

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, November 4, 2019

The City of Hawk Point, Missouri held a regular meeting on Monday, November 4, 2019, at the Hawk Point Civic Center, pursuant to the agenda posted Friday, November 1, 2019.

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Aldermen Brenda Bryant, Tom Boling, Mark Seigler, and Kayla Huber. Mayor Henebry determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, Public Works Shawn Ellis, Police Chief Robert Bone, Assistant Police Chief Wayne Mueller and City Attorney Cindy Davenport.

Guests in Attendance: Tyler Wagner, Andrew Strobl, Bill Strobl, Michael Hartman (USDA), Riley Walton, JoAnn Toreper (BRPC), John Emerson, Marti Boling, Lisa Suddarth, and Chad Eggen (BRPC)

APPROVAL OF AGENDA

Motion to Approve the Agenda was made by Alderman Bryant and Seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to Close the Regular Meeting and Open the Public Hearing was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

PUBLIC HEARING

Chad Eggen introduced himself as well as Ms. JoAnn Toerper from Boonslick Regional Planning Commission. Discussion was had regarding the closing of the Community Development Block Grant for the City's Wastewater Improvements Project. The Public had no comments at this time.

Motion to Close the Public Hearing was made by Alderman Boling and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to Open the Regular Meeting was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to Approve the Minutes from the Previous Regular Meeting was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 4.A. Tyler Wagner – 20 Charlie Ct. – Payment Arrangement Request

Mr. Wagner requested a payment arrangement for the balance due on the utility billing account for 20 Charlie Ct. Mr. Wager stated that no leak was discovered for the high consumption.

Motion to Approve a Payment Arrangement for the current balance due at 20 Charlie Ct. for a period of six (6) months with the first payment of \$100.00 due on November 5, 2019, was made by Alderman Seigler and seconded by Alderman Bryant.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

UNFINIAHSED BUSINESS

Item 5.A. Wastewater Project

USDA Closing

Michael Hartman with the United States Department of Agriculture Rural Development (USDA-RD) explained the Bond Closing for the City’s Wastewater Improvements Project. Documents from Gilmore and Bell were not received by the City Clerk prior to the meeting. Closing was tabled to later in the meeting while Mr. Hartman sent the appropriate documents to be printed.

Pay Request/ Request for Funds (RFF)

City Clerk Samantha Shelton explained the Estimate of Funds Needed.

Motion to Approve the Request for Funds 11-01-2019 in the amount of \$109,058.73 was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE
Alderman Seigler AYE Alderman Huber AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0

City Clerk Samantha Shelton advised the Board that Dennis Stith with McClure Engineering would be attending the Special Meeting to discuss the option for the remaining Grant Funds.

Item 5.B. Cemetery Lawn Care Bid Opening: IFB#2019-001

Mayor Robert Henebry opened the bid that was received for the Cemetery Lawn Care Bid IFB#2019-001:

B&G Lawn Care, Inc.
\$240.00 per Mowing

Discussion of the Board was had at this time.

Motion for City Clerk Samantha Shelton to send B&G Lawn Care, Inc. a written letter requesting their presence at the December 2, 2019, Board Meeting was made by Alderman Seigler and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 5.A. Wastewater Project

USDA Closing CONTINUED

Michel Hartman sent the signature documents to Mayor Robert Henebry to have printed. Mr. Hartman further explained the Bond Closing. The closing documents were signed and sealed at this time.

Motion to fully fund the amount of \$69,413.00 to a Sewer Debt Service Reserve CD (with the approval of Michael Hartman with USDA) was made by Alderman Boling and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

City Clerk Samantha Shelton explained the Form 5060 request from Cannon General Contractors with the Certification Expiration Date of December 31, 2019 and that their request did not match the date approved for their completion in the last change order. The Board agreed for the Mayor to sign the Form 5060 with the Certification Expiration Date of December 31, 2019.

Item 5.C. Athletic Association Utility Bill

Mayor Henebry presented the resolution that was brought to his attention regarding the Annexation of the Athletic Association into the City Limits in 2002. Discussion was had at this time.

Motion to proceed with capping the second line and to continue to provide free water services to the Athletic Association on their main line was made by Alderman Seigler and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 7.A. Police Report

Chief Bob Bone gave a general report and advised the Board of a new hire of another Police Officer.

Neighborhood Watch Update/Report

Tom Boling gave an update on the Neighborhood Watch. The next Neighborhood Watch meeting is to be held on November 25, 2019 at 6:00PM at the Hawk Point VFW. City Attorney Cindy Davenport advised to inform residents to call 911 when they want to report a crime and that dispatch will send out an officer to take the report. Mr. Boling stated that signs for the program have been created and asked for the City to consider purchasing signs for the 4 way stop signs in the City Limits.

Motion to Purchase a total of ten (10) Neighborhood Watch signs was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling ABSTAINED

Alderman Seigler AYE Alderman Huber AYE

AYES 3 NAYS 0 ABSENT 0

MOTION PASSED 3 TO 0.

Nuisance Violations

Discussed in Closed Session

Item 7.B. Public Works Report

Public Works Terry Stuck had nothing to report at this time. Mayor Robert Henebry explained the Pump Station Monitoring System, SCADA. The Board agreed to look into Pump Station Monitoring and to gather quotes for the Budget Planning Meeting.

City Attorney Cindy Davenport discussed complaints she has received on the condition of Prairie Road and stated that she would contact the Contractor to address the issue.

Item 7.C City Clerks Report

Approval of the Monthly Financial Reports (September 2019)

Motion to Approve the September 2019 Financial Reports was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0

Approval of the Monthly Utility Billing Transfers (October 2019)

Motion to Approve the Utility Billing Transfer for the month of October 2019 in the amount of \$13,697.35 to be moved from the Water Account to the Sewer Account was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0

Motion to Approve the Utility Billing Transfer for the month of October 2019 in the amount of \$2,850.15 to be moved from the Water Account to the Trash Account was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Seigler AYE Alderman Huber AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0

City Clerk Samantha Shelton reminded the Board of the Special Meeting scheduled for Monday, November 18, 2019 at 6:00PM to discuss Budget Planning and the Wastewater Improvements Project remaining grant funds.

Item 7.D. Mayor and Alderman’s Report

The Board had nothing to report at this time at this time

Item 7.E. Attorneys Report

Discussed during closed session.

Item 7.F. Cemetery Board Report

Nothing to discuss at this time.

Motion to Close Open Session and Open Closed Session was made by Alderman Seigler and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

CLOSED SESSION

Motion to Close Closed Session and Open Open Session was made by Alderman Bryant and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

ADJOURN

Motion to Adjourn was made by Alderman Huber and seconded by Alderman Seigler.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Seigler</i>	<i>AYE</i>	<i>Alderman Huber</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled Monday, December 2, 2019, at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: _____ ATTESTED: _____ DATE: _____