



CHILD FIRST PRESCHOOL

License #336301621

CONTRACT OF FINANCIAL OBLIGATION ADMISSIONS AGREEMENT

This agreement summarizes the services to be provided and the fees, which will be charged for these services. By signing this agreement the parent(s) indicates their understanding of, and agreement with the provider's policies and said financial obligations.

The following agreement is made between:

Parent's

Name(s): _____

Address: _____

Phone: Home: _____ Work: _____

Provider's Name: Christopher Brown

Address: 38859 Autumn Woods Road

Murrieta, CA 92563

Phone Number: 619) 919-7114

For the care of: _____

It is agreed that child care will be provided from the hours of _____ to _____ for the following days of the week: _____. The fee for child care is \$_____, due and payable in advance on Mondays. The full fee is due and payable whether the child attends care on the agreed day or not. (Due to illness, for example.)

Overtime fees will be charged at a rate of \$10 per 30 min, with prior arrangements, and are due and payable on arrival on the day of overtime. Late fees will be charged at the rate of \$10 per 15 min if no overtime arrangements have been made. Late fees are due on arrival. Excessive late pickups are cause for termination. The Provider and parents agree to provide 30 days written notice for any adjustments of days or hours represented in this agreement, and 30 days written notice for termination of services.

REGISTRATION FEE

The following forms must be completed and received by the Childcare Provider before care begins. (\$50.00 NON-REFUNDABLE yearly Registration Fee due before care begins.)

Registration fee will become due annually the 1st Monday in July.

REGISTRATION CHECKLIST FOR PARENTS (These items MUST be completed before your child is admitted)

- ✓ Enrollment Packet completed and signed
- ✓ Shot/Immunization Record (include TB results)
- ✓ Registration fee of \$50 NON-REFUNDABLE
- ✓ Tuition \$_____
- ✓ Blanket
- ✓ Extra set of clothes (include: socks, underwear), inside of a large ziplock bag, label with child's name. It is the parent's responsibility to ensure the child has a full set of extra clothing at school at all times.

HOURS OF OPERATION

Opening time for Childcare is 7:30 a.m. and pickup time is no later than 4:30 p.m. unless prior arrangements have been made. If you are late picking your child up, you will be charged a late pick-up fee of \$10.00 every 15 minutes (or portion within) past closing time.

PAYMENT

Payment for the week is due on the first day of the week by close of the day. You have the option of paying online bank-to-bank (invoice will be sent), cash or by check. If, however, a payment is not made on the due date, you will be charged **\$10 for each day the payment is late.** If a check is returned, you will be charged \$35. If two checks are returned, you must pay in cash or by invoice thereafter.

EMERGENCY DISASTER

In case of any emergency disaster, (such as fires, school shut down, etc.) Child First staff will notify parents by text or email with directions of how we will move forward. Please be aware, if schools are ordered to be closed for any reason, payment will still be due for up to 30 days.

TRIAL PERIOD

Children of new clients will be placed in our care on a two-week trial basis. This allows both parties to get acquainted with each other and see if any personality conflicts or disciplinary problems may arise. During this time, both parties have the opportunity to terminate the agreement and seek alternative child care arrangements.

TERMINATION

The Childcare provider reserves the right to terminate this agreement at any time for any sufficient reason, including but not limited to late payment, misbehavior or unruliness of the child. Child First will make every effort to give a reasonable notice to allow parents time to obtain alternate child care arrangements. There is no refund of weekly tuition.

You also have the right to withdraw your child from the Childcare at any time, for any reason. However, you must give the Provider a written 30 day notice when canceling service.

I hope that these policies will help make child care an easier, happier time for all of us. By signing this agreement, you are stating that you have read and agree to all policies contained herein.

Thank you for allowing us to partner with you to provide education and care for your child.

_____ Childcare Provider Date_____

_____ Parent/Guardian Date_____

_____ Parent/Guardian Date_____