

Fleetwood Neighbourhood Board: Conflicts of Interest

Process

The process for declaring conflict of interests (commercial, actual and potential) is set out below:

- Neighbourhood Board members must follow the established process for declaring interests, where the interest is your own or your partner's - which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.
- A person's pecuniary interests are their business interests (for example their employment, trade, profession, contracts, or any company with which they are associated) and wider financial interests they might have (for example trust funds, investments, and assets including land and property).
- Board Members must declare pecuniary interests (actual and potential), other relevant non-pecuniary interests (which could be reasonably regarded to be so significant that it could materially impact upon your judgement of the public interest), gifts and hospitality.
- Board members must complete the conflicts of interest form, which the lead local authority will publish.
- Board members must update their conflicts of interest on a continual basis and record new interests as they arise.
- Board members are responsible for declaring their interests before the Neighbourhood Board considers any decisions. If an interest has not been entered onto the Neighbourhood Board's register, then the member must disclose the interest at any meeting of the Neighbourhood Board at which they are present, where they have an interest in any matter being considered.
- The general principle is that no Board Member should be involved in a decision where their personal or professional interests may conflict or reasonably be perceived as in conflict with the Boards decision-making.
- Where a Board Member declares an interest, they may be required to withdraw from the meeting for the duration of the item/matter under discussion and will not be permitted to vote on that matter.
- The lead local authority and secretariat must record:
 - actions taken in response to any declared interest

- any gifts or hospitality given to the Neighbourhood Board or individual members

Pride in Fleetwood Board: Conflicts of Interest Register

As a Board Member of the Fleetwood Neighbourhood Board, I declare that I have the following pecuniary and/or non-pecuniary interests. Please state 'None' where appropriate, do not leave any boxes blank.


This includes where the interest is yours, your spouse's, civil partner's, or somebody with whom you are living.

NOTIFICATION OF CHANGE OF CIRCUMSTANCES

Each Board Member shall review their individual register of interests before each Board meeting, submitting any necessary revisions to the Board Chair and secretariat. Any recorded interests relevant to the meeting should also be declared at this point. Even if a meeting has not taken place, a Board Member must, as soon as reasonably practicable, and within 28 days, after becoming aware of any change to the interests specified below, provide written notification of that change to the Board Chair and council secretariat.

BOARD MEMBER INTERESTS

You should include details of **any interest** whether or not this is in the Fleetwood Neighbourhood area.

Type of Interest	Details (full name of organisation, nature of interest, relationship, gift or hospitality)	Date of interest declared
Employment, office, trade, profession or vocation (carried out on for profit or gain basis)	Assistant Head Teacher Chaucer Primary School, Fleetwood, FY7 6QN	26/03/26
Sponsorship		
Contracts		
Land and property interest (includes any buildings or parts of buildings, licenses, tenancies etc).	 (Home address)	26/03/26

Securities e.g. shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme and other securities, other than money deposited with a building society.		
Gifts and hospitality- above actual/estimated value of £25. You must NOT accept any gifts over £50 in value without <u>prior</u> permission from the Chair and council's monitoring officer (cumulative limits apply)		

MEMBERSHIP OF OTHER ORGANISATIONS

In addition to the organisations declared above, I am also a member of, or I am in a position of general control, a director of, a trustee of, or participate in the management of the following organisations:

OTHER INTERESTS NOT DECLARED ABOVE

--

MEMBER'S DECLARATION AND SIGNATURE I confirm that having carried out reasonable investigation, the information given above is a true and accurate record of my relevant interests, given in good faith and to the best of my knowledge:

Date	26/03/26
Member's Name (Capitals - in full)	KIRSTY ANNE SOPER
Signature	