

Minutes of Regular Meeting
Board of Trustees of the Hatch Public Library
Mauston Wisconsin
Meeting date May 26, 2026

A. ROLL CALL OF MEMBERS.

Present: J McGinley, M Barrett, J Lueneburg, A Botorff, J Andreasen, T Benson, C Murphy and Library Director B Christenson.

Absent:

The meeting was called to order by J McGinley at 5:30 PM at the Hatch Public Library

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. MOTION by A Botorff and seconded by T Benson to approve the minutes of the meeting on April 27, 2026 and special meeting (same date).
Motion carried unanimously.

C. PUBLIC PRESENTATION TO THE BOARD.

None.

D. DIRECTORS FINANCIAL REPORT OF THE LIBRARY

MOTION by J Andreasen, seconded by J Lueneburg to approve the financial report for 4/27/2026.
Motion carried unanimously.

E. ACTION ON BILLS: None

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistical report - incorporated, reviewed and discussed. The library proper had been closed for new carpet installation but circulation continued from the Community room.
2. Youth services report - incorporated, reviewed and discussed.
3. Facilities report- People counter was put downstairs. Cameras balance to be paid. Water gasket broke and leaked in the meeting room and basement. New baseboard ordered. Bad wires and cabling were replaced, needs to be reconfigured. Lots of little things to be fixed. Downstairs cleaning starts 6/1, there is a team to clean, estimates 2-3 days. Thursday to train on sprinkler system. Elevator was a separate inspection. Keys don't work on Mansion St door, storage room or kitchenette doors.
4. Services report - incorporated, reviewed
5. Friends of the library report - Have two new board members and Music in the Park starts Monday.

G. COMMITTEE REPORTS

1. Personnel committee: Has not met
2. Budget committee: Has not met
3. Lower level committee: Has not met

H. COMMUNICATIONS

None.

I. UNFINISHED BUSINESS - Updates on FFP project

Colors picked for wrapping windows, trim and caulking. Re-caulk the big windows so they all match. They need a crane to do both caulking and wrapping. Fabric is fourteen weeks back ordered. Looking at other fabric options.

Lawrence donation - T Benson talked with Paul Merk about property sale. Property listed at \$77,000 and was offered \$60,000. Ray waited too long and the offer walked. Ray is trying to get the library as much as

possible. Will follow up. Paul will be helpful in getting the property sold. Friends of Mr. Lawrence want to have a Celebration of Life, we'd welcome all to the library.

J. NEW BUSINESS - Discussed all of the landscaping needs and issues Motion made by C Murphy seconded by T Benson to accept and approve landscape contracts and pay with funds from the building fund cd of \$41,000. Motion carries.

Discussion about community room reservation forms/ costs. Free or paid, who or what group do we charge? Put on next month's agenda.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD

Election of Board officers:

Tim Benson /new President

Jesse Lueneburg / Vice President

Mary Barrett/ Secretary

Motion made by J McGinley, seconded by J Andreasen. Motion carried.

J McGinley stated that he'll be finishing up his term and will not accept another term.

L. DATES FOR NEXT TRUSTEES MEETINGS:

June 29, 2026

July 27, 2026

August 24, 2026

M. ADJOURNMENT- J McGinley adjourned meeting at 7:04pm

Submitted by Mary Barrett, Secretary