

# Rural Water District #3, Cherokee County

## Minutes of Regular Monthly Board Meeting

January 9, 2024

1. The regular monthly board meeting for Rural Water District #3, Cherokee County was called to order by the Chairman of the board, Bob Parrish at 6:08 pm.

Roll Call:

Present: Bob Parrish, Leonard Wilkins, Jana Dunham, Karen Diamantopoulos

Absent: Brian McMurtrey

Employees present: Philip Hix, Susan Kester

Visitors: John Diamantopoulos, Roger Dunham, Mike Bast, Retail Lockbox

2. Introduction & Comments from guests and visitors
3. Discussion and vote to approve switching credit card companies from PSN (Payment Service Network) to Retail Lockbox. Retail Lockbox has a lower rate of 2.75% for our customers and a lot more options. Retail Lockbox was recommended by Sequoyah Software.  
**✚ Motion was made by Doc and seconded by Jana, to switch from PSN to Retail Lockbox as our credit card company, effective March 1, 2024; motion carried.**
4. Discussion and vote to approve an amendment on MOA for the E 690 Rd project for \$8,400.00.  
**✚ Motion was made by Doc and seconded by Karen to accept the amendment to the E 690 Rd MOA in the amount of \$8,400.00; motion carried. The MOA was signed by the chairman Bob Parrish and attested by the Sec/Treas Jana Dunham.**
5. Discussion, vote to approve the minutes of the December regular board meeting.  
**✚ Motion was made by Karen and seconded by Doc to approve the minutes of the December regular board meeting; motion carried.**
6. Discussion and vote to approve the expense checks and financials for December 2023.  
**✚ Motion was made by Jana and seconded by Doc to approve the expense checks and financials for December 2023; motion carried.**
7. Vote to approve: New Memberships / Transfers / Forfeited Accounts: December 2023
  - a. New Membership:
    - 1) #1723 – Chris Hannah

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- 2) #1724 – Colton Hannah
- 3) #1725 – Dawn Watson


b. Transfers:

- 1) #276-Homes by Shockley, LLC to Nicholas & Charys Buscemi
- 2) #280-Nina Santine to Fred & Dana Bengé
- 3) #424-Constantino Andrade to Carlos & Emily Andrade
- 4) #899-Paul & Helen Young to Ott & Alison Hunter
- 5) #1067-Austin & Megan Bryan to Jaqueline Marquez & Alex Webb
- 6) #1687-Brian Miggetto to Bryce Huard


c. Forfeited Accounts:

- 1) #751-Eddie & Shirley Jackson/Charlie & Ariel Jackson. The amount written off as bad debt was \$518.76.
- 2) #1528-Chuck Eastham dba Falcon Floats. The amount written off as bad debt was \$1,616.55.

Total amount written off for the month of December was \$2,135.31.

 **Motion was made by Karen and seconded by Jana, to approve the New Memberships, Transfers, & Forfeited accounts for the month of December 2023; motion carried.**

8. Managers' Report: Philip Hix
9. Old Business: None
10. New Business: None
11. Meeting adjournment:

 **Motion was made by Jana and seconded by Karen to adjourn; motion carried. Meeting adjourned @ 7:27 pm**