

## What are Your Responsibilities?

**Co-locate Trash and Recycling Receptacles and Use Clear Signage.** Place receptacles next to each other and clearly mark each bin, so that customers and employees may be able to source separate recyclables properly.

**Communicate Local Recycling Guidelines to Employees and Custodial/Cleaning Crews.** It is important to educate and train employees and custodial/cleaning crews about using and emptying trash and recycling receptacles.

### Commercial Landlords:

Per lease or contract, if you are responsible for providing trash collection to your tenants, then you are also responsible for providing them with recycling collection.

If you provide public trash containers in front of your property, such as those found outside strip malls or inside food courts, then you are also responsible for providing recycling containers and services.

### Commercial Tenants:

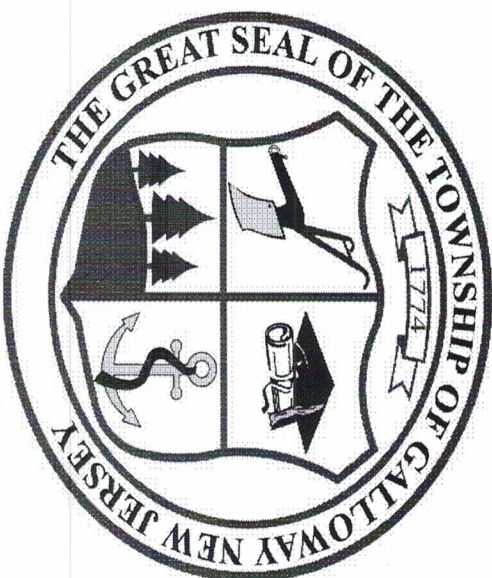
Per lease or contract, if you are responsible for securing your own trash collection, then you must also contract for recycling services.

### Annual Recycling Reporting

Any business, tenant, or landlord who contracts for recycling services is **required** to provide an annual report to the Municipal Recycling Coordinator of the types and amounts of materials recycled for the year prior. This report is due by March 1st of each year.

## Why Recycle?

- It is required by State Law (N.J.S.A. 13:1E-99 et seq) and Chapter 273 of the Galloway Township Code.
- Source separated recyclables have market value and can be made into new products, eliminating the need to use raw materials. This reduces pollution and energy costs for manufacturers in the U.S.
- Recycling creates jobs. The industry currently employs approximately 27,000 people and adds almost \$6 billion annually to New Jersey's economy.
- Recycling saves businesses/institutions money on waste disposal costs.
- Recycling is good for the environment. It protects our natural resources and our air, water and land.



## Recycling Requirements for Galloway Township Businesses and Institutions



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# Recycling is NJ State Law

Recycling has been required by State Law (N.J.S.A. 13:1E-99 et seq.) since 1987.

## What MUST Be Recycled?

Businesses and institutions in New Jersey are required by law to **source separate** and to recycle specific locally-mandated items.

**\*PLEASE NOTE:** Due to market changes affecting the recycling industry, as of 7/20/2021, the following materials are required recyclables in Galloway Township:

## RECYCLE IN YOUR CURBSIDE BIN

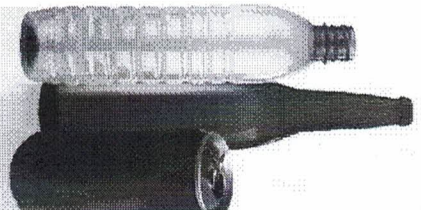
if empty, clean and dry:

- **Mixed Paper and Cartons**  
(like Newspaper, Magazines, Junk Mail and Envelopes, Juice/Milk Cartons, Broth/Soup Cartons, Phone Books, Soft Cover Books)
  - **Corrugated Cardboard and Chipboard**  
(like Cereal Boxes and Shoe Boxes)
  - **Glass Bottles and Jars** (all colors)
  - **Aluminum/Tin/Steel/Bimetal Cans**
  - **Plastic Bottles/Containers marked #1-2**  
with necks smaller than the base (e.g.: Water Bottles, Milk Jugs) and marked #5 (e.g.: Yogurt Containers, Butter Tubs).
- Do not include caps and lids.**

## RECYCLE AT PARTICIPATING

### LOCATIONS:

- **Rechargeable Batteries and Electronics**  
(like TVs, Computer Monitors/Towers, Laptops)
- **Fluorescent Bulbs**
- **CFC Refrigerants**
- **Textiles**
- **Yard Trimmings** (Leaves, Grass, Branches)
- **Stumps and Christmas Trees**
- **Auto/Truck Bodies, Tires, Motor Oil and Oil Filters**
- **Kerosene, Heating Oil and Propane Tanks**
- **Oil Contaminated Soil**
- **Brick and Block, Asphalt and Concrete**
- **Ferrous and Non-Ferrous Scrap Metal**
- **Kitchen Grease and Cooking Oil**



## Did You Know?

Local law mandates that commercial and institutional establishments within Galloway Township that sell beverages in plastic bottles, glass or cans, either to employees or to the public, must provide easily accessible recycling receptacles next to each trash receptacle. (Some exemptions exist. Chapter 273 Galloway Township Code).

## What is Source Separation?

Source separation means that all municipal-mandated recyclables must be separated from trash at the point where they are generated (e.g., your retail space, break room, office, classroom, etc.) and kept separated until they reach the recycling market. At no point can they be mixed with trash.

If a waste hauler tells you that recyclables mixed with trash is acceptable, and they will be later separated at another facility, this is **wrong** and the practice is **illegal**.

Once they have been source separated, anyone found "commingling" (or recombining) your recyclables with trash is **violating the law** and may be **subject to a fine**. (N.J.A.C. 7:26A-10.2 and Chapter 273 of Galloway Township Code).

## What Can You Do?

The Atlantic County Health Department and local officials are authorized to enforce municipal recycling ordinances.

Notices of Violation are issued to those who are not complying with recycling rules. Failure to correct these violations may result in fines ranging from \$100 to \$3000. Report violations to the Galloway Township Municipal Recycling Coordinator, Code Enforcement Officer, or the Police Department.