

Rural Water District #3, Cherokee County

Minutes of Regular Monthly Board Meeting

December 10, 2024

1. The regular monthly board meeting for Rural Water District #3, Cherokee County was called to order by the Chairman of the board, Leonard Wilkins at 6:03 pm.
Roll Call: Present: Doc, Karen, Jana, Brian and Corbin
Employees present: Philip Hix, Susan Kester
Visitors: Millie Hix, Ella Henson, Jolynda McMurtrey and Roger Dunham
2. Introduction & Comments from guests & Visitors – No comments
3. Discussion and vote to approve new subdivision plat for Steve Worth.
✚ **Motion was made by Corbin to approve the new subdivision plat for Steve Worth's project on 510 Rd; motion seconded by Brian - Motion carried**
4. Discussion & vote to approve the minutes of the November 12th board meeting.
✚ **Motion made by Jana and seconded by Karen to accept the minutes for last month's board meeting as presented - Motion carried**
5. Discussion and vote to approve a change order for the Waterline Relocation along new SH-82 between Guthrie Excavation, LLC and RWD #3.

Change order #1 to add 2,001 SF for Asphalt addition & restoration. The original contract price was \$784,740.00, this change order will increase the original contract in the amount of \$50,025.00, the new contract price, including this change order will be \$834,765.00
✚ **Brian made a motion to accept change order #1, motion seconded by Jana - Motion carried**

We have received an application for Payment #2 from Guthrie Excavation LLC in the amount of \$431,481.45. This amount represents 95% of the construction contract.
✚ **Brian made a motion to approve Payment #2 from Guthrie Excavation on the Hwy 82 relocation project; motion was seconded by Jana - Motion carried.**
6. Discussion & vote to approve the Expense checks & Financials for Nov.2024
✚ **Motion was made by Corbin to approve the Expense checks & Financials for November 2024; motion was seconded by Jana – Motion carried**
7. Discussion & vote to approve: New Memberships/Transfers/Forfeited account: November 2024
 - a. New Memberships:
 - 1) #1750 – Steve Crawford dba C & S Rental Property
 - 2) #1751 – Steve Crawford
 - 3) #1752 – Norwood Construction

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December 10, 2024

4) #1753 – Norwood Construction

b. Transfers:

1) #312-Robert & Michelle Lewis to Audrey & Kaci Pico

2) #994-Buddy & Donna Spradlin to Pickle Properties LLC

3) #1264-Michael Wayne Workman to Mallory Scheurer

c. Forfeited accounts:

1) #1042 – Justin Buford / Amount written off as bad debt \$153.64

✚ **Motion made by Karen to approve the memberships, transfers and forfeited account for the month of November 2024; the motion was seconded by Brian – Motion carried.**

8. Discussion and vote to approve the 2025 Board meeting dates which will be filed at the courthouse.

✚ **Motion made by Jana to approve the board meeting dates for 2025; motion seconded by Brian – Motion carried**

9. Managers' Report: Philip Hix

10. Old Business: None

11. New Business: None

12. Meeting adjournment:

✚ **Motion was made by Jana and seconded by Brian to adjourn; motion carried. Meeting adjourned, 6:25 pm**