

Minutes of Regular Meeting  
Board of Trustees of the Hatch Public Library  
Mauston Wisconsin  
Meeting date June 29, 2026

A. ROLL CALL OF MEMBERS.

Present: J McGinley, M Barrett, J Lueneburg, A Bottorf, J Andreasen, T Benson, C Murphy and Library Director B Christenson.

Absent:

The meeting was called to order by T Benson at 5:30 PM at the Hatch Public Library

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. MOTION by J Andreasen and seconded by J McGinley to approve the minutes of the meeting on May 26, 2026, with spelling corrections.  
Motion carried unanimously.

C. PUBLIC PRESENTATION TO THE BOARD.

None.

D. DIRECTORS FINANCIAL REPORT OF THE LIBRARY

MOTION by J McGinley, seconded by C Murphy to approve the May 2026 financial report. Motion carried unanimously.

E. ACTION ON BILLS: None

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistical report - incorporated, reviewed and discussed.
2. Youth services report - incorporated, reviewed and discussed.
3. Facilities report- Christenson reported on plumbing issues in the upper level womens room, and updated the Board on the baseboard heat leaks.
4. Services report - The library will be hosting the Sheriffs candidates forum for the election, with WRJC. Christenson shared updates on Ashley's work schedule, she reported on programs that are scheduled for the lower level, and that a library assistant position is posted to replace Joy Day, who has taken a position at the Elroy Library.
5. Friends of the library report - FOL met and are going to have a special meeting to elect officers on July 14 . Local Girl Scouts group will be making a new little free library for Murphey Park. The group also has applied for a raffle license to have a basket raffle fundraiser, and they have a painting activity fundraiser planned for September.

G. COMMITTEE REPORTS

1. Personnel committee: Has not met
2. Budget committee: Has not met
3. Lower level committee: Has not met

H. COMMUNICATIONS

Christenson shared information about DPI sponsored Library Trustee training online. The trainings are an hour a day August 18-21. The training are recorded so can be attended anytime.

T Benson reported that he went to a breakfast in Hillsboro, heard positive comments about the "beautiful" Mauston library.

I. UNFINISHED BUSINESS

John McGinley reported that conversations with R Feldman indicate the Lawrence estate is nearing

closure. Christensen shared that a Celebration of Life for Knute Lawrence will be held on Sunday, July 5, at the American Legion, from 1 - 4pm. The Board discussed how to best recognize the Lawrence donation.

FFP grant updates - Christenson informed the Board of additional grant funds that were available, and that she had submitted an application. She was encouraged to apply by the City Administrator and the grant administrator. The application for additional funds was for cost increased due to change orders and an additional request from River Architects.

Window wrapping is at a standstill as the original contractor backed out. The group again discussed the option of buying new windows. Another option is to persuade another more experienced company to do the windows. Market and Johnson is working through the punch list, and we've received a reminder from the state that we have 13 weeks remaining to finish all work.

J. NEW BUSINESS- None

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD

L. DATES FOR NEXT TRUSTEES MEETINGS:

July 27, 2026

August 24, 2026

September 28, 2026 ( Jess to run the meeting )

M. ADJOURNMENT- T Benson adjourned meeting at 6:11pm

Respectfully submitted by Mary Barrett, Secretary