

JUNE RECITAL 2025: PARENT MEETING

Kindly review the following information attentively. The staff of Take Five Dance Academy is proud of the professional way we produce our annual dance production and have created policies that are the result of many years of hard work.

The success of our shows greatly depends on everyone's cooperation.

1. LOCATION OF DRESS REHEARSALS & PERFORMANCES, PARKING INFO:

West Point High School Theatre

11620 W. Encanto Blvd., Avondale, AZ 85392

There is a parking lot, with limited parking spaces, in front of the West Point Theatre on Avondale Blvd. and Encanto. A large parking lot is located north of Encanto Blvd. on Avondale Blvd. and Cambridge. Give yourself plenty of time to walk through the campus to the Performing Arts Center if you park in this parking lot. Follow the TFDA signs that will be posted throughout the campus. SEE THE ATTACHED MAP FOR PARKING.

2. DRESS REHEARSALS - INFO & DATES

The Dress Rehearsal Schedule is available online at takefivedance.com/june-recital, and on the "Production" bulletin board in the lobby and at the Office. Please check to see which day and time your child is rehearsing.

There will be **NO ROOM MOMS DURING DRESS REHEARSALS.** You are responsible for your child.

Dress Rehearsal is the opportunity for dancers to become acquainted with the stage, lights, audience, and backstage area. It is also a chance for them to practice on the stage with their costumes. All dancers need to have their hair and makeup done for dress rehearsal as if it were their real performance. This gives the teachers the opportunity to make any necessary changes before show time. **PARENTS ARE ALLOWED TO VIDEO RECORD AT DRESS REHEARSAL ONLY!**

For Dress Rehearsals, **ARRIVE 30 MINUTES BEFORE** your scheduled time. Dancers and parents need to go to their designated dressing room to put on costumes. **NO MALES in the girls' dressing rooms.** If you need assistance with your child, please let your Teacher know.

- Tuesday, June 10, 2025 (SEE SCHEDULE ONLINE)

Company, Acro C, Green, & Elite, 12+ Jazz B & C/CL2, 8-11 Jazz C/CL1, 8+ Tap C, Green, Purple, Small groups, Soloists

- Wednesday, June 11, 2025 (SEE SCHEDULE ONLINE)

Creative Dance, Intro to Dance, Dance Basics, Tap A, Acro A & B, Soloists

- Thursday, June 12, 2025 (SEE SCHEDULE ONLINE)

Acro Tots, Primary Acro, Hippity Hop, Primary Hip Hop, 8-11 Hip Hop A

- Friday, June 13, 2025 (SEE SCHEDULE ONLINE)

All Ballet- Production Rehearsal, Pointe, Company

- Monday, June 16, 2025 (SEE SCHEDULE ONLINE)

Intro to Dance, Dance Basics, Acro Tots, Primary Acro, 8+ Acro A, 8-11 & 12+ Jazz A, Soloists

- Thursday, June 19, 2025 (SEE SCHEDULE ONLINE)

Creative Dance, Primary Jazz, Primary Tap, Primary Hip Hop, 8-11 Hip Hop B & C, 12+ Hip Hop A & B, 8-11 Jazz B, Trio, Soloists

- Friday, June 20, 2025 (SEE SCHEDULE ONLINE)

All Performance Groups & Companies- Production Rehearsal

Once your child has their costume on you may go into the theatre to find their other classmates and sit together as a group. When it is close to your rehearsal time, go back to your dressing room. Teachers and production staff will come and get each group backstage when it is their time to practice on stage. Once your dancer is finished with their rehearsal, take them to their dressing room to change back into their regular clothes. **DO NOT** leave without changing out of costume; accidents happen! Take all your belongings home. Do not leave costumes overnight in the dressing rooms.

3. TICKETS WILL BE SOLD ONLINE ONLY

- Rows A–L: \$28 plus merchant fee and tax
- Rows M–X: \$25 plus merchant fee and tax

Please note: Ticket prices are \$25–28 each, depending on the section, plus merchant fees and tax.

The Tolleson Unified High School District has doubled the rental fees for use of their Performing Arts Centers and classrooms. Because of this unexpected increase, we've had to adjust ticket prices to cover these additional costs. We completely understand and share your frustration about the price increase and truly appreciate your understanding and support.

Tickets are non-refundable. Children ages 3 and younger are permitted to sit on a lap and do not require a ticket. They must remain on an adult lap during the entire performance. Anyone that uses a seat must pay for a ticket. There will be a link on our website, TakeFiveDance.com, to purchase tickets.

- WHERE IS YOUR CHILD DANCING IN THEIR ROUTINE?: At your parent meeting, see where your child is dancing in their routine. Purchase tickets according to where you will be able to best see them from the audience.

- PRIORITY TICKETS SALES: Monday, May 19, 2025 at 8:00 am - Wednesday, May 21, 2025 MST

Priority Codes are required and were emailed to the primary accounts of Take Five Dance. Each account will be limited to 3 tickets per show that your child(ren) are in.

- OPEN TICKET SALES: Thursday, May 22, 2025 at 8:00 am MST

Cell coverage may vary at location, so please print or take a screenshot of tickets for easier entrance.

- WHEELCHAIR SEATING AVAILABLE (LIMITED SEATS): When purchasing tickets, click on the wheelchair space. The adjacent companion seat will automatically be selected to be purchased. The companion seat is for an additional family member.

4. RECITAL PERFORMANCES

The Performance Schedule is located online at takefivedance.com/june-recital. It will list your child's specific day and time of their performance. Audience Members must leave the auditorium seating area after each show. The ushers need time to prepare for the next show.

Show 1: Saturday, June 14, 2025 @ 10:00 a.m.

Show 5: Wednesday, June 18, 2025 @ 6:00 pm

Show 2: Saturday, June 14, 2025 @ 2:00 p.m.

Show 6: Friday, June 20, 2025 @ 6:00 pm

Show 3: Saturday, June 14, 2025 @ 6:00 p.m.

Show 7: Saturday, June 21, 2025 @ 10:00 am

Show 4: Tuesday, June 17, 2025 @ 6:00 p.m.

Show 8: Saturday, June 21, 2025 @ 2:00 pm

- ARRIVAL TIMES AT PERFORMANCES

Dancers need to arrive **1-HOUR BEFORE THEIR PERFORMANCE TIME.**

The auditorium doors will open approximately one hour before show time.

5. HAIR, MAKE-UP AND ACCESSORIES

Hair: Same hairstyle as picture day - Refer to the Costume Description handout that came with your costume or ask your Teacher. Make sure to pin bangs back and out of your face.

Make-up:

- Brown/Earth tones or purple eyeshadows are best. No blue eye shadows.
- Mascara, (False Lashes – Performance Companies Only)
- Eyebrows darkened, if needed
- Eyeliner

Label everything that is being taken to Dress Rehearsal and to the Performances.

Prepare your make-up and hair at home for Dress Rehearsal and for the Performances.

Apply any touch ups at the school. It is very busy and distracting in the dressing rooms. The less you have to do at the high school, the easier it will be for you and your dancer.

Never wear your costume to and from the high school. They can be easily ruined or damaged.

If you have to wear earrings, make sure they are small, stud earrings only.

- No jewelry
- No hoops
- No bracelets
- No underpants under costumes
- No nail polish/gel on toes or fingers
- No tattoos

6. VOLUNTEERS: ROOM MOMS, USHERS, AND TICKET CHECKERS

SAVE MONEY ON TICKETS AND SIGN UP TO BE A VOLUNTEER!

Volunteers do not have to purchase a ticket. **All volunteers must stay for the entire show they are volunteering for.** Room Moms can watch their dancer from backstage and Ushers and Ticket Checkers can watch their child from the auditorium. Ask your Teacher for a flyer about volunteering.

ROOM MOMS - REQUIRED FOR EACH CLASS AT RECITAL: Sign up with your Teacher.

USHERS & TICKET CHECKERS: Sign up at the Office.

7. DRESSING ROOMS & CHECKING IN (BACKSTAGE)

At the Performances, dancers and a parent/guardian need to arrive at their dressing room and "**Check In**" with their Room Mom by initialing next to their child's name on the class roster. Room Moms will be wearing a name badge. They will be in the dressing rooms and backstage to assist with dancers at all times. Your child will never be left alone.

A parent must "**Sign Out**" their dancer at the end of each show.

For your child's safety, it is extremely important that every family follows this policy.

NO MALES in the girls' dressing rooms. If you need assistance with your child, let your Teacher know.

8. IMPORTANT NOTES

• **FULL JUNE TUITION and any OUTSTANDING BALANCES must be paid by June 3rd, in order for your dancer to participate at Dress Rehearsal and in the Shows. No exceptions! Please plan accordingly.**

• **No flash photography.** It is very distracting to the dancers and it may cause disorientation and injuries.

• **No personal recording** will be allowed at the performances. However, you may record at Dress Rehearsal. Please let your family and friends know of this policy. **Our production security will be in the theatre during the performances. This policy will be strongly enforced.**

- **All Take Five Dance transactions** at the high school, during Dress Rehearsals and Recitals will be **cash or Visa/MasterCard only**. Please tell your family and friends.
- **Pre-ordered Recital Gifts** are still available to order: Program Books, Small Stick Balloons, Stuffed Animals and Candy Bags. The last day to place orders will be on Saturday, May 24th. Online orders only: TakeFiveDance.com/june-recital. Gifts will be available for pick-up at your show in the lobby with Customer Service.
- **DVD, Blu-Ray, or Digital Downloads will be available from Gotham Arts Productions.** An online store will be available, and all purchases must be made through Gotham Arts. A link will be on our website at TakeFiveDance.com/june-recital.
- **We will be selling a very limited amount of merchandise/gifts at the performances.** Items will be sold on a first come, first served basis. As a service for our families, optional purchases of DVDs, Blu-Rays, Recital T-Shirts, and gifts are available.
- **Dancers must stay backstage in their dressing room.** The Take Five Dance staff must be able to account for dancers at all times. Dancers are not allowed to walk around outside or in the lobby during intermission. They are not allowed to sit in the theatre during their show. We need every seat in the theatre to be available for our guests.
- **Dancers are only allowed to use the bathrooms in the backstage hall at the theatre.** Restrooms in the lobby are for audience members only.
- **For young children backstage,** bring a blanket, toys, quiet games, books, or any other items to help entertain them while in the dressing rooms. You may also want to bring a small portable fan. **No markers, stickers,** or anything that can get on costumes.
- **Parade of Dancers - Finale.** At the end of each show, we will have a **Finale** which will consist of a parade of all dancers participating. Dancers will be taken back to the dressing rooms and monitored until parents arrive to **"sign them out."**
- **NO FOOD in the theatre or dressing rooms, WATER ONLY.** Other beverages must be discarded before entering the auditorium. This is **STRICTLY** enforced!
- **The last day of classes** will be Monday, June 9th. Make-up classes are highly encouraged.

SPECIAL OFFICE HOURS DURING DRESS REHEARSALS & RECITAL SHOWS

Tuesday, June 10 th - Thursday, June 12 th	9:00 am - 7:00 pm
Friday, June 13 th	8:00 am - 6:00 pm
Saturday, June 14 th	No Office, Studio Closed
Monday, June 16 th	9:00 am - 7:00 pm
Tuesday, June 17 th	9:00 am - 3:00 pm
Wednesday, June 18 th	9:00 am - 3:00 pm
Thursday, June 19 th	9:00 am - 7:00 pm
Friday, June 20 th	9:00 am - 3:00 pm
Saturday, June 21 st	No Office, Studio Closed

Register Online Today for the New Dance Season!

CLASSES ARE FILLING UP!

Information is available at the Office or visit TakeFiveDance.com

**NEW DANCE SEASON BEGINS
MONDAY, JULY 7, 2025**

