

Pride in Fleetwood Board Agenda

Pride in Fleetwood
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Pride in Fleetwood Board meeting on Thursday, 15 October 2026 at 5.30pm in the Community Hall - Emmanuel on the Mount Church, Fleetwood

1. Welcome, apologies and introductions

2. Declarations of interest

Board members will disclose any pecuniary and any other interests they may have in relation to the matters to be considered at this meeting.

3. Confirmation of minutes (Pages 3 - 18)

To approve as a correct record the minutes of the meeting of the Pride in Fleetwood Board held on Thursday 17 September 2026.

4. Action log and matters arising not on the agenda (Pages 19 - 28)

To review and note the action log and matters arising from the meeting of the Pride in Fleetwood Board held on 17 September 2026.

5. Decision Register (Pages 29 - 36)

To note the Pride in Fleetwood Board's decision register.

6. Expenditure log (Papers to follow)

To note the Board's most recent expenditure log.

7. Our 4 year plan and 10 year strategy (Papers to follow)

Mark Spencer, Chair of the Pride in Fleetwood Board and Andrea Wallace, Pride in Fleetwood Governance and Development Officer, will provide the Board with an update on the progress of the Pride in Fleetwood 4 year plan and 10 year strategy.

8. Community led delivery model - organisational models (Papers to follow)

Mark Spencer, Chair of the Pride in Fleetwood Board, will provide the Board with an update on the options for the community led delivery model in particular "Pride in Fleetwood CIC" v existing community

based organisation.

9. Any other business

10. Date and time of the next Pride in Fleetwood Board meeting

The next meeting is scheduled for Thursday 19 November at 5.30pm to 7.30pm in the Community Hall, Emmanuel on the Mount Church, Fleetwood.

Pride in Fleetwood Board Minutes

The minutes of the Pride in Fleetwood Board meeting of Wyre Borough Council held on Thursday, 17 September 2026 in the Community Hall - Emmanuel on the Mount Church, Fleetwood.

Pride in Fleetwood Board members present:

Mark Spencer (Chair)
Lorraine Beavers MP
Councillor Ruth Duffy
Karen Pratt
Jesika Pook (VC)
Simon Hughes
Fiona Bradford
Lorraine Moffat
Liam Buswell
Amelia Sherry
Holly Martinez
Kirsty Soper
Carl Fern

Apologies for absence:

Yvonne Johnstone
Courtney Isherwood (VC)
Marianne Unwin
Joanne Billington
Andrea Wallace
John McCellan

Wyre Council Officers present:

Sara Ordonez, UKSPF Programme Manager
Josh Potts, Corporate Support Manager (Exec. Asst. to Chief Exec. & Leader)

71 Declarations of interest

Carl Fern declared an interest in item 11 as a business owner. There were no further declarations made.

72 Confirmation of minutes

The minutes of the Pride in Fleetwood Board meeting held on 20 August 2026 were **approved** as a correct report by those members who had been in attendance.

Lorraine Beavers MP sought an update regarding the Mini Golf project. It was confirmed that an update would be requested and circulated in due course.

73

Action log and matters arising not on the agenda

The Chair reviewed the action log and provided updates on outstanding actions and matters arising from previous meetings.

It was noted that Actions 4.25.3, 4.26.4, 4.26.6, 7.26.2, 7.26.3, 8.26.3, 8.26.5, 8.26.6, 8.26.7 and 8.26.8 had been completed.

In relation to Action 4.26.5, it was reported that the Beach Park questionnaire had been issued and that the council's consultation response had been submitted to Government. An application for funding of £120,000 was being prepared and further information was awaited.

Action 4.26.7 remained ongoing. It was reported that opportunities for town centre Wi-Fi provision were being explored, including consideration of arrangements in Blackpool.

With regard to Action 5.26.1, the document had been prepared and would be shared with Mark before being brought to a future Board meeting.

For Action 6.26.2, community facilities information had been shared and further information had been requested from Wyre Council.

Action 6.26.3 remained ongoing pending confirmation as to whether Wyre Council could share information regarding the building owner.

In relation to Action 7.26.1, Lancashire County Council had assisted in evaluating and costing potential projects, with opportunities for match funding being explored. It was further reported that United Utilities had offered to improve wheelchair accessibility between the route to the beach and the promenade, with works potentially taking place in February or March 2027. Lorraine agreed to involve Jess in future meetings where appropriate.

Action 7.26.5 would remain open pending the appointment of a representative from Fox Bros.

Action 8.26.1 had been referred to LCCA and Sara agreed to seek an update regarding the timescale for consideration.

The action log was noted.

74

Decision register

The Board considered their decision register.

The decision register was noted.

75

Expenditure log

Sara Ordonez, UKSPF Programme Manager at Wyre Council, presented the

Board's updated expenditure log, attached to these minutes.

An update was provided on the Summer Connectivity programme. It was noted that formal sign-off was required and that delivery of the programme was being undertaken through Fleetwood Town Community Trust. Mark, in his capacity as Chair, agreed to provide the necessary sign-off.

The Board received an update regarding the installation of speakers and microphones.

Following discussion, the Board noted the expenditure log.

76 Sub-group verbal updates

The Board sub-group leads provided verbal updates on the progress of each established sub-group.

76a Engagement

The Board received an update on arrangements for the upcoming Fleet Fest engagement event.

It was reported that three rides and two large gazebos would be in place for the event, which would take place from 12 noon to 6pm.

The need for additional volunteers was discussed and Board Members considered potential attendance and support arrangements.

The Board discussed arrangements for distributing the public survey, including the use of QR codes on the website and at the event.

Representation from priority area organisations was considered. It was noted that a request would be made to Blackpool and The Fylde College regarding attendance by a member of staff, and that questions had been submitted to Andrea.

Members were advised that support from volunteers would be welcomed to assist with event pack down activities.

An update was also provided on the event scheduled for 7 October, which was progressing well and due to be launched publicly in the near future. It was noted that a map of the walking route and a digital walk through were currently being developed.

The Board further considered a proposal from a company offering digital hub provision in town centres. The proposal had been circulated to Board Members and feedback was requested for consideration at the next meeting.

The update was noted.

76b Quick wins

The Board received an update on the small grants proposal.

It was reported that the initial proposal would allocate £50,000 across a number of categories, including young people, families and SEND provision, with two grants to be awarded within each category. It was proposed that members of the public would be invited to vote on the projects, with the scheme operating for an initial six-month period. Board Members noted that the proposal paper had previously been circulated by email. It was further reported that, in future years, funding of up to £100,000 per annum was being considered.

The Board discussed including the small grants proposal as part of the wider public consultation exercise and expressed support for the initial £50,000 programme as a means of delivering early outcomes.

Members recommended that eligibility criteria be developed to ensure that funded projects could be delivered within reasonable timescales and budgets.

The Board also discussed the importance of ensuring that residents were aware that grant funding had been provided through the Pride in Fleetwood Board.

Consideration was given to the name of the subgroup responsible for the programme, with members discussing whether an alternative title would be more appropriate.

The Board felt that the eligibility criteria should also include that in order to access the funding, it needed to be shown that funding could not be accessed from other existing sources such as Fleetwood Town Council or Wyre Council, and to be able to demonstrate implementation within six months of the awarding of the funding.

The Board supported the proposal in principle but requested that a final decision regarding the additional caveats be sought via e-mail within one week of the Board meeting, with a non-response being taken as agreement. In order for the Small Grants fund to become recurrent annually it would need to be included within the Four Year Plan.

The update was noted.

76c Accessibility

The Board received an update on accessibility mapping work across Fleetwood.

It was reported that mapping of dropped kerbs and community assets had been completed and shared. Jess advised that the information

would be discussed with community researchers in October, with a view to planning targeted engagement activities for residents identified as physically disabled or vulnerable. It was also noted that Lancaster University would be invited to participate in this work.

The Board requested that information relating to UK Shared Prosperity Fund projects be sought from Wyre Council, subject to the data being available for sharing.

The update was noted.

76d Families and young children

It was agreed that the work on this sub-group be combined with the SEND sub-group until the end of November.

76e Lord Street

The Board received an update regarding improvement works on Lord Street.

It was reported that a number of shop shutters had been identified as potential locations for public art and Blackpool and The Fylde College had been engaged to assist in identifying artists.

Members discussed opportunities to involve additional street artists in the project.

It was agreed that Lord Street improvements would be included as a standing item on future Board agendas.

The update was noted.

76f Young people

The Board received an update on opportunities to improve provision for young people within Fleetwood.

Members were advised that options for a skate park had been explored and that Lancashire County Council's Youth Team had been engaged to support the development of the proposals.

The Board discussed both indoor and outdoor youth provision and considered examples of delivery models used elsewhere.

It was agreed that the proposals would form part of the public consultation at the forthcoming engagement event.

The Board also discussed the potential recruitment of an additional young person to the Board. The Chair requested that an expression of interest be shared with him for consideration, with the possibility of

future appointments to be explored.

The update was noted.

76g Post 16 education

The Board received an update on Post-16 education initiatives within Fleetwood.

Members were advised that work was progressing on proposals for a dedicated Fleetwood campus, with discussions taking place with Lancaster University regarding the use of shared spaces and facilities.

The Board also received an update on a project aimed at improving engagement with young people at the early stages of their educational journey. It was reported that opportunities were being explored to utilise local businesses to provide training, skills development and pathways into employment.

The update was noted.

76h SEND

The Board received an update from the SEND Sub-Group.

Members were advised that the sub-group would be expanded to include additional individuals with relevant knowledge and expertise.

It was noted that supporting documents had been circulated to Board Members for consideration.

The Board further noted that an action plan had been developed to support the progression of the sub-group's work programme.

The update was noted.

77 Small Grants

The Chair provided a verbal update on the small grants proposal.

The Board considered proposals for the allocation of £50,000 of Small Grants funding over the next six months.

Members were invited to approve the proposed allocation and were asked to notify the Chair within one week should they have any objections to the proposal.

It was agreed that Sara would circulate Wyre Council's grant eligibility criteria to Board Members. Members further agreed that the eligibility criteria would be reviewed alongside grants available through Fleetwood Town Council to avoid duplication of funding opportunities.

The Board also agreed that the wider Small Grants Proposal would form part of the ongoing public listening exercise.

Members highlighted the importance of ensuring that successful projects clearly promoted the involvement of the Pride in Fleetwood Board, and it was agreed that visible acknowledgement of the Board would be included within the grant criteria.

It was noted that the proposed allocation of £50,000 for the Small Grants Programme be endorsed, subject to any comments being submitted to the Chair within one week, and that the actions outlined above be progressed.

78 The Lancaster University Higher Education project

The Board received a verbal presentation from representatives of Lancaster University regarding the Higher Education Project.

Members were advised that Lancaster University had been undertaking work to develop a Community Health and Information Hub, aligned to the objectives of the NHS 10 Year Plan, particularly in relation to prevention and community-based healthcare.

It was reported that the University was seeking to establish a long-term partnership with Fleetwood focused on improving health outcomes, addressing health inequalities and widening access to careers in medicine. The Board was informed that an innovative placement programme had been developed to enable medical students to undertake community-based learning within Fleetwood. The programme would provide students with practical experience of healthcare delivery in community settings whilst generating evidence based research that could be shared locally.

Representatives advised that discussions were ongoing regarding the development of a physical hub and that the project team had engaged with Blackpool and The Fylde College as part of this work. The importance of co-designing the project with local communities was emphasised. Members also heard about proposals for learning hubs that would allow medical students to study closer to home.

Findings from engagement with residents were outlined, with concerns having been raised regarding mental health support, a lack of activities, access to healthcare professionals, whole-household approaches to improving health and funding pressures facing health-related charities. It was noted that these issues reflected concerns identified through local GP services.

The Board was advised that the concept of health clinics involving trainee medical students had been positively received by residents involved in the engagement work.

During the discussion, members highlighted the potential benefits of increasing higher education opportunities within Fleetwood and considered that the presence of university facilities could help raise aspirations amongst local young people. It was felt that the proposal aligned well with the existing objectives of the Pride in Fleetwood Board and the work being undertaken with Blackpool and The Fylde College.

The Board discussed whether Pride in Fleetwood was the most appropriate forum through which to progress the initiative. Whilst some concerns were raised regarding alignment with priorities identified through previous engagement activities, members agreed that residents should be consulted on the proposal and made aware of the opportunities it could provide. It was noted that representatives from Lancaster University would attend future engagement events and activities.

Members also suggested that research being undertaken by the Board's sub-groups should be aligned with the partnership's work in order to maximise collaboration and support the gathering of local evidence and data.

The update was noted.

79 An accessible paddling pool for Fleetwood

The Board received a verbal update from Lorraine Beavers MP regarding proposals for an accessible paddling pool in Fleetwood.

Members were advised that United Utilities had pledged £1.5 million towards the development of an accessible paddling pool, which would incorporate a range of splash pad features designed to improve accessibility and inclusivity. It was reported that discussions were ongoing to identify the most cost-effective operating model for the facility.

The Board noted that Wyre Council had been engaged in the project and that arrangements were being made for the transfer of the land to Fleetwood Town Council.

Members discussed opportunities to provide refreshments at the site, including the potential use of a catering van to generate income that could contribute towards the ongoing operation of the facility.

The Board also considered the future use of adjacent land and discussed the possibility of creating a disability-friendly park to complement the paddling pool development.

It was reported that United Utilities intended for the paddling pool to be operational by May.

Members discussed the potential for Fleetwood Town Council and other local organisations to work collaboratively in managing and operating the facility. The Board also considered how the project could be incorporated within the emerging 10-year strategy for Fleetwood.

It was noted that design work was currently being undertaken by United Utilities. Members discussed the possibility of requesting a wider masterplan for the surrounding area to maximise the benefits of the investment.

The update was noted.

80 The Grimsby Model: Grants for business on the high street

The Board received a verbal update from Lorraine Beavers MP regarding proposals based on the Grimsby Model to support business growth and regeneration within Fleetwood town centre.

It was noted that details of the proposal had previously been circulated to Board Members for consideration.

The Board discussed proposals for grants of up to £20,000 to encourage new businesses to establish themselves within Fleetwood.

Members also considered grants of up to £10,000 to support existing businesses, including business development, recruitment, shopfront improvements and other measures to enhance sustainability and growth.

The Board discussed the development of eligibility criteria to ensure that supported businesses delivered community benefit and reflected the needs and aspirations of local residents.

Proposals to support market traders were also considered. Members discussed grants of up to £5,000 to assist traders in establishing or improving market stalls. The potential for rent free periods as an incentive to attract traders and increase footfall was also explored.

It was reported that discussions had taken place with the local Business Forum and members considered options for promoting and marketing the scheme.

The Board discussed seeking support from Wyre Council and explored opportunities for partnership working to maximise the impact of the programme.

Members also considered whether the scheme could be complemented by additional measures, including discretionary business rates relief, the identification of Lord Street as an incentive zone and the potential use of turnover based rental arrangements.

The Board discussed Wyre Council's existing business support offer and considered how it could align with the proposed scheme.

It was noted that the proposal involved funding of £1 million over a three-year period, comprising £500,000 in 2027/28, £300,000 in 2028/29 and £200,000 in 2029/30.

Following discussion, the Board **approved** the inclusion of the proposal within the Pride in Fleetwood Four Year Plan.

81 Developing the Pride in Fleetwood 4 Year Plan (2026 to 2030)

An update was provided on the progress of the Pride in Fleetwood 4-year plan.

The Board advised that the plan must be shared with the community, and they must be consulted on the projects included. The board discussed project management basics training for board members.

The update was noted.

82 Community led delivery model options

Mark Spencer, Chair of the Pride in Fleetwood Board, introduced a discussion on options for a future community-led delivery model, including the potential establishment of a Pride in Fleetwood Community Interest Company (CIC) or the use of an existing community-based organisation.

It was agreed that Board Members would review the information provided and that a more detailed discussion on the preferred delivery model would be scheduled for a future meeting to support the requirements associated with becoming an initial adopter of the community-led delivery model.

The update was noted.

83 Any other business

Under Any Other Business, members received an update regarding the Ministry of Housing, Communities and Local Government's Community-Led Programme. It was noted that Board Chairs had been invited to attend a meeting in London and that further guidance was expected to be issued within the next three to four months.

The Board was advised that the Christian Fen proposal would be presented at a future meeting.

Members were informed that the Administrative Assistant position would be re-advertised. It was noted that support had been offered by Regenda and the local GP Practice.

The Board discussed opportunities to gather views from Fleetwood residents attending the College. It was agreed that a set of standard questions would be developed and shared with Simon, and that the questions would also be published on the Pride in Fleetwood website.

84 Date and time of the next Pride in Fleetwood Board meeting

The next meeting was scheduled for Thursday 15 October 2026 at 17:30pm.

Date of Publication: 23 September 2026.

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CAPACITY FUND £150,000 -expenditure

MHCLG category	Activity	Total (£)
management costs	DBS Checks (£21.50 per member)	5,409.21
	Web domain package with domain protection/website builder/emails	
	Venue costs - plus board member selection workshop to 31 July	
	Wyre Programme Support costs including Secretariat function	
other	Train travel to London (return) for Chair Mark Spencer obo Pride in Fleetwood Board.	214.27
	ID badges & printed lanyard for Pride in Fleetwood	
community outreach and engagement	Pride in Fleetwood engagement expenses - Chaucer School event	5,339.12
	4 & 8 July Meet the Board engagement events	
	Marketing	
	Fleetwood Festival of Transport engagement	
	SEND consultation	
Management costs	Temporary full-time management support service to the Board to progress the Plan to for payment to 31/07/2026	11,000
Project costs	Summer Connectivity (part payment 50%)	6,280
	Pride in Fleetwood Event 19 September	21,600
GRAND TOTAL (rounded)		49,842
BALANCE REMAINING (rounded)		100,158

Note: The above is for work completed, including costs for which an invoice is currently being progressed.

CAPACITY FUND £150,000 – Current commitments

MHCLG category	Activity	Running Total (£)
management costs	Venue hire (allocation Sep to Mar 2027 based on current costs)	245
	Board staff (2 posts) *	61,992
	DBS Check (new member CF)	21.50
	Speakers and microphones for Board meetings	TBC
community outreach and engagement	Fish, Food and Music Festival & associated prize draw Nintendo Switch £238.32 & Marine Hall tickets £80	318.32
	Pride in Fleetwood Event 19 September (retention)	2,400
	7 October – Fleetwood Place Tool Kit workshop (All day event)	TBC
	Halloween Engagement Event	TBC
Project costs	Summer Connectivity (final payment awaiting sign off from Board on report submission)	6,280
	High Street theme group – vacant shops shutter art programme	TBC
CURRENT COMMITMENT GRAND TOTAL (rounded)		71,257
BALANCE REMAINING INCL. CURRENT COMMITMENTS (rounded)		28,901

*This allocation is based on current estimated commitments. The host organisation grant includes provision for two fixed-term posts, posts from 31 July for Programme and Governance officer and 07 September 2026 for the admin support.

REVENUE AND CAPITAL BUDGET (10-year programme)

Pride in Fleetwood will receive funding and support circa £20 million. The funding will be split 63% capital and 37% revenue, and will be paid to respective local authorities in line with the following profile:

Grant type (£) '000	25/26 'year zero'	26/27 Year one	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35	35/36	Total
Capital funding	0	120	670	1,460	1,460	1,460	1,460	1,460	1,460	1,460	1,460	12,430
Revenue funding	150	270	690	690	770	770	770	770	770	770	770	7,170
Total	150	390	1,360	2,150	2,230	2,230	2,230	2,230	2,230	2,230	2,230	19,600

- Values are rounded.
- Funding post financial year 2028/29 will be reviewed at the next Spending Review.
- Revenue funding will be paid out across two tranches in Year 1 (2026/27) of the programme – 50% will be made at the start of the financial year, and the remaining 50% on approval of the Pride in Place Plan.
- Time spent by the Local Authority to establish and support Pride in Place will be documented.

Phase split of Funding

- **Period 1:** the 2026 to 2027 financial year to the 2029 to 2030 financial year (4 years)
- **Period 2:** the 2030 to 2031 financial year to the 2032 to 2033 financial year (3 years)
- **Period 3:** the 2033 to 2034 financial year to the 2035 to 2036 financial year (3 years)

INVESTMENT PERIOD 1 – CURRENT SPEND ALLOCATIONS

	2026/27			
Grant type (£)	Budget	Spent	Committed /allocated	Remaining total
Revenue	420,000	49,842	71,257	298,901
Capital	120,000	0	0	120,000
Cumulative Total	540,000	490,158	418,901	

Other, period 1

	2027/28		2028/29		2029/30	
Grant type (£)	Budget available	Committed	Budget available	Committed	Budget available	Committed
Revenue	690,000	89,252	770,000	91,167	770,000	96,167
Capital	146,000	0	146,000	0	146,000	0

- Revenue budget for 2026/27 includes the balance of the £150,000 capacity funding brought forward from 25/26
- Values are rounded

Pride in Fleetwood Board

Action log and matters arising since March 2026 – August 2026

Completed and closed actions - The following actions have been removed from the active action log as they have been completed, withdrawn, superseded, or are no longer applicable:

Meeting: 19 March 2026			
Action	Lead	Deadline	Status
Completion of conflict of interest forms, redactions, publication on PIF website along with member profiles, including photographs.	Secretariat	16 April 2026	Completed
Reminder for Board members to submit apologies to the Chair prior to non-attendance at meetings.	n/a	n/a	Completed
The Board's funding arrangements to be covered at each meeting of the Board.	Wyre Council	Every meeting	Completed
Reminder for Board members to not make individual announcements about Board decisions on their personal social media accounts.	n/a	n/a	Completed
Central record for DBS information to be created.	Secretariat	16 April 2026	Completed
Make amendments to draft terms of reference	Secretariat	16 April 2026	Completed
Sub-group Leads to mobilise membership and develop initial outline plans	Simon Hughes John McLellan and Cllr Duffy Courtney Isherwood Connor Pennington Jesika Pook	n/a	Completed
Board contact list to be developed and circulated.	Secretariat	16 April 2026	Completed
Seek expressions of interest regarding secretariat support and finalise job descriptions.	Mark Spencer	16 April 2026	Completed
Further updates at future meeting regarding the position on community led delivery model.	Secretariat/Mark Spencer	Every meeting	Completed
Secretariat arrangements for note taking at the next meeting to be resolved.	Wyre Council/Mark Spencer	16 April 2026	Completed

Meeting: 16 April 2026			
Action	Lead	Deadline	Status
Paragraph 6.13 in the draft Terms of Reference continued to refer to two items and requires amendment	Secretariat	16 April 2026	Completed
An expenditure log would be provided to Board members as a standing item within the agenda pack for future meetings.	Wyre Council	Every meeting	Completed
Link to the community engagement tool to be circulated to the Board.	Lorraine Moffat	21 May 2026	Completed
Lorraine Beavers MP office to support in the planning and delivery of a 'Meet the Board' event.	Engagement sub-group	8 July 2026	Completed
Creation of Board identification badges.	Secretariat/Wyre Council	21 May 2026	Completed
Sub-group memberships to remain with Board members until each group is better established. Membership would then be open to non-Board members.	Chair/Board	n/a	Ongoing
Development of a business case to support the remodelling of Memorial Park. Engage with Friends of Memorial Park.	Accessibility and Memorial Park sub-group		Completed
Details of Wyre Council's Heritage/Conservation Officer be shared with the Lord Street sub-group.	Wyre Council/Lord Street sub-group	21 May 2026	Completed
Thrive Network to attend a future meeting to feedback on their targeted SEND listening tour across schools and other relevant forums	Mark Spencer	16 July 2026	Completed
Formation of a sub-group of members tasked with shortlisting and selecting a host organisation for staff.	John McLellan, Jesika Pook and Sara Ordonez		Completed
Interview panel for appointment of dedicated Development and Governance Officer recruitment and admin support.	John McLellan, Jesika Pook, rep from hosting organisation and rep from Wyre Council		Completed

Quick win sub-group to work in collaboration with the engagement sub-group on the development of a short list of potential 'quick win' proposals.	Engagement and quick win sub-groups		Completed
Work with the Rotary Club, Fleetwood Town Council and other organisations to establish opportunities for day long engagement events.	Karen Pratt		Completed
Residents' views on pedestrianisation of Lord Street be included as part of the engagement process.	Engagement and Lord Street sub-groups		Completed

Meeting: 21 May 2026			
Action	Lead	Deadline	Status
Connor Pennington and Patrick Hayton have been removed from the Board membership.	Chair	21 May 2026	Completed
Upcoming meetings will have specific themes of focus.	Secretariat	Every meeting	Completed
An engagement plan to be developed including ideas for Board presence at events/branding etc	Programme manager	16 July 2026	Completed
Creation of a project initiation form and to be shared with Board members	Programme manager	18 June 2026	Completed
Creation of costings for the Lord Street proposals to be developed.	Programme manager/Lord Street sub-group	20 August 2026	Completed
Engagement ideas for families and young children to be presented	Families and young children sub-group		Completed
SEND play inclusion programme to be shared with SEND sub-group	SEND sub-group	16 July 2026	Completed
A breakdown of costs associated with appointing Regenda to be included in the Board's expenditure log.	Wyre Council	18 June 2026	Completed
ICON visit scheduled for Friday 3 July, Board members encouraged to attend.	Chair	3 July 2026	Completed

Meeting: 18 June 2026			
Action	Lead	Deadline	Status
Draft accessibility survey to be shared with Board members.	Secretariat		Completed
Funding proposal for the trail activity and outdoor cinema event to be developed for approval.	Families and young children sub-group		Completed
Sign posting of existing mental health provision for young people in Fleetwood.	Young people sub-group/Chair		Completed
Arrange meeting to discuss opportunities for Board engagement activities at Tram Sunday.	Programme Manager/Vice Chairs/Wyre Council		Completed
Arrange for the Board's next meeting to be held in the Community Hall instead of the Memorial Hall.	Secretariat	16 July 2026	Completed

Meeting: 16 July 2026			
Action	Lead	Deadline	Status
Explore opportunities for the Board to work with and support the Morecambe to Fleetwood Hovercraft Project.	Programme Manager/Chair	20 August 2026	Completed
Karen Pratt confirmed as sub-group lead for SEND.			Completed
Circulate further details regarding the "Picnic in the Park" event.	Programme Manager	20 August 2026	Completed
Explore opportunities to enhance accessible outdoor activities and SEND provision within Fleetwood, including potential links and partnership opportunities with local schools.	Programme Manager/SEND lead	17 September 2026	Completed

Undertake a detailed review and analysis of the recent accessibility consultation findings and develop a range of potential project proposals for future Board consideration.	Accessibility lead	17 September 2026	Completed
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Meeting: 20 August 2026			
Action	Lead	Deadline	Status
Frankie Spore and Mick Gray have been removed from the Board membership	Chair	20 August 2026	Completed
Revised action log to improve visibility of actions	Secretary	17 September	Completed
Courtney Isherwood to lead the Post-16 Education Sub-Group.	Post-16 Education sub-group	20 August 2026	Completed
Development of a short-term action plan for SEND engagement	SEND sub-group	17 September 2026	Completed
Development of a comprehensive analysis report summarising consultation results received to date.	Engagement sub-group/Programme Manager	17 September 2026	Completed
Work to improve consultation questions including identifying systems to assist with consultation work.	Engagement sub-group	17 September 2026	Completed
Proposal to be developed outlining how a Quick Wins small grants scheme could operate, including arrangements for applications, assessment and funding allocations.	Quick wins sub-group	17 September 2026	Completed
Further work required to develop an appropriate participant profile and invitation list for the Place Standard Tool Workshop on 7 October 2026.	Programme Manager/Chair	17 September 2026	Completed

Meeting: 17 September 2026			
Action	Lead	Deadline	Status
The families and young children sub-group be combined with the SEND sub-group until the end of November 2026.	Chair	17 September	Completed
Lord Street improvements be included as a standing item on future Board agendas.	Programme Manager/Chair		Completed
The inclusion of a business support funding proposal within the Pride in Fleetwood Four Year Plan.	Programme Manager/Chair		Completed

Pride in Fleetwood Board

Live actions

The following actions remain outstanding and require further work, monitoring, or a future update. Live actions are assigned a reference number to assist with monitoring and progress tracking. Once an action is completed, withdrawn, superseded, or otherwise closed, it is moved to the closed actions section and removed from active monitoring:

Meeting: 16 April 2026				
Ref	Action	Lead	Deadline	Status
4.26.1	Set up a test group to measure success for engagement activity.	Engagement sub-group		Ongoing
4.26.2	GDPR compliance check and development of a privacy notice.	Programme Manager/Wyre Council	17 September 2027	Ongoing
4.26.5	Improvements of Beach Park - development of a questionnaire to inform any potential works.	Accessibility and Memorial Park sub-group		Ongoing
4.26.7	Map information on free WIFI provision in Fleetwood.	Programme manager		Ongoing

Meeting: 21 May 2026				
Ref	Action	Lead	Deadline	Status
5.26.1	Complaints procedure to be reviewed particularly considering how complaints are received.	Programme manager	17 September 2026	Ongoing
5.26.2	Creation of costings for all quick win proposals to be developed.	Programme manager/quick win sub-group		Ongoing
5.26.3	Improvements to internal communications including establishing shared systems such as SharePoint etc.	Programme manager/Regenda/Wyre Council		Ongoing

Meeting: 18 June 2026				
Ref	Action	Lead	Deadline	Status
6.26.1	Identify opportunities for the Board to work with Parkwood Leisure on both short-term initiatives and longer-term development proposals.	Programme manager/Chair	17 September 2026	Ongoing

6.26.2	Map of community assets, activities and facilities across Fleetwood to be shared with the Board.	Programme manager/Wyre Council		Ongoing
6.26.3	The Board to consider potential future opportunities for the former Hitchens building and explore appropriate avenues for engagement with the property owner regarding its future use and development.	Lord Street sub-group		Ongoing

Meeting: 16 July 2026

Ref	Action	Lead	Deadline	Status
7.26.1	Review the accessibility consultation findings and, in partnership with Andrea and Wyre Council officers, identify proposals that fall within the Board's remit and those that should be progressed by other organisations. Develop recommendations for consideration at a future Board meeting.	Programme Manager/SEND lead		Ongoing
7.26.4	Contact individuals who have previously expressed an interest in Board membership to gauge interest in joining the sub-groups. Consider wider recruitment opportunities once Sub-Groups are better established.	Sub-group leads	17 September 2026	Ongoing
7.26.5	Seek expressions of interest for Board membership from the wider community, with particular emphasis on recruiting a business sector representative.	Chair/MP/Wyre Council	17 September 2026	Ongoing

Meeting: 20 August 2026				
Ref	Action	Lead	Deadline	Status
8.26.1	The Chair to prepare a letter of support on behalf of the Board in relation to the hovercraft project and to note that the proposal had been raised with the Lancashire Combined Authority for consideration.	Chair	17 September 2026	Ongoing
8.26.2	A stakeholder register to be developed to capture individuals and organisations engaging with the Board.	Secretariat /Programme Manager		Ongoing
8.26.4	Creation of an accessibility grant fund to support small scale accessibility projects including funding criteria and governance proposals	Accessibility sub-group		Ongoing
8.26.9	Board members to review the community led delivery model options.	Programme Manager/Chair	17 September 2026	Ongoing

Meeting: 17 September 2026				
Ref	Action	Lead	Deadline	Status
9.26.1	Update to be provided on the Mini Links golf project.	Programme Manager/Chair	15 October 2026	Ongoing
9.26.2	Board feedback on the digital hub provision in town centres proposal.	Programme Manager/Lord Street sub-group	15 October 2026	Ongoing
9.26.3	Small Grants fund proposal to be circulated and approved by the Board via email.	Quick wins sub-group		Ongoing
9.26.4	Information relating to UK Shared Prosperity Fund projects be shared by Wyre Council.	Wyre Council	15 October 2026	Ongoing
9.26.5	Circulation of Wyre Council's grant eligibility criteria to Board members.	Wyre Council	15 October 2026	Ongoing
9.26.6	Representatives from Lancaster University to attend future Pride in Fleetwood engagement events and activities	Programme Manager/Chair		Ongoing

9.26.7	Christian Fen proposal to be presented at a future meeting.	Programme Manager/Chair		Ongoing
9.26.8	Administrative Assistant post to be re-advertised.	Programme Manager/Chair		Ongoing
9.26.9	A set of standard questions for Fleetwood residents attending Blackpool and the Fylde College to be developed and shared with the Board.	Post 16 education sub-group		Ongoing

Pride in Fleetwood Board

Decision register March 2026 – March 2027

Information about recent decisions that have been taken by the Pride in Fleetwood Board.

Title	Decision maker	Decision status	Decision made	Alternative options considered and rejected	Date of decision	Accompanying documents
DBS checks for Board members	Chair	Approved	DBS checks for all Board members will be renewed every three years, and the Board will be required to make annual declarations in relation to these checks.	Different approaches were considered, including introducing an annual DBS check. However, it was felt that this could become administratively burdensome, and therefore annual declarations were deemed a more proportionate solution.	19 March 2026	DBS spreadsheet
Initial sub-group workstreams	Board	Approved	Sub-groups established on the following focus areas (Post 16 education, Lord Street regeneration, Quick wins, engagements and volunteers and accessibility).	Different focus areas were considered; however, the Board emphasised the important of delivering tangible early results.	19 March 2026	n/a
Secretariat support	Board & Chair	Approved	The recruitment of a Development and Governance Officer and Admin Support Officer and for the Chair to coordinate the process for seeking expressions of interest and	Continued support from Wyre Council/MPs office; however, it was felt that employing their own staff was necessary to ensure long term effectiveness of the Board.	19 March 2026	Draft job descriptions

			preparing the relevant job descriptions.			
Submission of interest to operate a community led delivery model	Chair	Approved	Expression of interest submitted to MHCLG to become an early adopter of the community led delivery model with a legal entity (other than the council) to manage the Board's funding and delivery responsibilities.	To not submit the interest and thus continue with Wyre Council as accountable body.	March 2026	
Pride in Fleetwood Terms of Reference	Board	Approved	The Pride in Fleetwood Board terms of reference were approved.	No alternative options were considered.	16 April 2026	Final PiF Terms of Reference
Principles for decision making for projects/funding for outside the boundary/target area	Board	Approved	To consider such decisions on a case-by-case basis where they would provide benefit for the whole community.	No alternative options were considered	16 April 2026	Boundary map – appendix to ToR
Hiring and hosting arrangements of secretariat support for the Board	Board	Approved	The Board approved the delegation of responsibility for the shortlisting and selection of a host organisation to a sub-group of Board members. The Board further approved the delegation of responsibility for forming the interview panel for employee recruitment to a designated group of Board members.	For the arrangements to come to a future Board meeting for decision, however this was rejected owing to unnecessary delays.	16 April 2026	

Host organisation	Vice Chair	Approved	The Vice Chair appointed Regenda as the organisation to host Board Support staff.	Five expressions of interest had been received, of which three progressed to assessment, including Fleetwood Trust, Fleetwood Town Council, and Regenda. It was confirmed that Regenda had been selected as the preferred employer, having demonstrated good value for money. The proposed grant totalled £365,403 over four years, covering staffing costs including salaries, on-costs and pensions. It was noted that the management structure proposed was strong, and that Regenda had a significant presence in the town.	21 May 2026	
Funding for Tram Sunday Board engagement event	Board	Approved	Agreed to earmark up to £10,000 to support engagement activities associated with Tram Sunday, with detailed proposals to be	No alternative options were considered.	18 June 2026	Outline costings for Tram Sunday event presented to the Board at their meeting on 21 May 2026.

			developed by the relevant officers and Board members.			
Recruitment of Governance and Development Officer	Chair	Approved	Following a robust recruitment process, Andrea Wallace had been successfully appointed to the position.	n/a	July 2026	
Proposal for six-week summer outreach youth work	Quick wins sub-group lead	Approved	Agreed that delegated authority to make final decisions on the current proposal, and any future Quick Win projects, would be granted to Courtney Isherwood, in consultation with the Chair. The proposal was developed in partnership with Fleetwood Town Community Trust and would provide outreach youth work through the deployment of two dedicated youth workers, operating six days a week during peak times, to engage young people in positive activities and provide support within the community.	No alternative options were considered.	16 July 2026	Formal proposal submitted with the published agenda for the 16 July 2026 meeting.
Pride in Fleetwood Engagement Plan (including expenditure log)	Board	Approved	Approved the Engagement Plan and agreed for it to be submitted to the Ministry of	No alternative options were considered.	16 July 2026	Engagement Plan published with the agenda from

			Housing, Communities and Local Government (MHCLG).			the meeting held on 16 July 2026.
Schedule of costings for additional support	Board	Approved	Approved schedule of costings for additional support services that the Board may be requested from Wyre Council.	No alternative options were considered.	20 August 2026	Schedule of cost document as published with the minutes of the meeting held on 20 August 2026.
Lord Street – windows and shutter art	Board	Approved	Agreed that the Board approved the development of Project 1: Window and Shutter Art. Agreed that a budget of £20,000 be allocated to support the development and delivery of the project. Agreed that opportunities for future expansion of the project be considered as part of the wider 4 year development plan.	The Board also considered a further two projects regarding a wider trail element and several events on Lord Street, it was agreed that further work should be undertaken to develop these ideas and to ensure coordination with existing initiatives.	20 August 2026	Project outline published with the agenda of the meeting held on 20 August 2026.
Fleet Fest engagement event	Board	Approved	Approved a budget allocation of £25,000 for the delivery of Fleet Fest and agreed that further work should continue on event planning and engagement arrangements.	No alternative options were considered.	20 August 2026	Project outline published with the minutes of the meeting held on 20 August 2026.
Recruitment of support staff	Chair	Withdrawn	Following a robust recruitment process, this position had been successfully appointed.	n/a	August 2026.	

Approval of a one off fund of £50,000 for a Quick Wins small grants scheme	Board	Approved	Approved Approved funding for a one-off grants scheme to support quick-win projects submitted by local organisations and agencies across a range of themes, including young people, families, and SEND provision. Two grants will be awarded within each category. Members of the public will be invited to vote on eligible projects, with the scheme operating initially for a six-month pilot period. Any proposal for continued or additional funding beyond the pilot period will be considered as part of the four-year delivery plan and will be subject to future approval.	No alternative options were considered.	24 September 2026	Small Grants Quick Wins written proposal
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Forward Plan of forthcoming decisions

A forward plan of the decisions that will be made by the Board over the coming months. This forward plan will be updated whenever a new decision is added.

Title	Decision maker	Purpose	Decision status	Decision due	Lead Board Member
Designated communications lead	Chair	To confirm central communications approach.	Pending	tbc	Chair
Pride in Fleetwood four year programme plan	Board	To approve and submit to MHCLG the Board's four year plan.	Pending	15 October 2026	Chair
Pride in Fleetwood Board Complaints Procedure	Board	To review and approve a complaints procedure.	Pending	tbc	Chair
Partnership work with Parkwood Leisure	Board	To approve funding opportunities and partnership working with Parkwood Leisure on both short-term initiatives and longer-term development proposals.	Under consideration	tbc	Chair & Vice Chair(s)
Proposals for a Fleetwood Tale Trail activity and an outdoor cinema event	Board	To approve funding opportunities for the Board to support for a Fleetwood Tale Trail activity and an outdoor cinema event.	Pending	tbc	Children and Young People sub-group Lead
Post 16 education - proposal for a dedicated Fleetwood campus (Blackpool and The Fylde College)	Board	To consider funding opportunities.	Pending	tbc	Chair

Partnership opportunities with the Morecambe to Fleetwood Hovercraft Project	Board	To approve funding opportunities for the Board to support future work towards the hovercraft project.	Under consideration	tbc	Chair
Proposals for a SEND Hub	Board	To approve funding opportunities for SEND provisions.	Under consideration	tbc	SEND sub-group lead
Decision making framework	Board	To approve a decision making framework to assist the Board with appropriate decision making	Pending	November 2026	Chair
Community led delivery model	Board	To agree preferred delivery model for the Board.	Under consideration	tbc	Chair
Recruitment of Administration Officer	Chair	To appoint a new Administration Officer to provide support to the Board	Under consideration	tbc	Chair