

MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY
MAUSTON, WISCONSIN
November 27, 2023

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg attended via telephone, Secretary C. Murphy, M. Barrett, A. Bottorff, Tim Benson, Director Christensen.

The meeting was called to order by President McGinley at 5:36 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the October 30, regular meeting were reviewed.

MOTION by Bottorff/Lueneburg to approve the minutes of the September 25, 2023 regular meeting as presented was made.

President McGinley asked for an amendment to the minutes to include the vote for the 2024 staff wage increase.

The October 30 minutes were amended as such:

c. added was:

“MOTION by Lueneburg/Barrett to accept the recommendation of the Personnel committee for the 2024 staff wage increase was made:

1. 5.7%-Library Assistants 2-8.

2. 5.4%-Library Assistant 1, Library Assistant HS, Janitor, Maintenance.

3. 5.4% Salaried Youth Librarian”

and delete was:

“c. President McGinley reported that the board accepted the committee’s recommendation for the 2024 staff wage increase”

MOTION by McGinley/Murphy to approve the minutes as amended was made.

MOTION carried unanimously.

2. The minutes of the October 30, 2023 closed session meeting were reviewed.

MOTION by Bottorff/Benson to approve the minutes as presented was made.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-Darren Haugh was present for a short time to introduce himself to the Board.

D. DIRECTOR’S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on October Financials.

The October financial report incorporated herein was reviewed and discussed.

MOTION was made by Barrett /Bottorff to accept the October 2023 Financial report.

MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.
2. Youth services report of Youth Librarian Huebner incorporated herein was reviewed.
3. Facilities report of Director Christensen was reviewed and discussed.
 - a. Director Christensen reported on the progress of the Library server project.
4. Services Report
 - a. Director Christensen reported on the progress of the Library server project.
5. Minutes of the Friends group meeting and Friends Board meeting incorporated here in were reviewed.

G. COMMITTEE REPORTS

1. The Personnel committee has not met. The evaluation of the Director will be considered at next month's meeting.
2. The Budget committee met on November 1. Minutes incorporated within were reviewed and discussed.

MOTION by Murphy/McGinley to accept the 2024 Library budget of \$591,605 which uses \$9,701 of undesignated fund balance and does not start a capital planning fund.

MOTION carried unanimously.
3. The River Level committee: has not met.

H. COMMUNICATIONS-none

I. UNFINISHED BUSINESS

1. Discussion and action regarding Hoopla
The Board discussed the procedures to insure parental responsibility to control children's' access to content.
MOTION by Bottorff/Barrett to approve using the Hoopla streaming service was made.
MOTION carried unanimously.

J. NEW BUSINESS-none

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETING:

December 27, 2023 at 5:30 p.m.

M. ADJOURNMENT

Meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.