

## Meeting Minutes: Special Education PTO & District Update

Date: January 23, 2026

Time: 12:00 PM – 1:15 PM

Location: Annex

### 1. District Updates (Ashley Ashna)

\* Board Presentation: A comprehensive update on program evaluations and the first six months of work will be presented to the Board of Trustees during the second week of February.

\* Staff Feedback: Recent meetings with teachers and principals showed high appreciation for new administrative supports. Principals are currently reviewing documents to ensure they are equipped to support classrooms effectively.

\* Specialist Program: \* Two new Program Specialists (Elementary and Secondary) were hired this year to act as "academic coaches" for special education.

\* Data: Since their start, they have conducted over 500 campus visits and 250 direct classroom supports.

\* Proposal: Recommendation to hire two additional specialists specifically for Resource/Inclusion to focus on academic growth, mirroring the behavior improvements seen in specialized programs.

\* BCBA Position: A proposal is being made for a Board Certified Behavior Analyst (BCBA) to be shared 50/50 with the TEC.

\* Challenge: Finding a candidate with a "school-based" mindset rather than a clinical one is a priority.

\* Parent Education: Plans are underway for an open meeting featuring the Arc and other agencies to help parents navigate waitlists for state services.

### 2. Transition Fair & Resource Planning

\* Local Focus: Sarah Chauvin (Secondary Coordinator) is planning a Friendswood-specific Transition Fair.

\* Vendors: Interested in inviting guardianship attorneys, tutors, Texas Workforce Commission, etc.

\* Format: Discussion of a "Parent Education Panel" with an open mic, followed by a vendor fair.

\* Date: TBD; exploring the possibility of pairing it with the district art show to increase attendance in the future.

### 3. Quest Art Show: "The Lone Star Showcase" (Arielle Downing)

\* Theme: Texas-themed ("The Lone Star Showcase").

\* Date: Wednesday, March 25th.

\* Financial Changes: \* The PTO will no longer take a 10% cut of art proceeds. Instead, the PTO will retain 100% of T-shirt sales which makes financial distributions easier.

\* Art sale proceeds (approx. 95%) will go directly back to the classrooms.

\* Logistics & Improvements:

\* Checkout: To avoid previous chaos, the team will discuss solutions such as implementing better signage, a single line for "bid sheet" collection, and potentially separate lines for cash and card, etc.

\* Food: Seeking a sponsor for BBQ (Texas theme). A suggestion was made to contact the Moore family (Chase N' More Smoke).

\* Roles & Committees:

\* Decorations/Art Activities: Anna, Ceeanna, and Erica.

\* T-shirts: Julie

\* Sponsorships: Crystal will reach out to Vanessa and Ken for assistance

\* Raffle Basket: A "Friendswood/Texas" themed raffle basket was proposed

### 4. Upcoming Meeting Schedule

\* Feb 20 (12:00 PM) | Junior High | Campus Walkthrough & Program Update

\* March 20 (12:00 PM) | High School | Campus Walkthrough & Program Update

\* April 22 (6:30 PM) | Annex | Evening Meeting: Possible Agency Resource Fair (Arc/Gulf Coast)

\* April 24 (12:00 PM) | Transition Center | Campus Walkthrough & Program Update

### 5. Hospitality & Other Business

\* Teacher Appreciation: Looking into a Valentine's Day gesture for the Quest/Special Ed staff. The team will consult with Amy Tallman to find a date that doesn't conflict with campus parties.

\* Inventory Sale: Julie will run a "clearance" sale of old shirt inventory at the Art Show (\$10/piece).

Meeting Adjourned: 1:15 PM