

MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY  
MAUSTON, WISCONSIN  
April 27, 2026

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg, M. Barrett,  
C. Murphy, A. Bottorff, T. Benson, J. Andreasen, Director Christenson  
The meeting was called to order by President McGinley at 5:31 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the March 30, 2026, regular meeting were reviewed.  
MOTION by Lueneburg/Andreasen to approve the minutes of the March 30, 2026  
regular meeting as presented was made.  
MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on May Financials.  
The May financial report incorporated herein was reviewed and discussed.  
MOTION was made by Benson/Murphy to accept the March 2026 Financial report.  
MOTION carried unanimously.
2. CD renewals were discussed  
MOTION was made by Andreasen/Benson to approve renewals of CDs at best  
terms available.  
MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.
2. Youth services report of Youth Librarian Huebner incorporated herein was  
reviewed.
3. Facilities report of Director Christenson was reviewed and discussed.
4. Services report of Director Christenson was reviewed and discussed.
5. Friends report
  - a. Yearly financial audit was done successful and without problem. Several  
suggestions were made to improve record keeping format.

G. COMMITTEE REPORTS

1. Personnel committee has not met
2. The Budget committee has not met.
3. The River Level has not met.

H. COMMUNICATIONS-none

I. UNFINISHED BUSINESS

1. Updates of FFP project

a. Post construction cleaning-Christenson reported on a search for deep cleaning after construction is completed. Red Maple Cleaning has presented the lowest bid, is local, has good references and may be a fit for future Library cleaning needs.

MOTION Andreason/Murphy to accept the bid of Red Maple Cleaning.  
Motion passed unanimously.

b. Landscaping-Bridget met with Prestige Landscaping to walk the area in need of services. He will work up a bid and send it to Bridget. When received she will call a special meeting with the intent of early start date.

c. Computer update-Bridget reported that the transition with computer update was rocky but completed.

d. Book Shelving damage- Brothers are set to fix damaged book shelving.

e. North window/door structure has a mixture of aluminum, wood and vinyl with a mismatched appearance. Bridget reviewed the problems, options and possible cost of fixing elements. The Board toured the structure from in and outside with regard to condition, appearance, function, match with similar structures in the Library on both floors. Discussion ensued. A list of questions for further study and discussion was generated.

## 2. Update on Lawrence Donation

a. Insurance was obtained for the property.

b. John and Tim will meet with Paul Merk on Friday to prepare for next steps including putting the property on the market.

## J. NEW BUSINESS

1. President McGinley appointed 2026 the Personnel Committee to be the temporary Nominations Committee.

## K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

## L. DATES FOR THE NEXT TRUSTEE MEETING:

May 26, 2026

June 29, 2026

July 27, 2026

## M. ADJOURNMENT

Meeting was adjourned at 7:03 p.m.

Respectfully submitted,

Cathleen Murphy, Acting Secretary