

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, October 4, 2021

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Monday, October 4, 2021, pursuant to the agenda posted Thursday, September 30, 2021.

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler, Aldermen Brenda Bryant, Kayla Huber, and Tom Boling. Alderman Steven Fair was present via Zoom. Mayor Mark Seigler determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Police Chief Joseph Kenney, Assistant Police Chief Tyler Schmieg, Patrolman Samuel Faszold, and City Attorney Cindy Davenport.

Guests in Attendance: Tim Hubert, Rachel Hubert, Julie Rodgers (Economic Development), Candice Maechling, Teresa Lundy, and Adam Weber. Jeff Leek arrived later in the meeting.

APPROVAL OF AGENDA

Motion to approve the Agenda was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to approve the Minutes from the previous regular meeting was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Motion to approve the Closed portion of the Minutes from the previous regular meeting was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 4.A. Judy Detjen – Request to build fence through City Alley

Ms. Detjen was not present at this time.

Item 4.B. Joy Gauldin – Hawk Point Fireman’s Community Outreach Parade October 23

Rachel Hubert was present on behalf of the Hawk Point Fireman’s Community Outreach. Ms. Hubert requested permission to close city streets for a Halloween Parade to be put on by the Hawk Point Fireman’s Community Outreach on Saturday, October 23, 2021, around 5:00pm. A route map was provided to the Board of Aldermen.

Motion to approve for the Hawk Point Fireman’s Community Outreach to hold a Parade on Saturday, October 23, 2021, was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 4.C. Hawk Point Elementary PTO – One Day Special Event Liquor License

Theresa Lundy was present on behalf of the Hawk Point Elementary PTO. Ms. Lundy explained the event and request for a One Day Special Event Liquor License.

Motion to approve the One Day Liquor License for the Hawk Point Elementary PTO was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 4.D. Adam Weber – Weber Tactical – New Business License

Adam Weber was present and presented his application for a New Business License for Weber Tactical. Mr. Weber stated that Weber Tactical was a manufacturing company. Discussion was had at this time.

Motion to approve the Business License for Weber Tactical was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

City Clerk Samantha Shelton advised Mr. Weber that in order for his license to be completed and valid that he would need to remit the original Business License Application, a copy of his Certification of No Tax Due or Sales Tax Certificate, and the annual \$30.00 Business License fee. Mr. Weber stated that he understood.

UNFINISHED BUSINESS

Item 5.A. Cemetery Board

No one from the Cemetery Board was present at this time.

Alderman Bryant discussed maintenance of the cemetery and gave updates on finding owners and fixing dilapidated and damaged grave stones within the cemetery.

Item 5.B. Kayla Huber – 108 Saint Michelle – Property Damage due to Water Leak – Reimbursement Request

Kayla Huber explained the property damage that occurred due to the water leak that occurred inside of their home a 108 Saint Michelle. Ms. Huber spoke on behalf of herself and Ms. Lindsay Ross who also had property damage due to the water leak.

Motion to approve to reimburse Kayla Huber the amount of \$405.98 and Lindsay Ross the amount of \$309.00 for property damage that occurred due to a water leak inside their homes, and as the city’s water meter was unusually designed and located inside of the home, was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>ABSTAINED</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 3 TO 0.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 6.A. Public Works Report

Public Works Terry Stuck was not present at this time.

Item 6.B. City Clerks Report

Approval of the Monthly Financial Reports (August 2021)

Motion to Approve the August 2021 Financial Reports was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (September 2021)

Motion to Approve the Utility Billing Transfers for the month of September 2021 from the Water Account to the Sewer Account in the amount of \$16,018.13 was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of September 2021 from the Water Account to the Trash Account in the amount of \$3,575.87 was made by Alderman Fair and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

City Hall Printer

City Clerk Samantha Shelton presented three (3) quotes she received for a new printer and service agreement for City Hall. She requested the Board review and consider to add a new printer for city hall and service agreement in the 2022 Budget and future budget years.

Item 6.C Police Report

Police Chief Joseph Kenney introduced himself and Assistant Chief Tyler Schmieg. Both gave updates on the Department. Officer Samuel Faszold was also present and introduced.

Jeff Leek with Hawk Point Cemetery Board arrived at this time.

Approval of Purchase: New Radios

Mayor Seigler explained and provided quotes for New Radios for the Police Department. Assistant Chief Tyler Schmieg elaborated on the matter. Discussion was had.

Motion to approve to purchase new radios for the Police Department from A & W Communications, Inc. out of the General Fund was made by Alderman Boling and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Approval of Purchase: Supplies to build Evidence Room

Mayor Seigler explained the need for a proper evidence room in the Police Department. Alderman Fair is willing to help build the room within the department, consisting of two (2) additional walls and a door. No one was able to estimate a cost of supplies at this time. Alderman Bryant recommended an approximate cost be known prior to approval. Cost for supplies to be submitted to the Aldermen via email for approval.

Item 6.D. Mayor and Aldermen’s Report

Alderman Fair discussed the Use Tax matter. City Attorney Cindy Davenport explained the process for the upcoming election.

Alderman Bryant – Business Licenses

Alderman Bryant asked for information from City Attorney Cindy Davenport regarding the City’s Business Licenses compared to other municipalities.

Item 5.A. Cemetery Board

Jeff Leek was present on behalf of the Hawk Point Cemetery Board. Discussion was had on the roles of the Cemetery Board. Alderman Bryant requested help with Cemetery Maintenance such as the cleaning of the white fences and Memorial Day clean-up.

NEW BUSINESS

Item 7.A. Approval to move Sale of Old Lagoon Property money

Mayor Seigler explained his request to move the amount of \$19,675.00 from the sale of the Old Lagoon Property from the Sewer Account to the General Account for General expenditure.

Motion to approve to move the amount of \$19,675.00 from the Sewer Account to the General Account was made by Alderman Boling and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 7.B. ARPA Funding

City Clerk Samantha Shelton informed the Board of information she had received pertaining to the ARPA Funding from the Missouri Municipal League. Discussion was had about possible expenditures of the funding. Estimates were provided for review. Item tabled for further discussion.

Motion to Close Open and Open Closed session was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0
MOTION PASSED 4 TO 0.

CLOSED SESSION

Item 8.A. Nuisance Violations – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Item 8.B. City Attorney’s Report – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Item 8.C. Personnel Matter – Closed Session

Notice was given that the meeting or portion thereof will be closed pursuant to section 610.021. under the following specific exception: 610.021.3 Hiring, Firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Motion to Close Closed session and Open Open session was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

ADJOURN

Motion to adjourn was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Huber AYE Alderman Fair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, November 1, 2021, at 6:00 p.m.

Respectfully Submitted: City Clerk Samantha Shelton

APPROVED: _____ ATTESTED: _____ DATE: _____