



University Preparatory School for Young Men

Board of Trustees

Meeting Minutes 10/8/19 (Draft)

Board of Trustees

Present: Ed Yansen, Sharon Delly, Thomas Green, Rachel Santiago, Wandah Gibbs, David Shakes

Absent: Najmah Abdulmateen (on electronic video messaging from a public location for the later part of the meeting), Josh Fegley, George Bovenzi

Present: UPREP Administration

Chiefs: CEO Walter Larkin Jr., CAO Kevin Klein, COO Suki Cintron

Principal: Tracey DelGrego

Dr. C. Michael Robinson, Executive Assistant to the Board

Guest: Larry Ellison

Speaker: Roland Williams, Founder of the Champion Academy, Extreme Mentoring and Empowerment Initiative

I. Call to Order

- Yansen called the meeting to order at 6:10 PM.
- Yansen introduced Larry Ellison to the BOT as possibly having an interest in serving on the Board at a future time.

II. Secretary Report

- Approval of September 10, 2019 Meeting Minutes postponed until the October Meeting. (no Quorum)
- SUNY responded to Uprep's request for a change in the By-laws for the number of standing committee members. The law requires 3 members on standing committees.

III. CEO Report

- Total Enrollment as of October is at 409, 55 students at 7th, 92 at 8th, 69 at 9th, 77 at 10th, 59 at 11th, 57 at 12th. Students are still being accepted.
- School Website development and maintenance continues. Staff photos, a Parent Portal, posting of the School Safety Plan are part of the updates.
- Discussion around local colleges (Nazareth, St. John Fisher and Brockport) providing classes at UPrep for teachers seeking NYS Certification continues. Staff is being

surveyed and other Charter Schools will be contacted for further discussion and/or future collaboration.

- CEO Larkin requested funding for Generation Outreach, after school program which introduces students to careers and career opportunities. Various means to finance the program were discussed.
- CEO Larkin presented the School Safety Plan. The plan has been submitted to the State.
- Administration requested a change in the meeting dates of the Board Meetings from the second Tuesday of each month to the second Thursday of each month. BOT open to the change.
- CEO Larkin introduced Roland Williams, Founder of the Champion Academy, Extreme Mentoring and Empowerment Initiative. Williams introduced several team members and then presented to the BOT the purpose of the program, the documented successes with students and the cost to implement the program at UPrep.

IV. CAO Report

- 2018-2019 Accountability Plan Progress Report: 5 year plan, graduation at 100%. Still waiting for some data but the plan has been submitted to the State.
- CAO Klein presented an Academic Report highlighting Students with Disabilities (IEP and 504 Students total 100). Percentage of SWD at each grade level is as follows: 25% @ 7th, 29% @ 8th, 20% @ 9th, 16% @ 10th, 20% @ 11th, 37% @ 12th.
- The report also highlighted the number of 12th Grade Students in need of 16 credits or more (43), 11.5 credits or more (8), and those needing less than 10 credits (3).
- In addition the report highlighted the number of 12th Grade Students requiring Regents Exams in core subject areas. Junior and Sophomore transcript reviews will also be scheduled.

V. Board Treasurer/Finance Committee Report

- Thomas Green requested some minor changes in the auditor's communication letter to us. Request was granted.
- Quarterly Report is due in November.
- Green presented the Profit and Loss Budget vs. Actual, July through September 2019 and the Balance Sheet as of September 30, 2019. UPrep remains in Good Standing.
- ESL Banking initiative continues to move forward.

VI. Board Standing Committee Reports

- Executive Committee-no report
- Board Development Committee-no report
- Career and Technical Education-Update for Certification Process, application is due by 12/31/19. More information will be shared at the November BOT meeting.
- Data Management Committee-no report
- Culturally Responsive Learning and Leading-no report

VII. Old Business

- Acceptance of the independent auditors report on the audited financial statement for the fiscal year ended June 30, 2018. Resolution 10-8-19.1 (no vote, no Quorum). Move to November Agenda

VIII. New Business

- Personnel Appointments
- Revised Board Policy Administration-3: Accountability
- 2019/2020 School Safety Plan
- Annual Goal Setting

IX. Resolutions: (Quorum with Abdumateen via Video Messaging)

- Resolution 10-08-19.2P-10-19. Be it hereby resolved that the BOT approves the employment of Kera Bush-Turner to the position of Spanish Teacher at an annual salary of \$47,500 effective September 30, 2019. Position Control IRE.P37. So moved Gibbs and Santiago. Unanimous BOT approval.
- Resolution 10-08-19. 3P- Be it hereby resolved that the BOT approves the employment of Jesse Bartolis to the position of English Language Arts Teacher at an annual salary of \$47,500 effective October 7, 2019. Position Control IRE.P6. So moved Delly and Santiago. Unanimous BOT approval.
- Resolution 10-08-19. 1- Be it hereby resolved that the BOT accepts the independent auditors' report on the audited financial statements for the fiscal year ended June 30, 2018. A motion to remove from the table by Santiago and Green. Unanimous BOT approval.
- Resolution 09-10-19. 5P- Be it hereby resolved that the BOT approves the 2019/2020 School Safety Plan presented to the Board by the School Executive Leadership Team. So moved Green and Santiago. Unanimous BOT approval.

X. Adjournment

- Yansen called for a motion to adjourn the Meeting at 8:40 PM. Santiago motioned and Delly seconded. The Meeting adjourned at 8:40 PM.

Next Meeting: November 14, 2019 @ 6:00 pm

