

City of Hawk Point, Missouri
Minutes of Regular Meeting
Tuesday, September 7, 2021

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Tuesday, September 7, 2021, pursuant to the agenda posted Thursday, September 2, 2021.

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler, Aldermen Brenda Bryant, Kayla Huber, Steven Fair and Tom Boling. Mayor Mark Seigler determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, and Interim Police Chief Wayne Mueller.

Guests in Attendance: Adam Stanek (Lincoln County Emergency Management)

APPROVAL OF AGENDA

Motion to approve the Agenda was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

| | | | |
|------------------------|---------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |
| AYES 4 | NAYS 0 | ABSENT 0 | |

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to approve the Minutes from the previous regular meeting was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

| | | | |
|------------------------|---------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |
| AYES 4 | NAYS 0 | ABSENT 0 | |

MOTION PASSED 4 TO 0.

Motion to approve the Minutes from the previous special meeting was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

| | | | |
|------------------------|---------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |
| AYES 4 | NAYS 0 | ABSENT 0 | |

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 4.A. Brenda Erwin – 461 Cedar – Request for Payment Arrangement

Ms. Erwin was not present at this time.

Item 4.B. Adam Stanek – Lincoln County Emergency Management – Request for Approval of the Standard Operations procedure for the Outdoor Warning System.

Mr. Stanek with Lincoln County Management explained the changes made to the Standard Operations procedure for the Outdoor Warning System and requested the approval of the Board for the Mayor to sign. Discussion was had.

Motion to approve the updated Standard Operations Procedure for the Outdoor Warning System and for the Mayor to sign was made by Alderman Fair and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 4.C. Kayla Huber – Hope on the Prairie – Ordinance Variance Request for Park Hours to be extended.

Ms. Huber explained the event of Hope on the Prairie and requested that they receive an ordinance variance to extend the park hours past 9:00 PM for the event.

Motion to approve the Ordinance Variance to extend the Park Hours for the Hope on the Prairie event being held on Saturday, September 11, 2021, was made by Alderman Fair and seconded by Alderman Bryant.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber ABSTAIN Alderman Fair AYE
AYES 3 NAYS 0 ABSENT 0

MOTION PASSED 3 TO 0.

Item 4.D. Judy Detjen – Request to Build fence through City alley

Ms. Detjen was not present.

UNFINISHED BUSINESS

Item 5.A. Jim & Linda Colbert – 559 Duncan – Repairs for Water/Sewer Damage

Mayor Seigler explained the provided repairs and replacement cost for the property of 559 Duncan as well as the event that occurred to cause the damages. Discussion was had.

Motion to approve to reimburse Jim and Linda Colbert the amount of \$10,433.17, out of the Sewer Account, for damages to their property at 559 Duncan, caused by hit and broken sewer line, was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 6.A. Public Works Report

Public Works Terry Stuck had nothing to report at this time. Alderman Bryant requested a status on the lagoon level.

Item 6.B. City Clerks Report

Approval of the Monthly Utility Billing Transfers (August 2021)

Motion to Approve the Utility Billing Transfers for the month of August 2021 from the Water Account to the Sewer Account in the amount of \$15,331.34 was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of July 2021 from the Water Account to the Trash Account in the amount of \$2,938.54 was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

| | | | |
|------------------------|---------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |
| <i>AYES 4</i> | <i>NAYS 0</i> | <i>ABSENT 0</i> | |

MOTION PASSED 4 TO 0.

Approval of the Monthly Financial Reports (July 2021)

Motion to Approve the July 2021 Financial Reports was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

| | | | |
|------------------------|---------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |
| <i>AYES 4</i> | <i>NAYS 0</i> | <i>ABSENT 0</i> | |

MOTION PASSED 4 TO 0.

Item 6.C Police Report

Approval of Purchase: Traffic Control Devices Radar Trailer Quote

Discussion amongst the Board, Interim Police Chief Wayne Mueller, and City Clerk Samantha Shelton was had regarding the Radar Trailer and Insurance. No motion was made at this time.

Item 6.D. Mayor and Aldermen's Report

Alderman Bryant discusses the City Cemetery and gravestones. The Board requested that City Clerk Samantha Shelton contact the Cemetery Board and request that someone from the Cemetery Board attend the October Board Meeting.

Motion to Close Open and Open Closed session was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

| | | | |
|------------------------|---------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |
| <i>AYES 4</i> | <i>NAYS 0</i> | <i>ABSENT 0</i> | |

MOTION PASSED 4 TO 0.

CLOSED SESSION

Item 7.A. Nuisance Violations – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Item 7.B. City Attorney's Report – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Item 7.C. Personnel Matter – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.3 Hiring, Firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Motion to Close Closed session and Open Open session was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

| | | | |
|------------------------|------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

| | | | |
|------------------------|------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

ADJOURN

Motion to adjourn was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

| | | | |
|------------------------|------------|------------------------|------------|
| <i>Alderman Bryant</i> | <i>AYE</i> | <i>Alderman Boling</i> | <i>AYE</i> |
| <i>Alderman Huber</i> | <i>AYE</i> | <i>Alderman Fair</i> | <i>AYE</i> |

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, October 4, 2021, at 6:00 p.m.

Respectfully Submitted: City Clerk Samantha Shelton

APPROVED: _____ ATTESTED: _____ DATE: _____