

***NORTH CAROLINA SERTOMA ENDOWMENT FUND, INC.***

**GRANT APPLICATION**

Grant applications must be submitted by clubs with the approval of their board of directors on this form and must contain all information to be considered by the Endowment Fund Board. One copy of this form must be sent to the Endowment Fund Treasurer. The board will meet to consider applications at each Mid-Winter meeting, and at any called board meetings. Clubs must submit applications by December 1 to be considered at the Mid-Winter meeting.

The board may take any of the following actions on an application: approve for the requested amount, approve for a lesser amount, defer for additional information or study, defer for any other reason, or reject. Approval may be upon conditions fixed by the board, and if so, the club shall be responsible for demonstrating to the board that the conditions have been met before the board will authorize payment of the grant. Grants may be approved for hearing and speech projects, Camp Sertoma, or any other worthy projects.

Grants are not necessarily made as matching funds, but the board will consider a club's fund raising for the proposed project and the extent to which the project might succeed with and without the grant. The maximum amount of any one grant will be fixed by the board from time to time, based on the total amount of funds available for all grants. Grants will be considered on their merit from any North Carolina Sertoma Club without regard to the extent of contributions by the club to the Endowment Fund. [Effective July 1, 2014 and approved at the Feb 1, 2014 board meeting, to receive a grant, clubs are required to support their Endowment Fund with a minimum donation of at least \\$100 in the year the grant is requested.](#)

*Date:* \_\_\_\_\_ *Amount Requested:* \_\_\_\_\_

*Requesting Club:* \_\_\_\_\_

*Club Contact:* \_\_\_\_\_

*Address:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Telephone:* \_\_\_\_\_

*NORTH CAROLINA SERTOMA ENDOWMENT FUND, INC.*

**GRANT APPLICATION (page 2)**

1. **Type of Application:**             New application  
    Resubmission

**2. Previous N.C. Endowment Fund Grant:**

Have you previously received a N.C. Endowment Fund grant?

Yes            When?    Month: \_\_\_\_\_            Year: \_\_\_\_\_

Amount received: \$ \_\_\_\_\_

What project: \_\_\_\_\_

No

3. **Type of Project:**             Equipment purchase

Has the equipment already been purchased?

Yes,    When? \_\_\_\_\_

No

- New program

Will this be an ongoing program?

Yes,    When? \_\_\_\_\_

No

- Support of continuing services

Other \_\_\_\_\_

4. **Project Beneficiary:** Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Director: \_\_\_\_\_

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**GRANT APPLICATION** (page 3)

**5. Club Relationship to Beneficiary:** \_\_\_\_\_

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**6. Project Description:** (Attach narrative if additional room required) \_\_\_\_\_

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**7. Community Impact of the Project:** \_\_\_\_\_

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**8. List the Geographic Areas and Estimated Population to Benefit from the Project:**

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**9. Estimated Number of People to Directly Benefit from the Project:**

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*NORTH CAROLINA SERTOMA ENDOWMENT FUND, INC.*

**GRANT APPLICATION (page 4)**

**10. Project Budget:**

<b><u>REVENUES</u></b>	<b><u>AMOUNT</u></b>
Club fundraising	\$ _____
Other fundraising	\$ _____
N.C. Endowment request	\$ _____
<b>TOTAL REVENUES</b>	\$ _____

<b><u>EXPENSES</u></b>	<b><u>AMOUNT</u></b>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>TOTAL EXPENSES</b>	\$ _____

**11. Have You Completed Your Fundraising for the Project?**

\_\_\_\_\_ Yes, When? \_\_\_\_\_  
\_\_\_\_\_ No, When will fundraising efforts be completed? \_\_\_\_\_

**NORTH CAROLINA SERTOMA ENDOWMENT FUND, INC.**

**GRANT APPLICATION (page 5)**

**12. Additional Information:**

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**SIGNATURES:**

*Club President and Representative with Authority of the Club Board of Directors:*

\_\_\_\_\_  
*Club President*

\_\_\_\_\_  
*Club Representative*

*Mail To: Monica Johnson, Treasurer  
NC Sertoma Endowment Fund, Inc.  
PO Box 24685  
Winston-Salem, NC 27114*