

Minutes of Regular Meeting
Board of Trustees of the Hatch Public Library
Mauston Wisconsin
Meeting date August 25, 2025

A. ROLL CALL OF MEMBERS.

Present: J McGinley, C Murphy, M Barrett, T Benson, J Lueneburg, A Bortoff, J Andreasen and Library Director, B Christenson.

The meeting was called to order by J McGinley at 5:30 PM at the Hatch Public Library

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. MOTION by J Andreason, seconded by J Lueneburg to approve the minutes of the meeting on July 28, 2025. Motion carried unanimously

C. PUBLIC PRESENTATION TO THE BOARD.

None

D. DIRECTORS FINANCIAL REPORT OF THE LIBRARY

Motion made to approve the financial report by J Luenburg, seconded by T Benson. Motion carried unanimously.

E. ACTION ON BILLS

None

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistical report – In order to keep costs down, starting July 1, HPL reduced the allowed check outs to six Hoopla plays per month. A number of libraries in the state are dropping Hoopla altogether because of cost.
2. Youth services report - incorporated herein
3. Facilities report - New batteries put in all of the emergency double lights.
4. Services report- Christenson shared events and programs
5. Friends of the library report - Last night of Music in The Park is August 25. Quilters are hopeful that more raffle tickets get sold.

G. COMMITTEE REPORTS

1. Personnel committee – Has not yet met but Christenson will send out a doodle poll to coordinate a meeting. Discussion on insurance, county reimbursement is expected to increase in for 2026. City Administrator Haugh reports that citywide health insurance premiums are expected to increase over \$150,000. A staff retirement is at the end of this year so we will want a full-time replacement. A new job description for a lower level employee with an emphasis on programming, technology, community engagement and marketing were discussed.
2. Budget committee - Lower level has unknown costs for next year, but we will build in increase of cost for when it is finished and open.
3. Lower level committee - Lower level project preparations continue. Market and Johnson is bringing in tools, carts, etc. In a preconstruction meeting, they decided that they will gate off the West side of the building, including part of the parking lot. Employees will use the front door. When the water main comes out of the alley, the city suggests closing off the front parking lot. They are thinking it will only be a few days before it can be opened again. Sorting through options on furniture, quality and quantity continues. Once the basis of design is down, then they will have different vendors submit proposals. The board discussed the type of chairs we'd want, fire alarm inspections and ways of letting the patrons know about the construction, putting a positive spin on it. Hopefully it

won't be too messy, loud or dusty. Discussed carpeting replacement and moving the shelving. Can get different quotes for moving shelving and carpeting, if it will save money.

H. COMMUNICATIONS

None

I. UNFINISHED BUSINESS

The Board continues the Lawrence Donation discussion. T Benson spoke with Paul Merk about looking at the donated properties, Gavin Bros also has the property information. The motorcycle auction netted over \$50,000. Gavin Bros are planning two antique auctions coming up, and an auction at one of the properties to get vehicles, lumber and scrap metal out. The library will receive a check after all auctions and properties are sold. There is a missing title for one of the properties. The Board also talked about ways to recognize the Lawrence donation, including a public gathering to celebrate the gift.

J. NEW BUSINESS

None

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD

None

L. DATE FOR NEXT TRUSTEES MEETING

September 29, 2025 5:30 PM

M. ADJOURNMENT- J McGinley adjourned meeting at 6:15 PM

Submitted by Mary Barrett, Secretary