 Regarding Fire Hydrants**

City Clerk Samantha Shelton read Ordinance No. 50.06(C) twice aloud. Discussion was had at this time.

TABLED TO OCTOBER BOARD MEETING

**Item 6.E. Ordinance No. 150.03.01, Bill No. 201906: Amending Section 150.03 Regarding Swimming Pools**

City Clerk Samantha Shelton read Ordinance No. 150.03.01 twice aloud. Discussion was had at this time. The board agreed to leave current ordinance as is.

**Item 6.F. Ordinance No. 110.07.01, Bill No. 201907: Amending Section 110.07 Regarding Business Licenses**

City Clerk Samantha Shelton read Ordinance No. 110.07.01 twice aloud. Discussion was had at this time.

TABLED TO OCTOBER BOARD MEETING

**Item 4.C. Justin Simpson – Building Permit – 125 Derek**

Building Permit for placement of shed no longer needed. Permit fee to be refunded.

**Item 4.D. Mark Seigler – Fence Permit – 233 Chestnut**

Fence Permit for placement of fence no longer needed. Permit fee to be refunded.

**NEW BUSINESS**

**Item 7.A. UTV Replacement**

Mayor Robert Henebry explained condition of current UTV and costs for replacement.

Discussion amongst the Board was had. Item to be discussed during 2020 Budget Planning.

TABLED TO OCTOBER BOARD MEETING

**Item 7.B. Camera Systems throughout Town (City Limits)**

Mayor Robert Henebry Discussion of Camera System throughout town was had. Item to be discussed during 2020 Budget Planning.

TABLED TO OCTOBER BOARD MEETING

**Item 7.C. Community Park**

Mayor Robert Henebry explained his proposal regarding the Community Park Renovations. Discussion was had amongst the Board.

*Motion to allow Mayor Henebry to approach the Booster Club to discuss the sale of the Community Park and to move forward was made by Alderman Bryant and seconded by Alderman Seigler.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

Item to be discussed during the 2020 Budget Planning.

**REPORT OF OFFICERS, BOARDS AND COMMITTEES**

**Item 8.A. Police Report**

The Board did not go into closed session at this time. Assistant Chief Wayne Mueller spoke to the Board about Community and Public Official Support. Discussion of what the City, Police Department and Community can do to improve was had at this time. Chief Robert Bone and Assistant Chief Wayne Mueller gave updates on current local crime. It was also reminded that this year marked the 10<sup>th</sup> year of the passing of former Chief Paul Frike.

**UPDATE REQUEST on Police Policy Manual**

Discussion was had at this time.

*Motion for City Attorney Cindy Davenport to hold off working on the Police and General Policy Manual until further notice was made by Alderman Seigler and seconded by Alderman Huber.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

City Clerk Samantha Shelton is to send City Attorney Cindy Davenport and Email Regarding holding off on working on the Police and General Policy Manual.

**UPDATE REQUEST on Ordinance No. 72.030(C), Bill No. 201812: Amending Section 72.030.3 regarding the speed limit on Highway D (Passed on December 3, 2018)**

City Clerk Samantha Shelton told the Board and Police Department the Verbal Update she received from City Attorney Cindy Davenport regarding the matter.

**Item 7.B. Public Works Report**

Terry Stuck had nothing to report at this time.

Tire Bids for the Gator are to be discussed at the October Board Meeting.

**Item 7.C City Clerks Report**

**Approval of the Monthly Financial Reports (July 2019)**

*Motion to Approve the July 2019 Financial Reports was made by Alderman Bryant and Seconded by Alderman Seigler.*

*Roll Call Vote:*

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0**

**Approval of the Monthly Utility Billing Transfers (August 2019)**

*Motion to Approve the Utility Billing Transfer for the month of August 2019 in the amount of \$14,184.38 to be moved from the Water Account to the Sewer Account was made by Alderman Bryant and seconded by Alderman Seigler.*

*Roll Call Vote:*

*Alderman Bryant            AYE    Alderman Boling            AYE  
Alderman Seigler           AYE    Alderman Huber            AYE  
AYES 4            NAYS 0            ABSENT 0*

**MOTION PASSED 4 TO 0**

*Motion to Approve the Utility Billing Transfer for the month of August 2019 in the amount of \$2,784.91 to be moved from the Water Account to the Trash Account was made by Alderman Bryant and seconded by Alderman Seigler.*

*Roll Call Vote:*

*Alderman Bryant            AYE    Alderman Boling            AYE  
Alderman Seigler           AYE    Alderman Huber            AYE  
AYES 4            NAYS 0            ABSENT 0*

**MOTION PASSED 4 TO 0**

**Item 7.D. Mayor and Alderman’s Report**

Nothing to report at this time.

**Item 7.E. Attorneys Report**

City Attorney Cindy Davenport was Excused at this time.

**Item 7.F. Cemetery Board Report**

Discussion of the burnouts that took place at the city cemetery, camera systems and cemetery mowing was had at this time.

*Motion to go out for bid for Cemetery Mowing for the 2020 Year was made by Alderman Seigler and seconded by Alderman Bryant*

*Roll Call Vote:*

*Alderman Bryant            AYE    Alderman Boling            AYE  
Alderman Seigler           AYE    Alderman Huber            AYE  
AYES 4            NAYS 0            ABSENT 0*

**MOTION PASSED 4 TO 0**

Cemetery Mowing to be discussed during the 2020 Budget Planning.

**MOTION TO PAY BILLS**

*Motion to pay bills was made by Alderman Seigler and seconded by Alderman Bryant.*

*Roll Call Vote:*

*Alderman Bryant            AYE    Alderman Boling            AYE  
Alderman Seigler           AYE    Alderman Huber            AYE  
AYES 4            NAYS 0            ABSENT 0*

**MOTION PASSED 4 TO 0.**

**ADJOURN**

*Motion to Adjourn was made by Alderman Huber and seconded by Alderman Bryant.*

*Roll Call Vote:*

*Alderman Bryant            AYE    Alderman Boling            AYE*

*Alderman Seigler         AYE    Alderman Huber            AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

Meeting Adjourned.

Next regular meeting scheduled Monday, October 7, 2019, at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: \_\_\_\_\_ ATTESTED: \_\_\_\_\_ DATE: \_\_\_\_\_