

Rural Water District #3, Cherokee County
Regular Monthly Board Meeting Agenda

Meeting Date: Tuesday – November 12, 2024
Meeting Time: 6:00 PM
Meeting Place: RWD #3 Office, 18464 W Jones Rd

1. Meeting called to Order: _____ pm.
Roll call: Doc _____ Karen _____ Jana _____ Brian _____ Corbin _____
2. Introduction & Comments from guests and visitors:
❖ ***This item is included within the agenda to allow time for public comment. NO ACTION may be taken.***
3. Discussion & vote to approve the minutes of the October 8th board meeting.
4. Discussion & vote to approve the Expense checks & Financials for October 2024
5. Discussion & vote to approve: New Memberships/Transfers/Forfeited account: October 2024
 - a. New Memberships:
 - 1) # None
 - b. Transfers:
 - 1) #474-Charles & Vickie Spessard to Matthew & Sarai Star
 - 2) #868-Kelly & Jan Grant to Larry & Sara Payton
 - 3) #869-Kelly & Jan Grant to Larry & Sara Payton
 - 4) #1433-Carolyn Moon to Roger Barnes
 - 5) #1674-Colson & Emily Wallis to Collin & Elizabeth Teakell
 - 6) #1727-Norwood Group LLC to Justice Young
 - 7) #1732-Tahlequah Area Habitat for Humanity, Inc to Linda Drywater & Michael Lenaburg
 - c. Forfeited accounts:
 - 1) #1041 – Justin Buford / Amount written off as bad debt \$109.40
6. Discussion and vote to approve raising the water rates; effective date January 2025.
7. Discussion and vote to approve the audit engagement letter sent to us from Robert St. Pierre's office for the upcoming audit. This audit will be for the year ending December 31, 2024. The fee for the audit is \$5,500.00 plus \$100.00 fee for filing the report with the Oklahoma State Auditor. Total for the audit will be \$5,600.00.
8. Managers' Report – Philip Hix
9. Old Business: None
10. New Business: None
❖ ***"Open Meeting Act", this agenda item is authorized only for matters not known about at the time of the agenda posting.***
11. Meeting Adjournment: _____ pm