

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, October 7, 2019

The City of Hawk Point, Missouri held a regular meeting on Monday, October 7, 2019, at the Hawk Point Civic Center, pursuant to the agenda posted Friday, October 4, 2019.

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Aldermen Brenda Bryant, Tom Boling, Mark Seigler, and Kayla Huber. Mayor Henebry determined a quorum was present.

Staff present: Public Works Terry Stuck, Public Works Shawn Ellis, Police Chief Robert Bone, Assistant Police Chief Wayne Mueller and City Attorney Cindy Davenport.

Guests in Attendance: Marti Boling, Julie Rodgers, Karen Day, Ron Day, Bill Strobel, Lisa Suddarth, Brian Fifer, Cale Cannon, Krystal Rose, Tim Hubert, Rachel Hubert, Make Lyle, Katherine Lyle, Adam Stanek, Mary pope, Theresa Pope, Judy Maechling, Matt Maechling, and Lisa Westermann.

APPROVAL OF AGENDA

Motion to Approve the Agenda was made by Alderman Bryant and Seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to Approve the Minutes from the Previous Regular Meeting was made by Alderman Bryant and Seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 4.A. Lisa Suddarth – City Neighborhood Watch

Ms. Suddarth addressed her concerns with the local crime, break in's and drug issues. Assistant Chief Wayne Mueller advised Ms. Suddarth and the community in attendance that he would like to set a date for a Neighborhood Watch Meeting. Residence in attendance we asked to leave their name and way of contact for Officer Mueller to be able to contact them regarding the date of the neighborhood watch meeting.

Curfew Ordinance was discussed at this time. City Clerk Samantha Shelton will have the updated Curfew Ordinance available at city hall for viewing.

Item 4.B. Theresa Pope – 673 Washington – Utility Payment Arrangement Request

Ms. Pope was not present at this time

Motion to amend the agenda to move Item 4.B. before New Business was made by Alderman Seigler and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 4.C. Karen & Ronald Day – 56 Prairie – Sewer Forgiveness & Utility Payment Arrangement Request

Ms. Day explained the water leak on her property and requested Sewer Forgiveness and a 3-month payment arrangement.

Motion to forgive the City Clerks recommendation of \$54.81 from the sewer portion of Mr. & Mrs. Day’s utility bill and to allow the remaining balance of \$67.91 to be split up into three (3) additional months along with the residents regular utility bill was made by Alderman Seigler and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

UNFINIAHSED BUSINESS

Item 5.A. Wastewater Project

Change Order No. 4

Mayor Henebry explained Change Order No. 4.

Motion to approve Change Order No 4. Was made by Alderman Bryant and Seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Pay Request for Funds

Mayor Henebry explained the Estimate of Funds Needed.

Motion to Approve the Request for Funds 10-01-2019 in the amount of \$182,135.32 was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0

Cale Cannon and Brian Fifer informed the Board of the Project’s Status and it’s estimated completion date of October 15, 2019.

ORDINANCES AND RESOLUTIONS

Item 6.A. Ordinance No. 50.19.01, Bill No. 201904: Amending Section 50.019 Regarding Water System Cross Connection Control (Backflow)

Mayor Henebry Read Ordinance Number 50.19.01 twice aloud. Discussion was had at this time.

Motion to approve Ordinance No. 50.19.01, Bill No. 201904, with the removal of “at the meter, or” (14), was made by Alderman Seigler and seconded by Alderman Bryant

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item 6.B. Ordinance No. 50.06 (C): Bill No. 201905: Adding Item (C) Regarding Public Hydrant Use and Permit Policy to section 50.06 Regarding Fire Hydrants

Mayor Henebry Read Ordinance No. 50.06 (C) twice aloud. Discussion was had at this time.

Motion to deny Ordinance No. 50.06 (C), Bill No. 201905, was made by Alderman Seigler and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item. 6.C. Ordinance No. 110.07.01, Bill No. 201907: Amending Section 110.07 Regarding Business Licenses

Mayor Henebry read Ordinance No. 110.07.01 twice aloud. Discussion was had at this time.

Motion to deny the updated Ordinance No. 110.07.01 and to leave the existing ordinance regarding Business Licenses as is was made by Alderman Bryant. No second at this time.

MOTION DIES

Further discussion was had regarding Ordinance No. 110.07.01.

Motion to approve Ordinance No. 110.07.01, Bill No. 201907 was made by Alderman Seigler and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item 4.B. Theresa Pope – 673 Washington – Utility Payment Arrangement Request

Ms. Pope explained the water leak at her property and requested sewer forgiveness and a payment arrangement for the outstanding balance on her account.

Motion to approve to forgive \$126.29 from the sewer portion of Ms. Pope’s bill and to allow the remaining balance to be split up into three (3) additional months along with the resident’s regular utility bill was made by Alderman Boling and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

NEW BUSINESS

Item 7.A. Buckle Up Phone Down Challenge Day

City Clerk Samantha Shelton explained the request from the University of Missouri – Columbia Department of Physical Medicine & Rehabilitation. The Board agreed for the Mayor to sign a proclamation designating Tuesday, October 29, 2019 as “Buckle Up Phone Down Challenge Day”.

Item 7.B. Hawk Point Athletic Association Utility Bill

Discussion took place regarding the Utility Bill for the Hawk Point Athletic Association.

Motion to send a letter to the Hawk Point Athletic Association to inform them that they will be receiving a Utility Bill Beginning January 1, 2020, that a Utility Contract will be required and for the Public Works Department to put a lock on the second line, was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 8.A. Police Report

Chief Bob Bone gave a general report on complaints and the use of Facebook.

Nuisance Violations

Discussed in Closed Session

Update Request on Police Policy Manual

City Attorney Cindy Davenport stated that she spoke with a MODOT representative and over the course of time the information was lost in a shuffle. The Ordinance will be re submitted.

Item 8.B. Public Works Report

Terry Stuck had nothing to report at this time.

Item 8.C City Clerks Report

Approval of the Monthly Financial Reports (August 2019)

Motion to Approve the August 2019 Financial Reports was made by Alderman Bryant and Seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0

Approval of the Monthly Utility Billing Transfers (September 2019)

Motion to Approve the Utility Billing Transfer for the month of September 2019 in the amount of \$14,996.51 to be moved from the Water Account to the Sewer Account was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0

Motion to Approve the Utility Billing Transfer for the month of September 2019 in the amount of \$2,999.89 to be moved from the Water Account to the Trash Account was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0

Item 8.D. Mayor and Alderman's Report

Protocol of the Board

Alderman Bryant discussed the Protocol of the Board regarding Media, Facebook, and other Social Media. Alderman Bryant addressed Alderman Boling on speaking on behalf of the Board. Alderman Boling apologized and stated he would refrain from doing so.

Alderman Boling reported the complains on the feral cats in town. Discussion was had at this time regarding the matter.

Item 8.E. Attorneys Report

Discussed during closed session.

Item 8.F. Cemetery Board Report

Nothing to discuss at this time.

2020 BUDGET PLANNING

Item 9.A. 2015-2019 Budget vs. Actuals

Mayor Henebry advised the Board to thoroughly go through the Budget vs. Actuals provided by City Clerk Samantha Shelton. A Special Meeting was scheduled for Budget Planning on November 11th, 2019 at 6:00 PM (later changed to November 18th, 2019 at 6:00 PM). City Clerk Samantha Shelton is to provide paper copies of the Budget vs. Actuals to all of the Council Members.

Item 9.B. 2020 Budget

UTV Replacement

Mayor Henebry advised that if not replaced, the UTV needed a new windshield and tires. To be further discussed during the Budget Planning Special Meeting.

Camera System throughout Town (City Limits)

Mayor Henebry spoke about the general cost to install cameras. To be further discussed during the Budget Planning Special Meeting.

Community Park

Mayor Henebry will be meeting with the Booster Club to discuss the purchase of the Community Park. *Motion to accept the purchase of the Community Park from the Booster Club for \$1.00, allowing the Booster Club to have first use for their Heritage Day and Easter Events, was made by Alderman Seigler and seconded by Alderman Bryant.*

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Cemetery Lawn Care/Mowing

City Clerk Samantha Shelton stated that she had sent out letters with IFB's to Lawn Care Companies in Hawk Point and surrounding areas. Bid opening will be at the November 2019 Meeting.

Ordinance Codification

City Clerk Samantha Shelton addressed the concerns the Board had with the current Codification Company, American Legal, and the Quote she received from General Code to switch to their company for codification services.

Motion to move the extra money from the cost of the 2018 Audit from the CPS line item in the 2019 Budget to Office Supplies for use of switching to General Code, and to accept the Quote from General Code in the amount of \$2,295.00 was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Street Repairs

Mayor Henebry discussed the needed street repairs in Laura Rose and provided bids for the repairs.

Asset Builders at \$14,320.00

Little Man Concrete at \$15,690.00

Motion to award Asset Builders for street repairs in Laura Rose in the amount of \$14,320.00 was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Motion to gather bids for street repairs on Newton Street and to seal streets for the Spring was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Public Works Shawn Ellis discussed additional street repairs needed in front of the Baptist Church.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Seigler and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Motion to Close Open Session and Open Closed Session was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

CLOSED SESSION

Motion to Close Closed Session and Open Open Session was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Discussion of Police Coverage was had between the Mayor, Board, City Attorney and Police Chief Bob Bone.

ADJOURN

Motion to Adjourn was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled Monday, November 4, 2019, at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: _____ ATTESTED: _____ DATE: _____