

MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY  
MAUSTON, WISCONSIN  
September 25, 2023

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg, Secretary C. Murphy,  
M. Barrett, A. Bottorff, Director Christensen.

This represents a quorum.

The meeting was called to order by President McGinley at 5:35 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the August 28, 2023 regular meeting were reviewed.

MOTION by Lueneburg/Barrett to approve the minutes of the  
August 28, 2023 regular meeting as presented was made.

MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on August 2023 Financials.

The August 2023 financial report incorporated herein was reviewed and  
discussed.

MOTION was made by Bottorff/Lueneburg to accept the August 2023 Financial  
report.

MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated herein was reviewed.

2. Youth services report of Youth Librarian Huebner incorporated herein was  
reviewed.

3. Facilities report of Director Christensen was reviewed and discussed.

4. Services Report

a. Christenson updated the board on the diverse and many Library activities.

5. Friends of the Library report.

a. Director Christensen updated the Library Board on Friends Board meeting.

G. COMMITTEE REPORTS

1. The Personnel committee met on September 11. Evaluation process will begin.

Two new Library Assistants were hired.

2. The Budget committee

a. Discussion and action regarding 2024 Budget request.

The committee has met several times and have finalized their recommendations

for the 2024 budget. Last minute information from the city was considered at their last meeting just prior to this Board meeting. The Budget request proposal was presented, reviewed and discussed.

MOTION by Lueneburg/Bottorff to approve the 2024 budget request of \$400,900 and its submission to the City.

MOTION carried unanimously.

3. The River Level committee: has not met.

H. COMMUNICATIONS-Trustee contact information was updated, presented and reviewed for accuracy.

I. UNFINISHED BUSINESS-none

J. NEW BUSINESS

1. Discussion and possible action regarding Hoopla.

Director Christenson presented information about the Hoopla service.

Discussion ensued concerning the services, cost, and process. Trustees raised questions concerning the implementation phase. Director Christensen agreed to research further and bring the information to the next Board meeting.

2. Review Library's Materials Selection policy

a. Director Christensen presented the current policy. Discussion ensued.

Minor changes were made.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETING:

October 30, 2023 at 5:30 p.m.

M. ADJOURNMENT

Meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.