

City of Hawk Point, Missouri
Minutes of Regular Meeting
Monday, December 7, 2020

The City of Hawk Point, Missouri held their regular meeting at the Hawk Point Civic Center located at 220 West Lincoln, Hawk Point, MO 63349, on Monday, December 7, 2020, pursuant to the agenda posted Thursday, December 3, 2020.

Mayor Mark Seigler called the meeting to order at approximately 6:00 p.m. Present were Mayor Mark Seigler, Aldermen Brenda Bryant, Tom Boling, Kayla Huber, and Steven Fair. Mayor Mark Seigler determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck, Police Chief Robert Bone, Assistant Police Chief Wayne Mueller, and City Attorney Cindy Davenport (via Zoom).

Guests in Attendance: David Henke, Sr., and Health Sellenriek (Gateway Fiber)

APPROVAL OF AGENDA

Motion to approve the Agenda was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Motion to approve the Minutes from the Previous Regular Meeting was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 4.A. David Henke – 125 St. Michelle – Building Permit

Mr. Henke explained his request to bring in a 2013 mobile home to 125 St. Michelle, placing it in the exact spot as the previous mobile home.

Motion to approve Building Permit No. 2020111201 to bring in a 2013 mobile home to 125 St. Michelle, Expiring on February 7, 2021, was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 4.B. Jim & Linda Colbert – 559 Duncan – Water Line Break/Flooded Basement

Public Works Terry Stuck explained the events that occurred at the property of 559 Duncan regarding a line break. Mr. Stuck informed the Board that the resident’s basement was flooded and will need repairs due to the line break.

ORDINANCES & RESOLUTIONS

Item 5.A. Ordinance Approving Lease Purchase Agreement with First State Community Bank

The Ordinance Approving Lease Purchase Agreement with First State Community Bank was posted for public view on Thursday, December 3, 2020. City Clerk Samantha Shelton read twice allowed the Ordinance. City Clerk Samantha Shelton and Mayor Mark Seigler explained in detail.

Motion to approve the Ordinance Approving Lease Purchase Agreement with First State Community Bank was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 5.B. Ordinance Regarding Parking on Derek Drive

City Attorney Cindy Davenport explained her research and findings on the Boards consideration of enforcing no parking on the east/south side of Derek Drive. Ms. Davenport stated that no ordinance or resolution was required due to an existing ordinance. Expected cost of the placement of signs was discussed. Further discussion was had at this time.

Motion to table Item 5.B. Ordinance Regarding Parking on Derek Drive to the next Board of Alderman Meeting was made by Alderman Boling and seconded by Alderman Bryant.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Discussion was had on what needs to be done and thought about prior to the next Board Meeting regarding Item 5.B.

UNFINISHED BUSINESS

Item 6.A. Wastewater Project

City Clerk Samantha Shelton asked the Board if they had any questions regarding the provided documents to be approved. No one had any questions at this time.

Wastewater Construction Statement of Work Completed

Motion to approve the Wastewater Construction Statement of Work Completed was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Change Order No. 6 – Final

Motion to approve Change Order No. 6 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Certification of Completion #2

Motion to approve Certification of Completion #2 was made by Alderman Huber and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Estimate of Funds Needed (RFF)

Motion to approve the Estimate of Funds Needed (RFF) in the amount of \$161,173.62 was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 6.B. Gateway Fiber Lease Agreement

Health Sellenriek (Gateway Fiber) and City Attorney Cindy Davenport gave updates and explained the updated Lease Agreement with Gateway Fiber. Mr. Sellenriek stated that the company is hoping to have the community serviced by the end of the year.

Motion to approve the Gateway Fiber Lease Agreement was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 7.A. Public Works Report

Public Works Terry Stuck reported that the City was online for the new DNR system. Mayor Mark Seigler discussed the departments Diamon Maps program.

Item 7.B. City Clerks Report

City Clerk Samantha Shelton reminded everyone of the upcoming opening of candidate filing for the April 2021 General Municipal Election.

Approval of the Monthly Financial Reports (October 2020)

Motion to Approve the October 2020 Financial Reports was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Approval of the Monthly Utility Billing Transfers (November 2020)

Motion to Approve the Utility Billing Transfers for the month of November 2020 from the Water Account to the Sewer Account in the amount of \$15,080.17 was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to Approve the Utility Billing Transfers for the month of November 2020 from the Water Account to the Trash Account in the amount of \$3,323.94 was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item 7.C Police Report

Chief Bone reported of damages done inside the Police Department Building and of his temporary leave of absence in the near future.

Item 7.D. City Attorneys Report

Update on Witt Easements

City Attorney Cindy Davenport updated the Board on the Witt Easement. Keith Witt should come by City Hall with the Drafted Easement to have it notarized.

Update on Prairie Road Easement

Ms. Davenport explained the history of the city's intent to annex in Prairie Road. Cost for continuing with the process of a quiet title was discussed.

Motion to begin the process of Annexing in Prairie Road and to file for a Quiet Title was made by Alderman Bryant and seconded by Alderman Boling.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

Item 7.E. Mayor and Aldermen's Report

The Mayor and Alderman has nothing to report at this time.

BUDGET REVIEW & PLANNING

Item 8.A. 2021 Budget Planning

Budget Planning

City Clerk Samantha Shelton asked if the Board had any questions regarding the presented 2021 Budget. No questions were asked at this time.

Approval of the 2021 Budget

Motion to approve the presented 2021 Budget including the 2021 Budget by Class with the listed transfers of \$30,000.00 from the Water Fund to the General Fund and \$16,000.00 from the Sewer Fund to the General Fund was made by Alderman Bryant and seconded by Alderman Fair.

Roll Call Vote:

<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<i>Alderman Huber</i>	<i>AYE</i>	<i>Alderman Fair</i>	<i>AYE</i>
<i>AYES 4</i>	<i>NAYS 0</i>	<i>ABSENT 0</i>	

MOTION PASSED 4 TO 0.

7.C.1. Nuisance Violations – Closed Session

The Board did not go into closed session at this time. Nothing was discussed at this time.

7.D.3. Attorney's Report – Closed Session

The Board did not go into closed session at this time. Nothing was discussed at this time.

MOTION TO PAY BILLS

Motion to pay bills was made by Alderman Bryant and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

ADJOURN

Motion to adjourn was made by Alderman Boling and seconded by Alderman Huber.

Roll Call Vote:

Alderman Bryant AYE Alderman Boling AYE

Alderman Huber AYE Alderman Fair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled for Monday, January 4, 2021, at 6:00 p.m.

Respectfully Submitted: City Clerk Samantha Shelton

APPROVED: _____ ATTESTED: _____ DATE: _____