

# MINUTES

## Board of Trustees-University Preparatory Charter School for Young Men Regular Monthly Meeting

January 13, 2022 – 6:00 p.m.

Location – Remote

[https://uprep-org.zoom.us/meeting/register/tZMocuurqj0iHNYlksS-d8SON5we0eK9vR7w](https://uprep-org.zoom.us/join/92802929070?pwd=Zm9uZU9lc3p0bW5lc0p0eU9vR7w=)

In attendance: Board of Trustees: President Yansen, Treasurer Green, Secretary Delly, Dr. Bovenzi (6:33 p.m.); Denise Wiltse, Lynette Froula, Dr. Shakes, Dr. Harrison, Larry Ellison  
UPREP Executive Leadership Team: Walter Larkin, Dr. Lewis, Kevin Klein, Tracey DelGrego (6:12 p.m.)  
School Attorney: Bethany Centrone

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I. **Call to order/Recognition of Quorum** 6:00

II. **Secretaries Report**

- a. Motion to approve December 9, 2021 meeting minutes
  - i. Motion Trustee Harrison; second Trustee Shakes

Yes – 8; No – 0 motion passed

- b. Correspondence Report – nothing to report

III. **Board Discussion –**

Middle school

The Board discussed the commitment from the prior renewal application to reduce class size at the middle school level. The goal was a class size of 15 at the middle school. It is currently 16-18 at middle school and 18-22 at the high school. The school's enrollment since renewal has increased from about 400 students to about 430 students.

Questions were raised whether grant funds will be used to address the deficiencies seen at middle school when students enter UPREP, as plan for adding positions did not focus on middle school.

Th Board asked that the leadership provide information regarding the specific, quantified needs of UPREP students and data regarding tracking of outcomes. Discussion was had regarding hiring positions now and not waiting until next

school year. It was agreed that this would only be beneficial if qualified instructors could be identified this late in the year.

#### Teacher Certification

The Board wanted an update on progress made in increasing the number of certified teachers. A request for a detailed report for the February meeting was made, along with the targets identified in the last charter renewal.

#### Laptops

Mr. Klein reported that UPREP's laptops are becoming outdated, 4-5 years old on average, and are not sufficient run software used by teachers. The Board agreed to consider a resolution for the purchase of 75 new laptops at the February meeting.

#### **IV. Leadership Team Reports**

- a. Academic Report – Was reviewed by Mr. Klein
- b. Enrollment – Was reviewed by Dr. Lewis. The Board requested the ELL student numbers be included in the report.
- c. Expenditures – Dr. Lewis provided general report. P&L and balance sheet was not available due to business office absences.

#### **V. Board Treasurer/Finance Committee**

- a. Financials – P&L and balance sheet was not available due to business office absences

#### **VI. Board Standing Committee Reports**

- a. Executive Committee No report. Next meeting on February 7, 2022.
- b. Policy/Board Development No report. Next meeting on February 1, 2022
- c. Career and Technical Education No Report
- d. Community Engagement No report
- e. Accountability and Cultural Relevance No report to meet 1/21/2022

**Motion to adjourn by Secretary Delly; Seconded by Treasurer Green 7:28 p.m.**

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#### **Resolutions considered by the Board of Trustees.**

##### **Resolution 01.13.2022-1**

Be it resolved that, upon the Recommendation of the Chief Executive Officer, the Board of Trustees hereby approves the purchase of two, Transit-350 Passenger AWD Medium Roof Van 148" WB XL (X9C), for a purchase price of up to \$53,760.00 each.

Motion by Trustee Rainey; Seconded by Secretary Delly

Yes – 8; No – 0

Motion passed

**Resolution 01.13.2022-2**

Be it resolved that the Board of Trustees approves and adopts the following policy revisions as presented:

Administration 8 – Complaint Policy

Student 5 – Student Health

Motion by Trustee Delly; Seconded by Trustee Rainey

Yes – 8; No – 0

Motion passed

**Resolution 01.13.2022-3**

Be it resolved that, upon the Recommendation of the Chief Executive Officer, the Board of Trustees approves the appointment of Gregory Lawrence to the position of Human Resources/Benefits Specialist effective December 15, 2021 with an annual salary of \$53,000, subject to the terms and provisions of the Board's Employee Compensation and Benefits Policy.

Motion by Treasurer Green; Seconded by Secretary Delly

Yes – 8; No – 0

Motion passed

**Resolution 01.13.2022-4**

Be it resolved that the Board of Trustees accepts the resignation of Kia Sloan from the position of Science Teacher, effective December 23, 2021.

Motion by Trustee Rainey; Seconded by Treasurer Green

Yes – 8; No – 0

Motion passed

**Resolution 01.13.2022-5**

Be it resolved that, upon recommendation of the Chief Executive Officer, the Board of Trustees approves a leave of absence for Lauren Hastings through March 31, 2022.

Motion by Treasurer Green; Seconded by Trustee Harrison

Yes – 8; No – 0

Motion passed