

MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY  
MAUSTON, WISCONSIN  
AUGUST 26, 2024

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg by phone, Secretary C. Murphy, M. Barrett, A. Bottorff, T. Benson, J. Andreasen, Director B. Christenson

The meeting was called to order by President McGinley at 5:30 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETINGS

1. The minutes of the July 29, 2024, regular meeting were reviewed.

MOTION by Andreasen/Bottorff to accept the July 29, 2024 meeting minutes as presented was made.

MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on July 2024 Financials.

The July financial report incorporated herein was reviewed and discussed.

MOTION was made by Bottorff/Murphy to accept the July 2024 Financial report.

MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.

2. Youth services report of Youth Librarian Huebner incorporated herein was reviewed.

3. Facilities report of Director Christenson was reviewed and discussed.

4. Services report of Director Christenson was reviewed and discussed.

5. The Friends of the Library report was given by Christenson.

G. COMMITTEE REPORTS

1. Personnel committee will be scheduled.

2. The Budget committee will be scheduled.

3. The River Level not met.

H. COMMUNICATIONS-none.

I. UNFINISHED BUSINESS

1. Discussion and possible action regarding Social Media Policy

a. Christenson presented a draft of an HPL Social Media Policy and reported on the City Administrators plans regarding the City's Social Media Policy. Discussion ensued, suggestions were made. Christenson will revise draft and include a protocol for processing inappropriate content.

MOTION by Andreasen/Barrett to table the policy for one month at which time

Policy and protocol will be reviewed.  
MOTION carried unanimously.

J. NEW BUSINESS

1. Discussion and possible action regarding Lighting in the Library.

a. Director Christenson presented an unsolicited proposal for revamping some lighting in the upper level of the Library. Discussion ensued which brought up the need for looking further into the overall lighting design and plan. Christenson reported that the Library worked with Focus on Energy in 2016. Bottorff suggested Focus on Energy consultation. Christenson will contact the organization and arrange this and report next meeting.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETING:

September 30, 2024 at 5:30

October 28, 2024 at 5:30

M. ADJOURNMENT

Meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.