



# Taoroa School Meeting Agenda

4th July 2024

3:15pm - 5:15pm @ Taoroa School

Items		Time
<b>Karakia</b>	<p>Tākiri mai te ata, (Let the day dawn)            Ura te ata, (With the radiance of the morning rays)            Kake te ata, (It rises)            Hura mai te ao, (And unveils a new day)            Hura mai te ao o te tangata, (Let the natural world of mankind be unveiled)            Ki āna rerenga, (Upon his/her journey)            Ki tōna Kawa, (Imbued with the principles of life)            Tēnei te ao, (Here is his/her world)            He ao mārama, (A world of understanding and enlightenment)            E rongo whakairia. (It is secured and legitimately confirmed)            Hui e! Tāiki e! (Ready for the tide of time, place and need).</p>	
<b>1.0 Administration</b>		3:15 pm
<b>Checklists to ensure that our Board is compliant</b>	<p>Term 2 Policy review is complete.</p> <ul style="list-style-type: none"> <li>• <a href="#">Board Member Register</a></li> <li>• <a href="#">board delegation list</a></li> <li>• <a href="#">Taoroa School 2024 Conflict of Interest Register</a></li> <li>• <a href="#">Board work plan</a></li> </ul>	
<b>1.1 Overview</b>		15 mins
<b>1.2 Present</b>	Sarah Wells (Chairperson), Lara Stevens (Principal), Liz Taylor, Dawn Fitzgerald, Brylee Bond,	
<b>1.3 Apologies</b>	Hannah Totman (Secretary)	
<b>1.4 Confirmation of previous minutes</b>	<p><b>Motion:</b> That the minutes of the previous meeting dated <a href="#">16th May</a> are accepted as a true and accurate</p> <p><b>Moved:</b> Lara  <b>Seconded:</b> Sarah</p>	
<b>1.5 Matters Arising</b>	<ul style="list-style-type: none"> <li>• ERO : Update on progress (Lara) Very positive experience. Especially helpful with checking off compliance. School improvement framework has been so encouraging to see the improvements been made - feedback from</li> </ul>	

	ERO was that the school is higher in many aspects than we have self assessed. Room to 'exceed' in some areas. Draft report is done. Initial feedback suggests ERO were very impressed with the classroom culture in particular. Improvements are only in regard to 'continuing working' in areas. Unlikely to have any ERO visits this year and no full audits for 3 years.	
<b>1.6 Transport</b>	<ul style="list-style-type: none"> <li>Funding approved by Pub Charity for funding for \$80,000 excl GST to support a transport upgrade. Bus has been confirmed for purchase with the service due to start next term. See <a href="#">Bus folder</a> BOT needs to fund \$3220</li> <li><b>Moved: Dawn</b></li> <li><b>Seconded: Brylee</b></li> </ul>	
	Bus Controller Allowance -Request <ul style="list-style-type: none"> <li><b>Moved: Dawn</b></li> <li><b>Seconded: Brylee</b></li> </ul>	
<b>1.7 Finance</b>	<ul style="list-style-type: none"> <li>Audit complete: See appendix (Sarah)</li> </ul>	
	<ul style="list-style-type: none"> <li>Lara to report on operating expenditure and current financial position: School has a forecasted surplus of \$24843 by end of the year - advise it this should be spent and expenditure should be increased.</li> </ul>	
<b>2.0 Strategic Plan</b>		
<b>Annual Plan</b>	<ul style="list-style-type: none"> <li><a href="#">Annual Plan</a></li> </ul> Progress on goals Specific mentions: <ul style="list-style-type: none"> <li>Matariki organised by BOT ? Move to next year</li> <li>Local Curriculum pending curriculum refresh confirmation</li> </ul>	10min
<b>3.0 Policy Review</b>		
	<a href="#">School docs</a> Login: 2463 Password: taoroa123	
	Policy Review complete for Term 2	
<b>4.0 General Business</b>		
<b>4.1 Property</b>	<ul style="list-style-type: none"> <li>School house update.</li> </ul>	10 mins

	<ul style="list-style-type: none"> <li>● Had chimney issues but getting sorted. All going well. (Dawn)</li> </ul>	
	<ul style="list-style-type: none"> <li>● 10ypp - Roof replacement query. Awaiting response from MOE regarding extra funding.</li> </ul>	
	<ul style="list-style-type: none"> <li>● 10ypp letter of approval: Moving approval to next BOT meeting.</li> </ul>	
4.2 Transport	<ul style="list-style-type: none"> <li>● Access to sport: Ideas needed on how to utilise funding</li> <li>● ECE assistance. Need to get bus up and running first.</li> <li>● Service License.</li> <li>● Break down of costs</li> <li>●</li> </ul>	
4.4 Health and Safety	<ul style="list-style-type: none"> <li>● Footpath - working bee? Council?</li> <li>● <a href="#">Safety Operation Plan</a> (Lara / Brylee to update) <ul style="list-style-type: none"> <li>● BOT agrees to send letter to Local MP, RCC, MOE + local mayor outlining safety issues and suggested resolutions.</li> <li>● <b>Moved:Liz</b></li> <li>● <b>Seconded: Dawn</b></li> </ul> </li> </ul>	
4.5 Camp Proposal/approval	<ul style="list-style-type: none"> <li>● Final figures to be confirmed and approved for Taupo trip. Final figure is \$177 PP including 5 adults. Includes River cruise, Taupo baths, rapids jet boat, aqua park. Other costs: Koho to marae, kai and travel transport.</li> <li>● <b>Moved:Sarah</b></li> <li>● <b>Seconded: Brylee</b></li> </ul>	
4.6 Community consultation	<ul style="list-style-type: none"> <li>● Progress with Cuppa and a Kōrero Work towards making it tamariki led.</li> </ul>	
4.7 Ministry Approval	<ul style="list-style-type: none"> <li>● Update on new build? Start date? Likely to start term four. Unlikely to fit within summer school holidays.</li> </ul>	
4.8 Ski Academy	<ul style="list-style-type: none"> <li>● Lara to share details of ski academy. - Going ahead. \$25 pp per trip. Going with Mataroa - can share a 'camp Mum'.</li> </ul>	
4.9 Kapa Haka uniforms	<ul style="list-style-type: none"> <li>● Seeking approval to purchase more kapa haka uniforms. <ul style="list-style-type: none"> <li>● <b>Moved:Sarah</b></li> <li>● <b>Seconded: Dawn</b></li> </ul> </li> </ul>	

4.10 Principal Career Structure	<ul style="list-style-type: none"> <li>BOT to approve or not approve based on <a href="#">criteria</a></li> <li>-Sarah to see Letter</li> </ul>	
<b>5.0 Reporting</b>		
<b>Tumuaki Report</b>	<ul style="list-style-type: none"> <li>Shared <a href="#">here</a></li> </ul> <p>Moved: Sarah Seconded: Brlyee</p>	10 mins
<b>Student Achievement</b>	<ul style="list-style-type: none"> <li>Assessments complete:</li> </ul>	
<b>In Committee</b>		
Staffing	<ul style="list-style-type: none"> <li>Staffing plan for remainder of year</li> </ul>	30 mins
	<ul style="list-style-type: none"> <li>Employment of staff for vehicle safety.</li> </ul>	
<b>Closing Karakia</b>	<p>Kia tau, ki a tātou katoa (May the grace of) te atawhai o tō tātou Ariki (our Lord) a Ihu Karaiti (Jesus Christ) me te aroha o te Atua (the love of God) me te whiwhinga tahitanga (and the fellowship) ki te Wairua Tapu (of the Holy Spirit) āke, ake, ake, (be with us all evermore,) Āmene. (Amen.)</p>	
<b>Meeting Closed @ 6pm</b>		