

Minutes

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OFFICIAL PROCEEDINGS

PLANNING AND ZONING COMMISSION AND

TOWN OF HENRY

The Town Board acting as Planning & Zoning Commission per Ordinance # 246 adopted November 3, 2014, held an open meeting to the public, Monday, October 3rd, 2022 at 7:00pm in the Henry Community Building. President Foster called for the meeting to convene jointly as Planning Commission and Town Board. Plot documentation was presented to the Boards and motion of Owen and Seconded of Pester to approve the Platting of Lots 1 and 2 Walford First addition to the Town of Henry, in the County of Codington, South Dakota, recorded in Book "AP" of Plats on page 308, motion carried. Motion of Pester and seconded of Owen to adjourn Planning Commission and to reconvene as Town Board only, motion carried.

The monthly meeting was held Monday October 3rd, 2022 at 7:00 P.M. in the Town hall. Attending: President Foster, Trustee Pester, Trustee Owen, Don Larson, Chance Walford, Ellen Cramer, Tony Fuller, Monty Montgomery, Mark O'Neill and Finance Officer Shelly Fuller. President Foster called the meeting to order. Motion of Pester and seconded of Owen to adopt the agenda, motion carried. There were no public comments. The September 12th 2022 meeting minutes were read and approved of motion of Pester and seconded of Owen, motion carried.

Liquor fees reported:

Double Barrel-0.00

Halfway Inc.-450.00

212 One Stop-0.00 (Paid Thru Dec)

Lottery reported:

Double Barrel-0.00

212 One Stop-0.00

Motion was made by Pester and seconded of Owen to pay the following claims:

Sewer:

Northwestern Energy-83.91 lift station

Tony Fuller-554.10 September Salary

General:

Northwestern Energy-959.80 September Service

Dept. of Treasury-1408.36 Qtr. 3 Reporting

Milbank Winwater-8260.00 Meters

Shelly Fuller-1223.64 September Salary

Tony Fuller-554.10 September Salary
Fuller's LawnService-180.00 September Services
Dorene Foster-184.70 Qtr. 3 Trustee Pay
Shannon Pester-184.70 Qtr. 3 Trustee Pay
Hanna Owen-184.70 Qtr. 3 Trustee Pay
Codington County Weed/Pest-426.26 Spray
ITC-1.00 Tower Purchase
Foley & Foley Law Office-112.50 Services from 8-1 thru 8-31
Public Health Lab-15.00 August Test
Northwestern Energy-52.61 Ball Park lights
Office Peeps-92.98 Office Supplies
Service Plus-4119.21 Grass 1 F-350 Repairs
SD Unemployment Insurance-31.84 Qtr. 3 Reporting
Watertown Public Opinion-125.36 September Legals
ITC-97.99 September Services
Dependable Sanitation-1128.00 September Services
Runnings-185.93 September Statement

Old Business:

Fire Dept. Training-no update, tabled.

Hydro Klean was contacted by Owen, no reports received from Hydro Klean. Payment will continue to be held.

New Business:

Motion of Pester and seconded of Owen to approve the following liquor licenses:

2022 Liquor License # PL-4561 [Package (off-sale) Liquor]

2022 Liquor License # RL-5344 [Retail (on-sale) Liquor]

2022 Liquor License # PL-4587 [Package (off-sale) Liquor]

2022 Liquor License # RL-5382 [Retail (on-sale) Liquor], motion carried.

Finance Officer presented the Board with the Special Assessments for grass mowing, motion of Pester and seconded of Owen to approve assessments as presented and file on the assessment role, motion carried.

Sewer and water for new development was tabled for more discussion.

Discussion on camper pads/campground in commercial district was unanimous that the Board advised the property owners in attendance that it won't work.

Chickens at 106 Cedar Street were presented to the Board, not all required land owners signed the request, tabled for more discussion on amending current ordinance.

The Board heard suggestions from Mark O'Neill on website information.

Code Enforcement Report:

Finance Officer presented the Board with 9-13-22 follow up report from Code Enforcer.

Nelson camper (100 1st Street), Pester sent letter, no update. Pack camper (402 2nd Street), multiple campers on property, send letter. Foley camper (603 2nd Street) no update from Code Enforcer, Foster to get ahold of City Attorney.

Electric fence-tabled for more discussion.

City Maintenance/Administrative Zoning Official Report items discussed:

Fuller advised that the Board will need to hire a plumber for trailer home installations.

Fuller and new hire will work on installing new meters the month of October.

Finance Officer Report items discussed:

Funds transfers were as follows: Motion of Pester and seconded of Owen to transfer the following from General Checking \$5000.00 to Water fund, motion carried.

Motion of Pester and seconded of Owen to approve 2021 annual report as presented, motion carried.

Finance Officer presented the Board a bill from patron that had new water meter installed, motion of Pester and seconded of Owen to have the Town pay for \$60.00 for installation fees, motion carried.

Finance Officer presented the board with SD Community Forestry Grant.

Building permits:

Community Events where there may be quorum present and no Town Business to be discussed:

Home Football games in October

Home Volley Ball games in October/November

School Board meeting in October/November

The next board meeting will be held Monday November 7th 2022 at 7:00p.m. at the Town Hall. There being no further business, motion was made by Pester and seconded by Owen to adjourn. Motion carried.

Shelly Fuller

Finance Officer

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