FIXING POWERPOINT NUMBERING ISSUE

How to stop PowerPoint from changing the *list number format* to match the formatting of the first word in your list

1. Insert

2. *Insert*

3. Insert

4. Insert

5. Insert

1. Place your cursor directly before the first letter of the first word (in this example, the cursor should be placed right before the letter "I").

2. Click "Insert" "Symbol" on the Home ribbon.

3. In the "Character code" box, type **200C** (this is the code for an **invisible space**), then hit "insert" and "close."

4. Next, move your cursor **back one space** (you won't be able to see the space) and click **Shift-Right Arrow** to select this invisible space.

5. After selecting the space (you won't be able to see you've selected it), go to Home ribbon **and turn off the italics, bold, or font color** formatting you would like removed.

This will remove the formatting on the number.

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