

MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY
MAUSTON, WISCONSIN
February 29, 2024

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg, Secretary C. Murphy, M. Barrett, A. Bottorff, T. Benson, newly appointed Trustee Josh Andreasen, Director Christensen, Paulette Butterfield President of the Friends of the Library and is on the Friends Board.

The meeting was called to order by President McGinley at 5:35 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the January 29, 2024, regular meeting were reviewed.
MOTION by Barrett/Benson to approve the minutes of the January 29, 2024 regular meeting as presented was made.
MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on January Financials.
The January financial report incorporated herein was reviewed and discussed. Director Christensen detailed expenses and explained one-time annual expenditures. She reported the CD renewals with the Bank of Mauston.
MOTION was made by Murphy/Barrett to accept the January 2024 Financial report.
MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.
2. Youth services report of Youth Librarian Huebner incorporated herein was reviewed.
3. Facilities report of Director Christensen was reviewed and discussed. Several projects were reviewed and discussed: progress on Children's area project, lighting improvements, security camera update.
4. Services Report
 - a. Director Christensen presented several activities: afterschool book club update, Library Legislative Day informational visits to thank Senator Marklein and Representative Kurtz for their support of Library systems, copy machine update, early experience with the circulating laptops for patron use project, upcoming programs and plan for temporary incubator for hatching chicks in the Library.

5. Friends of the Library

a. Butterfield reviewed a well-attended Friend-sponsored program. The book sale was well attended and made \$655. Friends board will meet next on March 19 at 6 p.m.

G. COMMITTEE REPORTS

1. Personnel committee has not met
2. The Budget committee has not met.
3. The River Level committee has not met. Director Christenson discussed a grant offered by the Department of Administration division of Energy, Housing and Community Resources which may be applicable to the Lower Level Space Development project. Butterfield reported that two members of The Friends of the Library will attend the River Level committee meetings.

H. COMMUNICATIONS-none

I. UNFINISHED BUSINESS

1. Discussion and possible action regarding Library furniture
 - a. Director updated the Children's area project progress and budget.
MOTION by Murphy/Bottorff to approve purchase of one loveseat and two chairs in color blue for the Children's area.
MOTION was approved unanimously.

J. NEW BUSINESS

1. Discussion and approval of 2023 Annual Report.
Director Christensen explained and reviewed the 2023 Annual Report to DPI.
Discussion ensued.
MOTION by Andreasen/Lueneburg to accept the report and state that in "2023 the Winding Rivers Library System did provide effective leadership and adequately met the needs of the Library".
MOTION carried unanimously.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETINGS:

Monday, March 25, 2024 at 6:00 p.m.
Monday, April 29, 2024 at 5:30 p.m.

M. ADJOURNMENT

Meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.