

Minutes of Regular Meeting
Board of Trustees of the Hatch Public Library
Mauston Wisconsin
Meeting date July 27, 2026

A. ROLL CALL OF MEMBERS.

Present: J McGinley, M Barrett, J Lueneburg, A Bottorf, J Andreasen, T Benson, C Murphy and Library Director B Christenson.

Absent:

The meeting was called to order by T Benson at 5:30 PM at the Hatch Public Library

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. MOTION by J McGinley and seconded by J Andreasen to approve the minutes of the meeting on June 29, 2026, with spelling corrections.

Motion carried unanimously.

C. PUBLIC PRESENTATION TO THE BOARD.

None.

D. DIRECTORS FINANCIAL REPORT OF THE LIBRARY

MOTION by J Lueneburg, seconded by A Bortoff to approve the June 2026 financial report as presented. Motion carried unanimously.

MOTION by J McGinley, seconded by C Murphy to renew the two Library CDs, at the Bank of Mauston for three months, with existing terms. Motion carried unanimously.

E. ACTION ON BILLS: None

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistical report - Christenson shared the June statistics report incorporated here, reviewed and discussed.
2. Youth services report - incorporated, reviewed and discussed.
3. Facilities report- Christenson reported on hiring a new part time janitor, and updated the Board on window cleaning, painting, and lower level door repair.
4. Services report - Christenson hired a part time assistant to replace a vacancy, she is a retired Necedah School employee. Library staff were on WRJC to talk about upcoming library programs, and new laptops for the lower level have been delivered and are up and running.
5. Friends of the library report - August 24 is Music in the Park with The Gravity Box, and other MITP are going well. Last week the Friends moved books from storage and the High School back here to the library and they are being shelved in the West room.

G. COMMITTEE REPORTS

1. Personnel committee: Has not met
2. Budget committee: Has not met
3. Lower level committee: Has not met

H. COMMUNICATIONS

I. UNFINISHED BUSINESS

The Board discussed a "gratitude wall" for the lower level and some way to recognize the Lawrence gift, when the estate is settled.

Christenson reported on FFP project updates including the completion of the window wrapping. The reupholstering continues, thanks to Tim and Cathy for hauling chairs back and forth. There are four chairs

left to recover; a new fabric has to be selected. Landscaping is still on schedule for the end of August.

J. NEW BUSINESS

Christenson hopes for an October open house and has started some planning, without an actual date. Plans would include sending out invitations, the Jazz band, guest speakers, snacks, and tours.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD

L. DATES FOR NEXT TRUSTEES MEETINGS:

August 24, 2026 (Jess to run the meeting)

September 28, 2026

October 26, 2026

November 30, 2026

M. ADJOURNMENT- T Benson adjourned meeting at 6:22pm

Respectfully submitted by Mary Barrett, Secretary