

Rural Water District #3, Cherokee County


Minutes of Regular Monthly Board Meeting


November 12, 2024

1. The regular monthly board meeting for Rural Water District #3, Cherokee County was called to order by the Vice-Chairman of the board, Karen Diamantopoulos at 6:08 pm.
Roll Call: Present: Karen Diamantopoulos, Jana Dunham, Brian McMurtrey & Corbin Jarvis

Absent: Leonard Wilkins

Employees present: Philip Hix, Susan Kester

2. Introduction & Comments from guests & Visitors – No comments
3. Discussion and vote to approve the minutes of the October board meeting.
 **Brian made a motion to accept the minutes of the October board meeting as presented with no corrections or changes; the motion was seconded by Corbin. Motion carried**

4. Discussion and vote to approve the expense checks and financials for October 2024.
 **Motion was made by Jana and seconded by Brian to approve the expense checks and financials for October 2024; motion carried.**


5. Vote to approve: New Memberships / Transfers / Forfeited Accounts:
October 2024


New Membership: None

Transfers:

- 1) #474-Charles & Vickie Spessard to Matthew & Sarai Star
- 2) #868-Kelly & Jan Grant to Larry & Sara Payton
- 3) #869- Kelly & Jan Grant to Larry & Sara Payton
- 4) #1433-Carolyn Moon to Roger Barnes
- 5) #1674-Colson & Emily Wallis to Collin & Elizabeth Teakell
- 6) #1727-Norwood Group LLC to Justice Young
- 7) #1732-Tahlequah Area Habitat for Humanity, Inc to Linda Drywater & Michael Lenaburg

Forfeited Accounts: #1041-Justin Buford, amount written off as Bad Debt \$109.40



-  **Motion was made by Corbin and seconded by Jana, to approve the New Memberships, Transfers and Forfeited accounts for the month of October 2024; motion carried.**

6. Discussion and vote to approve raising the water rates; effective date January 2025
 **Item #6 on raising the water rates was tabled until the January 2025 meeting**

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7. Discussion and vote to approve the audit engagement letter from Robert St Pierre's office for the 2024 audit
 ***Motion was made by Corbin and seconded by Brian to approve the audit engagement letter sent to us from Robert St Pierre's accounting office for the 2024 audit; motion carried***
8. Managers' Report: Philip Hix
9. Old Business: None
10. New Business: None
11. Meeting adjournment:
 ***Motion was made by Jana and seconded by Brian to adjourn; motion carried. Meeting adjourned, 6:46 pm***