

# Steps To Getting Started

## Initial Consultation

1

The initial design consultation (1.5 hour) is the first phase that will allow the opportunity for us to connect with you and to view your environment. The objective is to determine the best solutions to your design and decor problems. **We listen to:**

- Understand the goals for this project?
- Learn what you like and what works within your existing space
- Learn what needs improvements?
- Know your budget?
- Identify your design aesthetics. (We suggest using Pinterest Boards, Houzz Boards or Magazine Clippings).

Once we have this information you'll receive an Agreement to review, which includes our Design Fee, along with a Preliminary Budget Breakdown

## Design Meeting

2

Within our first meeting we will gather measurements of the relevant spaces, clarifying the scope of the project along with project timeline.

This may also include meeting with subcontractors/architects, ordering samples, creating digital design presentation boards, gathering quotes and create proposal with pricing of all product selected.

## Purchasing & Procurement

3

Once the proposal is signed and funds are collected we will then initiate ordering all product. We will create the purchase orders, track the shipments and ensure all items are inspected for accuracy and damages.

4

## Installation

Installation is the most exciting time for our team. The installation times will be scheduled with you and may sometimes request that you not be present within the home.

If any hard finishes are needed within the install process, ie: flooring, tile, lighting, cabinetry etc., will be installed first. Next will be wallpaper and decorative finishes installed and lastly, we will install furniture, art & decor.

## Photography & Fullfillment

5

After we full installation of your project is complete we will return to professionally photograph the space.