

SATA Young Child Policy

SATA is committed to providing the safest possible transportation services to as many Shiawassee County residents as it can. To that end, there is no upper age limitation on riding a SATA vehicle. But, since youth have special needs, our policy regarding when they may ride is as follows:

- ❖ Children **under age 4 years** may only ride when accompanied by a parent or other responsible adult and must be secured in a child safety seat as required by Michigan law. Securement of the seat and the child is the responsibility of the parent or designated responsible adult. The parent and/or designated responsible adult must provide the seat.
- ❖ Children **ages 4 to 16** must be properly protected by a safety belt as required by Michigan law.
- ❖ Children **age 4 years** may only ride unaccompanied by an adult if they are put on and taken off the SATA vehicle by a parent or other responsible adult. The SATA driver may not leave the SATA vehicle in order to find the responsible adult.
- ❖ When scheduling unaccompanied rides for children **ages 4 years through elementary school***, the parent or responsible adult **MUST** provide more than one adult name and telephone number at which the parent or responsible adult can be contacted in the event that there is no responsible adult available to take the child off the SATA vehicle at their destination.

*If a passenger age 4 years through elementary school cannot be left with a responsible adult safely at their destination, the telephone numbers provided will be called in order to get alternate destination instructions. If no one can be reached at those telephone numbers, the child will be taken to the nearest police station.

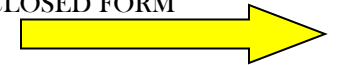
Reminder: SATA provides public transportation. Anybody can ride. This is not Exclusive Student Transportation.



Youth Passenger Safety Handbook

2020-2021

IMPORTANT:
PARENT/ GUARDIAN- PLEASE SIGN AND
RETURN THE ENCLOSED FORM



989-729-2687 or 877-667-7100

Bus Conduct & Safety Rules

- ❖ Be ready to board the bus at least 5 minutes before the time designated. The driver is responsible for the maintenance of the schedule and cannot wait for tardy passengers.
- ❖ The bus driver is in charge of the bus at all times. Passengers are expected to obey the directives of the bus driver promptly.
- ❖ **All passengers 16 and under must wear a seat belt.**
When seated, keep your feet out of the aisle and do not leave your seat while the bus is in motion.
- ❖ Only bring items aboard the bus you can hold in your lap.
- ❖ Items not allowed in school are not allowed on the bus.
- ❖ Keep the bus aisles and emergency exits clear at all times.
- ❖ Wait until the bus has come to a complete stop before attempting to enter or leave the bus. Stay seated until the bus stops.
- ❖ No foul or inappropriate language is allowed.
- ❖ Yelling, loud voices or horseplay is not permitted on the bus.
- ❖ No fighting or pushing on the bus or in the loading area.
- ❖ No weapons are allowed. Violation will result in automatic, indefinite suspension of your bus privilege.
- ❖ No alcohol, tobacco, drugs, matches or lighters are allowed on the bus. No loud music.
- ❖ Help keep the bus clean, use the container provided for refuse.
- ❖ Do not throw paper or other objects on or out of the bus.
- ❖ No eating or drinking on the bus.
- ❖ Report to the driver any damage to the bus that you see.

General Offenses

Violation of SATA bus conduct and safety rules may result in disciplinary action up to and including suspension.

1. Verbal Warning
2. Discussion with Parent/ Guardian
3. Misconduct notice/ possible suspension of bus privileges

Fare Policy

Fare is due at the time of service. Failure to pay at time of ride may result in suspension from service. Drivers may not be able to make change; please have the correct amount when boarding. Tickets are available to purchase from the driver or the dispatch office. A book of 10 tickets, \$1.50 each, is available for \$15.00.

Scheduling & No-Show Policy

Failure to give notification in a timely manner is called a “no-show”. No shows are defined as:

1. Failure to show up by the scheduled pickup time, or
2. Canceling a ride reservation less than one hour before the scheduled pickup time.

The driver reports no-shows to the dispatcher who documents the no-show. The passenger(s) must reimburse SATA for the no-show before he/she can ride again. If a pattern of no-shows develops, rides may eventually be denied. Any concerns, questions, or appeals may be directed to the Operations Supervisor or the Executive Director.

Drivers will not return for passengers who miss their bus. You may call the dispatch office to schedule an additional ride when one becomes available. A no-show fee will be collected for the ride missed.

PLEASE SIGN & RETURN

To: Parents of Youth Passengers
Riding SATA Transportation

Both you and your child are being asked to sign this confirmation indicating that you are aware of the rules and the consequences for breaking them. If you would like your child to continue to ride the SATA bus, you must return this statement signed by you and your child.

PARENT:

I have read and understand the “Youth Passenger Safety Handbook 2020-2021” and agree to assume full responsibility for my child’s behavior on the bus.

Parent Signature

Date

Print Name

Youth Passenger:

I have read and understand the “Youth Passenger Safety Handbook 2020-2021” and agree to follow these guidelines.

Student Signature

Print Name

Grade

Date

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