

## BACKGROUND CHECK INFORMATION SHEET

**The State Convention of Baptists in Ohio (SCBO) requires that churches perform background checks on all their adults, serving in any capacity, at a SCBO camp.**

**Why are background checks required?** SCBO requires background checks in order to protect the lives of students and the reputations of churches. With the growing number of incidents at schools, camps, and other institutions, it is imperative that the SCBO operate for the safety of all participants.

**Who can run these background checks?** Please use a reputable, specialized firm who is able to provide a national criminal background check that includes: 1) A check of the National Registry of Sex Offenders, and 2) A county/state criminal court search. The church will be responsible for the information contained in the reports, will maintain the privacy of those reports, and retain any printed copies of the reports.

Below are a few recommended service providers. Churches are not required to use these providers.

Background Answers <a href="http://www.backgroundanswers.com">www.backgroundanswers.com</a>	Shield Checks <a href="http://www.shieldscreening.com">www.shieldscreening.com</a>
Protect My Ministry (Plus Package) <a href="http://www.protectmyministry.com">www.protectmyministry.com</a>	Trak-1 Checks <a href="http://www.trak-1.com">www.trak-1.com</a>

**What are you looking for on the background report?** Each church is responsible to review the background checks and make determinations regarding each person's fitfulness for service. In order to help you make these determinations, below is a list of **RED FLAG** and **YELLOW FLAG** offenses. These lists are thorough, but not exhaustive.

**RED FLAG OFFENSES:** If any of the following offenses are reported, you should not use that person: *Voyeurism (peeping Tom); Contributing to the delinquency of a minor; Assault; Homicide; Criminal solicitation of a minor; Public indecency; Exhibitionism (flashing); Leaving a child in a vehicle; Providing alcohol/tobacco/drugs/pornography to a minor; Matters related to interference with child custody; False Imprisonment; Kidnapping; Injury to a child, elderly or disabled individual; Abandoning or endangering a child; Failure to stop or report the aggravated sexual assault of a child; Sexual Assault (or any crime that is sexual in nature)*

**YELLOW FLAG OFFENSES:** If any of the following offenses are reported, you will need a written document from your church, signed by the senior pastor, that states the church is aware of the offense(s) listed on the background check report, is taking full responsibility for the individual, and has determined the person is suitable to serve for the church at Camp: *Driving under the influence; Possession of a controlled substance; Making a firearm accessible to a child; Theft (including identity theft).*

**How often do I need to run a background check?** SCBO honors background checks that have been completed **within 3 years** of the beginning date of the SCBO camp.

**When is the best time to run a background check?** We recommend doing so at least a month before camp. This allows time for people to provide you with the information you need to run a background

check, receive the report, and time to address any concerns regarding the report, and then replace people if necessary.

**How long does it take to receive a background check report?** Typically, it only takes a few hours for reports to be available. Since there are exceptions to every rule, most service providers set their “guarantee” at 24-48 hours. Check with your service provider for specific times.

**Can we use a background check that an individual had run by another organization?** No. A background check on an individual is information to be held in confidence by the organization requesting the check and is, therefore, not to be shared and will not be accepted. Churches are required to run their own background checks.

**What background check information is required at on-site Camp Registration?** SCBO requires that you bring the following to registration on the first day of camp:

- 1) A completed “Adult Background Check Compliance Form” with the names of all adults serving at camp.
- 2) A folder containing a printed copy of their background checks. The report must contain the subject’s name and any offenses listed.

\*\*\*If you fail to provide a background check on an individual, a background check can be run at registration at the cost of \$30-\$50 paid for by your church. This report generally takes 1 hour to process so that individual will have to wait until we have their background check report before engaging with any participants or attending any part of the camp.