

## Charotar University of Science and Technology Chandubhai S Patel Institute of Technology

(Note: In order to make the students aware of the Academic regulations and attend the classes regularly from the first day of starting of classes the following Undertaking Form is introduced which should be signed by both **student and parent**. The same should be submitted to the concerned HOD through Counselor on the day of starting of semester classes)

### Undertaking by Students/Parents for Attendance/Academic Discipline

I, Mr/Ms-----bearing ID No.-----joining for I / II / III / IV / V / VI / VII/ VIII Semester B.Tech./M.Tech. (CL/ME/CE/IT/EC/EE) for the academic year ..... in **Chandubhai S Patel Institute of Technology, Changa do** hereby undertake and abide by the following terms.

1. I will **attend** all the classes as per the time table from the **re-opening day** of the College on ..... I also understand that if I do not turn up even after two week of starting of classes, I shall be **ineligible** to continue for the current academic year.
2. **I will be regular and punctual in all the classes (Theory, Practical & Tutorials) and secure attendance of not less than 80% in each subject. I am fully aware that attendance less than 80% in any of the subjects will make me ineligible to appear for the examination of that subject and overall attendance less than 80% will make me ineligible to appear for the whole examinations.**
3. I am aware that the mere production of medical certificate will not exempt me from the minimum attendance criteria and all medical leaves are included in the overall 20% relaxation.
4. I am fully aware that I shall not be allowed to enter the class if I am late.
5. I will conduct myself in a highly **disciplined** and decent manner both inside the classroom and in the campus, failing which suitable action may be taken against me as per the rules and regulations of the College and University
6. I will **pay** tuition fees, examination fees and any other **dues** within the stipulated time as required by the University Authorities failing which I will not be permitted to attend the classes and examinations.
7. Violation of any of the undertaking given above will result in my **parents** meeting with the concerned HOD/Principal.

Signature of Student:

Date:

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### **ACKNOWLEDGEMENT BY PARENT**

I have gone through carefully the terms of the above undertaking given by my ward and understand that these are for his/her own benefits. I also understand that if my ward fails to comply with these terms, he/she will be liable to suitable action as per College/University rules and law. I undertake that he/she will strictly follow the above terms.

Signature of Parent:

Date:

Signature of Counselor

Signature of HOD/Principal